
On Thursday, April 13, 2023, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY CITY COUNCIL

TUESDAY, APRIL 18, 2023
6:30 P.M.

BETHANY CITY HALL
6700 NW 36TH ST
BETHANY, OKLAHOMA



With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation and Flag Salute
3. Consent Docket:
 - A. Approval of Minutes from the April 4, 2023, Regular Meeting.
 - B. Approval of Minutes from the April 6, 2023, 8:30 a.m. Special Called Meeting.
 - C. Approval of Minutes from the April 6, 2023, 5:30 p.m. Special Called Meeting.
 - D. Approval of Minutes from the April 6, 2023, 6:45 p.m. Special Called Meeting.
 - E. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
 - F. Approval of Budget Amendment 23-12.
 - G. Approval of Budget Amendment 23-13.

4. Public Comment - Any person wishing to address the Council during Public Comment shall give their name, address, and city of residence to the City Clerk for the records PRIOR to the start of the meeting. *(Per Chapter 30 of the Bethany Code of Ordinances, there is a five-minute limit, and no action or discussion shall take place. All remarks shall be addressed to the Council as a body, and not to any member thereof.)*

5. **PUBLIC HEARING ITEM:** Consideration and possible approval of Ordinance No. 2046, an ordinance amending the zoning ordinances, map, and comprehensive plan of the City of Bethany, Oklahoma, by including in R-2, Two-Family Residential District, the property located at 3900 and 3904 N. Redmond Avenue in Bethany, Oklahoma County, Oklahoma as more particularly described hereinafter. *(Ray Jones, City Attorney)*
 - A. Presentation by staff and/or interested party.
 - B. Public Comment.
 - C. Consideration and possible approval of Ordinance No. 2046 on reading by title only.
 - D. Consideration and possible approval of Section 1 of Ordinance No. 2046.
 - E. Consideration and possible approval of Section 2 of Ordinance No. 2046, the emergency section.

6. **PUBLIC HEARING ITEM:** Consideration and possible action regarding a special use permit request by Coast to Coast Motors, LLC, applicants, for used motor car sales. *(Elizabeth Gray, City Manager)*
 - A. Presentation by staff and/or interested party.
 - B. Public Comment.
 - C. Possible action.

7. **PUBLIC HEARING ITEM:** Presentation of Fiscal Year 2024 Proposed Budget
 - A. Presentation

The Council will be provided a presentation regarding the Fiscal Year 2024 Proposed Budget for the City of Bethany. *(Presented by: Finance Director Michael Vaughn)*

This item is for informational purposes only.

 - B. Public Hearing

Mayor Lloyd will declare a Public Hearing for the purpose of receiving citizen input concerning the Fiscal Year 2024 Proposed Budget for the City of Bethany.

This item is for informational purposes only.

- C. Discussion regarding base budget for Fiscal Year 2024 and possible action regarding the base budget other than approval of final resolution. (Steve Palmer, Council Member)
8. Water report by city engineers from TEIM Design with possible discussion. (Elizabeth Gray, City Manager)
9. City-wide public works project updates by TEIM Design including GO Bond, ARPA, and SH 66 with possible discussion. (Elizabeth Gray, City Manager)
10. Consideration and possible approval authorizing the publication of a Request for Proposals for annual financial audit services. (Michael Vaughn, Finance Director)
11. New Business (As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).
12. City Attorney’s Report.
13. City Manager’s Report.
 - A. Financial Report.
14. Mayor and Council Members Comments and Suggestions.
15. Adjourn until May 2, 2023.

BETHANY PUBLIC WORKS AUTHORITY

With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

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 - E. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.

2. Consideration and possible approval of Water Treatment Plant Quicklime bid specifications and authorize staff to solicit bids. *(Elizabeth Gray, City Manager)*

3. **Public Hearing – Fiscal Year 2024 Proposed Budget**

Mayor Lloyd will declare a Public Hearing for the purpose of receiving citizen input concerning the Fiscal Year 2024 Proposed Budget for the City of Bethany.

This item is for informational purposes only.

4. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
5. Adjourn until May 2, 2023.

BETHANY HOSPITAL TRUST

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- E. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.

2. **Public Hearing – Fiscal Year 2024 Proposed Budget**

Mayor Lloyd will declare a Public Hearing for the purpose of receiving citizen input concerning the Fiscal Year 2024 Proposed Budget for the City of Bethany.

This item is for informational purposes only.

3. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*

4. Adjourn until May 2, 2023.

BETHANY DEVELOPMENT AUTHORITY

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- E. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.

2. **Public Hearing – Fiscal Year 2024 Proposed Budget**

Mayor Lloyd will declare a Public Hearing for the purpose of receiving citizen input concerning the Fiscal Year 2024 Proposed Budget for the City of Bethany.

This item is for informational purposes only.

3. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
4. Adjourn until May 3, 2023.

Public Participation Note: The City Council and Staff of the City of Bethany strongly encourages the input and involvement of the citizens to help ensure that the city government provides the highest level of services to meet the public needs and desires. If you have any concerns or comments about an agenda item, or any other issue, please contact the Mayor, your Ward Council Members or City Hall Staff. You may also contact the City Manager’s office if you would like to have an item placed on a future agenda to address the Council as a whole. (Guidelines are available in the Council Chambers and in City Hall Lobby.)

NOTICE: On Thursday, March 30, 2023, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY CITY COUNCIL MEETING

BETHANY CITY HALL

TUESDAY, APRIL 4, 2023

7:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Mayor
	Brian Magirowsky	Vice-Mayor
	Steve Palmer	Council Member
	Chris Powell	Council Member
	Marilyn McPhail	Council Member
	Kathy Larsen	Council Member
	Ken Smart	Council Member
	Jeff Knapp	Council Member
	Peter Plank	Council Member

MEMBERS ABSENT: None

OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Von Royal	Dobson Fiber
	(See Roster)	

ITEM NO. 1 on the agenda Mayor **CALL TO ORDER.**

Mayor Lloyd called the Bethany City Council meeting to order at 7:30 P.M.

ITEM NO. 2 on the agenda was **INVOCATION AND FLAG SALUTE.**

The Invocation was given by Council Member Larsen.

The Flag Salute was conducted by Mayor Lloyd.

ITEM NO. 3 on the agenda was **CONSENT DOCKET:**

- A. **APPROVAL OF MINUTES FROM THE MARCH 21, 2023, REGULAR MEETING.**
- B. **APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**
- C. **PUBLIC IMPROVEMENT-ROUTINE ITEM: ACCEPTANCE OF ODEQ PERMIT NO. WL000055230094 FOR THE CONSTRUCTION OF 257 LINEAR FEET OF WATERLINE AND APPURTENANCES TO SERVE LONDON QUADPLEXES, OKLAHOMA COUNTY, OKLAHOMA.**

Motion was made and amended by Vice-Mayor Magirowsky, seconded by Council Member Knapp to approve the consent docket. Yes votes: Plank, Palmer, Larsen, Smart, Lloyd, Magirowsky, Powell, Knapp, McPhail. No votes: None. Motion approved.

ITEM NO. 4 on the agenda was **PUBLIC COMMENT - ANY PERSON WISHING TO ADDRESS THE COUNCIL DURING PUBLIC COMMENT SHALL GIVE THEIR NAME, ADDRESS, AND CITY OF RESIDENCE TO THE CITY CLERK FOR THE RECORDS PRIOR TO THE START OF THE MEETING. (PER CHAPTER 30 OF THE BETHANY CODE OF ORDINANCES, THERE IS A FIVE-MINUTE LIMIT, AND NO ACTION OR DISCUSSION SHALL TAKE PLACE. ALL REMARKS SHALL BE ADDRESSED TO THE COUNCIL AS A BODY, AND NOT TO ANY MEMBER THEREOF.)**

None

ITEM NO. 5 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF FRANCHISE AGREEMENT FOR FIBER OPTIC INTERNET BETWEEN THE CITY OF BETHANY AND DOBSON TECHNOLOGIES, INC. AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (RAY JONES, CITY ATTORNEY)**

Von Royal representing Dobson Fiber out of Edmond explained the services that the company would provide to the City of Bethany.

Motion was made by Council Member Palmer, seconded by Council Member Smart to suspend Ordinance 30.23 for purposes of discussion. Yes votes: Smart, McPhail, Powell, Palmer, Knapp, Plank. No votes: Magirowsky, Lloyd. Abstain: Larsen.

Council Member Palmer requested a meeting between council members and Dobson before signing an agreement. He added that the agreement was for 15 years when in the past with other companies we have only signed a 5-year agreement.

Motion was made by Council Member Palmer, seconded by Council Member Smart to table and have an informal meeting.

Motion was amended by Council Member Palmer, seconded by Council Member Smart to table and appoint a committee of council members to discuss the proposed agreement with the Dobson representative. Yes votes: McPhail, Palmer, Knapp, Smart, Powell, Plank. No votes: Larsen, Magirowsky, Lloyd. Motion approved.

Council Member Smart nominated Council Member Palmer. Council Member Palmer nominated Council Member Smart. Council Member Powell nominated Council Member Magirowsky. Vice-Mayor Magirowsky nominated Council Member Knapp.

Motion was made by Council Member Palmer, seconded by Council Member Powell to nominate Palmer, Smart, Magirowsky and Knapp to the committee for discussion of the proposed agreement with the Dobson representative. Yes votes: Plank, Larsen, Knapp, Powell, Palmer, Magirowsky, Smart, McPhail, Lloyd. No votes: None. Motion approved.

ITEM NO. 6 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF A PARTIAL RELEASE OF SANITARY SEWER EASEMENT AS RECORDED IN BOOK 2462 AT PAGE 190, ON FEBRUARY 23, 1960, IN THE OFFICE OF THE OKLAHOMA COUNTY COURT CLERK AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (RAY JONES, CITY ATTORNEY)**

Attorney Jones reported a sewer easement in 1960 was granted to the Oklahoma County Utility Services Authority, on behalf of the City of Bethany, by Lone Clausewits. The Authority no longer exists. The easement is currently on the property of Capps Middle School which is in Warr Acres. The owner of the properties is the Independent School District. The City of Warr Acres is planning a sanitary sewer improvement project in the area referenced above. During its planning, Warr Acres discovered this easement which should have been released when Capps Middle School expanded. Warr Acres has advised that it does not need the easement for purposes of sewer services and has no intention of ever needing to use it. This easement should have been released when Capps Middle School expanded. The City of Bethany does not have a need or use for the easement at this time.

Motion was made by Council Member Palmer, seconded by Council Member McPhail to suspend Ordinance of 30.23 for purposes of discussion of this agenda item. Yes votes: Knapp, Smart, Plank, Palmer, McPhail. No votes: Magirowsky, Powell, Larsen, Lloyd. Motion approved.

Council Member Palmer has additional questions regarding this item. He would like more information before making a decision and recommended continuing to the next meeting.

Council Member Palmer called for a point of order upon the Mayor of Warr Acres speaking on the item. Attorney Jones stated pointed affirmed that this was not a hearing item.

Motion was made by Council Member Plank, seconded by Vice-Mayor Magirowsky to approve the partial release of sanitary sewer easement. Yes votes: Larsen, Lloyd, Magirowsky, Plank, Smart, Knapp, Powell. No votes: Palmer, McPhail. Motion approved.

ITEM NO. 7 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL TO AWARD THE ENGINEERING CONTRACT TO TEIM DESIGN, LLC FOR THE CRRSAA GRANT TO MILL AND INLAY THE INTERSECTION OF 23RD STREET AND ROCKWELL AVENUE AND EXTENDING NORTH APPROXIMATELY 1,000 FEET AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)

City Manager Gray reported that on February 24, 2023, the City of Bethany was notified by the Association of Central Oklahoma Governments (ACOG) Transportation Planning Services that we were the recipients of a Coronavirus Response and Relief Supplemental Appropriations (CRRSAA) grant that will be administered and let by the Oklahoma Department of Transportation. The grant award amount is \$609,161. This grant will be used to mill and inlay the 23rd Street intersection and extend north on Rockwell approximately 1,000 feet north (more or less) depending on the bids. The end result will be a new, improved, striped intersection. This will dovetail with GO Bond Proposition 1A- signalization at 23rd and Rockwell. The total cost of pre-construction and engineering services is \$86,500 which will be the responsibility of the City of Bethany. The funds will come from the Stabilization Reserve Fund.

Motion was made by Council Member Larsen, seconded by Vice-Mayor Magirowsky to approve to award the engineering contract to Teim Design, LLC and authorize the Mayor to sign the document on behalf of the City of Bethany. Yes votes: Plank, Lloyd, Powell, McPhail, Magirowsky, Palmer, Smart, Knapp, Larsen. No votes: None. Motion approved.

ITEM NO. 8 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL TO AWARD THE ENGINEERING CONTRACT FOR PROPOSITION 1-A TRAFFIC SIGNALIZATION AT 23RD STREET AND ROCKWELL AVENUE AND PROPOSITION 1-B TRAFFIC SIGNALIZATION AT 36TH STREET AND ROCKWELL AVENUE PROJECTS TO TEIM DESIGN, LLC AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)

City Manager Gray reported that on August 23, 2022, GO Bond, Proposition 1, that included projects for improvements to signalization at the intersection of 23rd Street and Rockwell Ave. (1-A) and 36th Street and Rockwell Ave. (1-B). The signalization at 23rd

and Rockwell will dovetail with the CRRSAA grant project for the mill and inlay project at this same intersection. The total cost of pre-construction engineering services is \$100,000 which will be paid by GO Bond proceeds.

Motion was made by Vice-Mayor Magirowsky, seconded by Council Member Larsen to approve to award the engineering contract for Proposition 1-A to Teim Design, LLC and authorize the Mayor to sign the document on behalf of the City of Bethany. Yes votes: Magirowsky, Larsen, McPhail, Lloyd, Palmer, Plank, Smart, Knapp, Powell. No votes: None. Motion approved.

ITEM NO. 9 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL TO AWARD THE ENGINEERING AND DESIGN CONTRACT FOR PROPOSITION 3-B POLICE HEADQUARTERS AND PROPOSITION 3-C ANIMAL WELFARE IMPROVEMENTS PROJECTS TO TEIM DESIGN, LLC AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)

City Manager Gray reported on August 23, 2022, citizens of Bethany passed General Obligation Bond, Proposition 3 that included projects including improvements to the Police Headquarters (new roof and evidence room) and the Animal Shelter (additional space and façade improvements). The total cost of these services is \$129,500.

Motion was made by Council Member Larsen, seconded by Vice-Mayor Magirowsky to approve to award the engineering and design contract for Proposition 3-B to Teim Design, LLC and authorize the Mayor to sign the document on behalf of the City of Bethany. Yes, votes: Knapp, Larsen, McPhail, Lloyd, Magirowsky, Plank, Powell, Smart, Palmer. No votes: None. Motion approved.

ITEM NO. 10 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL OF CONTRACT WITH YMCA OF GREATER OKLAHOMA CITY-BETHANY YMCA FOR OPERATION OF THE MUNICIPAL SWIMMING POOL FOR 2023 SEASON. (ELIZABETH GRAY, CITY MANAGER)

City Manager Gray reported that under this agreement the YMCA will hire, train, schedule and provide adult supervision at the pool daily. They will assume all costs for staffing and provide concessions. They will also conduct daily water testing of the pool and weekly vacuuming. The YMCA is asking for financial reimbursement from the City to cover projected financial losses of up to \$15,000 from their payroll and concession purchase costs that are not covered by the gate admissions and concession sales. The YMCA will retain the admissions and concession incomes. The city will retain all other costs of operation. The YMCA anticipates opening the pool on May 27, 2023.

Motion was made by Vice-Mayor Magirowsky, seconded by Council Member Larsen. Yes votes: Smart, Larsen, McPhail, Lloyd, Palmer, Plank, Powell, Knapp, Magirowsky. No votes: None. Motion approved.

ITEM NO. 11 on the agenda was **CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1672 DESIGNATING THE WEEK OF APRIL 9TH THROUGH APRIL 15TH OF 2023 AS NATIONAL TELECOMMUNICATOR WEEK IN THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)**

Motion was made by Council Member Powell, seconded by Council Member Larsen to approve Resolution No. 1672. Yes votes: Larsen, Plank, Palmer, McPhail, Lloyd, Palmer, Plank, Powell, Knapp, Magirowsky. No votes: None. Motion approved.

ITEM NO. 12 on the agenda **EXECUTIVE SESSION: CONFIDENTIAL COMMUNICATIONS BETWEEN CITY COUNCIL AND CITY ATTORNEY PURSUANT TO 25 O.S. § 307 (B) (4) CONCERNING OKLAHOMA COUNTY CASE CJ-2021-4487; CITY OF BETHANY V. LEVEL FOUNDATION REPAIR, LLC AND SCOTT HANNAY AND TERESA HANNAY, UNDER ADVICE OF CITY ATTORNEY THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE CITY COUNCIL TO CONDUCT LITIGATION.**

A. ENTER INTO EXECUTIVE SESSION.

Motion was made by Vice-Mayor Magirowsky, seconded by Council Member McPhail to enter executive session at 8:13 p.m. Yes votes: Powell, Palmer, Plank, McPhail, Larsen, Knapp, Lloyd, Magirowsky, Smart. No votes: None. Motion approved.

B. EXIT EXECUTIVE SESSION.

Motion was made by Vice-Mayor Magirowsky, seconded by Council Member Smart to exit executive session at 8:46 p.m. Yes votes: Plank, Lloyd, Powell, McPhail, Magirowsky, Palmer, Smart, Knapp, Larsen. No votes: None. Motion approved.

ITEM NO. 13 on the agenda was **BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

ITEM NO. 14 on the agenda was **CITY ATTORNEY’S REPORT.**

ITEM NO. 15 on the agenda was **CITY MANAGER’S REPORT.**

City Manager Gray reported the following:

April 6th will be the annual Budget Fair to be held at the Bethany Library from 5:30 p.m. to 7:00 p.m. The budget will be presented to council for approval on May 2nd.

April 19th the Fire Department will be hosting Safe Kids Oklahoma for a car seat safety check and installation course.

October 2nd is the next Bulk Trash pickup. Pick up will begin on the south side of town.

November 11th is free landfill day from 7:00 a.m. until noon at 7600 SW 15th Street, OKC.

ITEM NO. 16 on the agenda was **COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

Each Council Member was given the opportunity to comment.

ITEM NO. 17 on the agenda was **ADJOURN UNTIL APRIL 18, 2023.**

Mayor Lloyd adjourned the Bethany City Council meeting at 8:51 P.M.

MAYOR

CITY CLERK

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**BETHANY CITY COUNCIL
BETHANY PUBLIC WORKS AUTHORITY
BETHANY HOSPITAL TRUST
BETHANY DEVELOPMENT AUTHORITY**

SPECIAL CALLED MEETING

**BETHANY HIGH SCHOOL
4500 N MUELLER AVE
BETHANY OK 73008**

THURSDAY, APRIL 6, 2023

8:30 A.M.

MEMBERS PRESENT:	Nikki Lloyd	Mayor/Chair
	Brian Magirowsky	Vice Mayor/Vice-chair
	Steve Palmer	Council Member/Trustee
	Ken Smart	Council Member/Trustee
	Kathy Larsen	Council Member/Trustee
	Marilyn McPhail	Council Member/Trustee

MEMBERS ABSENT:	Chris Powell	Council Member/Trustee
	Peter Plank	Council Member/Trustee
	Jeff Knapp	Council Member/Trustee

OTHERS PRESENT:

THE MEMBERS OF THE CITY OF BETHANY CITY COUNCIL, ADMINISTRATIVE STAFF AND GUESTS WILL GATHER FOR THE PURPOSE OF A SCHOOL ASSEMBLY TO HONOR THE LADY BRONCHOS GIRLS BASKETBALL 4A STATE CHAMPIONS.

THIS MEETING IS FOR INFORMATIONAL PURPOSES ONLY, WITH NO BUSINESS TO BE ACTED UPON BY COUNCIL.

No action taken.

MAYOR / CHAIR

CITY CLERK

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**BETHANY CITY COUNCIL
BETHANY PUBLIC WORKS AUTHORITY
BETHANY HOSPITAL TRUST
BETHANY DEVELOPMENT AUTHORITY**

SPECIAL CALLED MEETING

**BETHANY LIBRARY
6700 NW 35TH ST
BETHANY OK 73008**

THURSDAY, APRIL 6, 2023

5:30 P.M. – 6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Mayor/Chair
	Brian Magirowsky	Vice Mayor/Vice-chair
	Chris Powell	Council Member/Trustee
	Peter Plank	Council Member/Trustee
	Steve Palmer	Council Member/Trustee
	Ken Smart	Council Member/Trustee
	Kathy Larsen	Council Member/Trustee
	Marilyn McPhail	Council Member/Trustee
	Jeff Knapp	Council Member/Trustee

MEMBERS ABSENT:

OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Leasa Furr	Human Resources Director
	Amanda McCellon	Community Development Director
	Brian Murray	Fire Chief
	Tom Seymour	Public Utilities Superintendent
	Phil Stowell	Public Works Director
	Staci Peck	Court Administrator
	J. D. Reid	Police Chief
	Chad Meek	Deputy Police Chief
	Pedro DeLoera	Parks Supervisor
	Lori Longhofer	PW Administrative Assistant

Teresa Bohanan
Linda Warner

PW Administrative Assistant
Executive Assistant
(See Roster)

THE MEMBERS OF THE CITY OF BETHANY CITY COUNCIL, ADMINISTRATIVE STAFF AND GUESTS WILL GATHER FOR THE PURPOSE OF A BUDGET FAIR TO OBTAIN SUGGESTIONS AND INPUT FOR THE FY 2024 BUDGET.

THE MEETING IS FOR INFORMATIONAL PURPOSES ONLY, WITH NO BUSINESS TO ACTED UPON BY COUNCIL

No action taken.

MAYOR / CHAIR

CITY CLERK

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**BETHANY CITY COUNCIL
BETHANY PUBLIC WORKS AUTHORITY
BETHANY HOSPITAL TRUST
BETHANY DEVELOPMENT AUTHORITY**

SPECIAL CALLED MEETING

**BETHANY LIBRARY
6700 NW 35TH ST
BETHANY OK 73008**

THURSDAY, APRIL 6, 2023

6:45 P.M. – 8:45 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Mayor/Chair
	Brian Magirowsky	Vice Mayor/Vice-chair
	Chris Powell	Council Member/Trustee
	Peter Plank	Council Member/Trustee
	Steve Palmer	Council Member/Trustee
	Ken Smart	Council Member/Trustee
	Kathy Larsen	Council Member/Trustee
	Marilyn McPhail	Council Member/Trustee
	Jeff Knapp	Council Member/Trustee

MEMBERS ABSENT:

OTHERS PRESENT:	Elizabeth Gray	City Manager
	Michael Vaughn	City Clerk/Treasurer
	Leasa Furr	Human Resources Director
	Amanda McCellon	Community Development Director
	Brian Murray	Fire Chief
	Phil Stowell	Public Works Director
	Staci Peck	Court Administrator
	J. D. Reid	Police Chief
	Linda Warner	Executive Assistant (see Roster)

1. CALL TO ORDER.

Mayor Lloyd called the Special Called Meeting to order at 6:45 p.m.

2. PRESENTATION AND DISCUSSION ON BASE BUDGET FOR FISCAL YEAR 2024.

Discussion only, no action taken.

3. ADJOURN.

Mayor Lloyd adjourned the Special Called Meeting at 8:09 p.m.

MAYOR / CHAIR

CITY CLERK

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: April 13, 2023
Subject: Claims List for the 04/18/2023 City Council Meeting

GENERAL OPERATIONS FUND

FUND	AMOUNT
General Operation Fund	\$99,731.63
Public Safety	\$2,570.26
E911 Fund	\$0.00
Capital Improvement Fund	\$0.00
2022A GO Bond	\$22,488.50
Debt Service	\$0.00
Municipal Court Fund	\$13,666.27
Cemetery Fund	\$0.00
TOTAL	\$138,456.66

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$138,456.66
Bethany Public Works Authority	\$258,804.14
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
TOTAL	\$397,260.80

RECOMMENDATION

1. Approve the claims as presented.



FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
23-47314	10-005216	PERDUE BRANDON FIELDER COLLMARCH	2023 COLLECTION RPT	4/2023	MAR 2023	4,674.25
DEPARTMENT TOTAL:						4,674.25
DEPARTMENT: 01.0		MANAGEMENT				
23-45036	10-004660	MOTHER NATURE'S INC.	PEST CONTROL	4/2023	1367231	45.00
23-45189	10-004660	MOTHER NATURE'S INC.	INSIDE PEST CONTROL	4/2023	1367225	75.00
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	1,445.60
23-45620	10-005373	CARD SERVICES/PI	BUSINESS ADV. LICENSE	4/2023	APR	511.16
23-45872	10-005373	CARD SERVICES/PI	BUSINESS STANDARD	4/2023	APR	13.42
23-47317	10-005687	SUNDANCE OFFICE SUPPLY, INC	BUSINESS CARDS, PAPER	4/2023	509381,509381.1	82.24
23-47060	10-005703	FLOOR-TECH JANITORIAL	1CSTOILETPAPER&DISINFECTA	4/2023	4358	115.25
23-45060	10-005851	LYTLE, SOULE' & FELTY, P.C.	ATTORNEY SVS	4/2023	199693	6,970.00
23-45040	10-1063	OG&E	MONTHLY SVS	4/2023	4/3/2023	973.30
23-45506	10-2274	OZARKA WATER COMPANY	MONTHLY RENTAL & WATER	4/2023	0947971,SC26489	17.99
23-45039	10-2448	MARGARET MCMORROW-LOVE	ATTORNEY SVS	4/2023	18393	1,176.40
23-46446	10-3131	AMERICAN LEGAL PUBLISHING	2021-2022 CODIFICATION	4/2023	24603,24271	3,629.21
23-45646	10-3196	IMAGENET CONSULTING, LLC	MANAGED IT	4/2023	INV525543	5,957.50
23-47330	10-3348	COUNTY CLERK OKLA COUNTY	EASEMENT RELEASE	4/2023	23-47330	24.00
23-47337	10-4196	SAM'S CLUB/SYNCHRONY BANK	ANNUAL MEMBERSHIP	4/2023	7584	50.00
23-47370	10-4310	AMERIFLEX	MONTHLY INV.	4/2023	INV614419	185.50
DEPARTMENT TOTAL:						21,271.57
DEPARTMENT: 02.0		FINANCE				
23-45046	10-005227	WELLS FARGO VENDOR	SHARP COPIER	4/2023	APRIL	39.27
23-47310	10-005373	CARD SERVICES/PI	OFFICE SUPPLIES	4/2023	23-47310	95.21
23-45062	10-0596	FUZZELL'S BUSINESS	SHARP USAGE	4/2023	MM92809	8.50
23-47300	10-1509	TOM'S SPEEDY LOCK & KEY	SERREKEY WALL DRAWER	4/2023	69278	109.00
DEPARTMENT TOTAL:						251.98
DEPARTMENT: 03.0		COURT				
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	436.91
23-45029	10-0596	FUZZELL'S BUSINESS	MAR 2023 COPIER MAINT	4/2023	MM92810	29.55
23-45040	10-1063	OG&E	MONTHLY SVS	4/2023	4/3/2023	2,072.07
23-45004	10-2274	OZARKA WATER COMPANY	MAR 2023 WATER	4/2023	9388,14817,SC25767	32.89
23-44993	10-3342	JANI-KING OF OKLAHOMA, INC.	APR 2023 JANITORIAL	4/2023	OKC04230124	640.66
DEPARTMENT TOTAL:						3,212.08

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05.0		POLICE				
23-45086	10-004660	MOTHER NATURE'S INC.	Yearly Treatment	4/2023	1367445	60.00
23-45318	10-004789	TRADS, INC	Monthly Usage	4/2023	MARCH PD	200.80
23-47250	10-005072	DEVILLE LAUNDRY	Jail Laundry	4/2023	20230403	98.00
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	1,340.44
23-47047	10-005373	CARD SERVICES/PI	Shelter Manager Renewal	4/2023	202303	350.00
23-47078	10-005373	CARD SERVICES/PI	Office Supplies Amazon	4/2023	9681825	321.34
23-47251	10-005373	CARD SERVICES/PI	4 Easy Flash Module Units	4/2023	24827	719.96
23-47281	10-005373	CARD SERVICES/PI	Vehcile Equipment	4/2023	5040263	352.91
23-47282	10-005373	CARD SERVICES/PI	Office Supplies	4/2023	3185035	81.42
23-47283	10-005373	CARD SERVICES/PI	Syringes for AC	4/2023	0680200	27.60
23-47284	10-005373	CARD SERVICES/PI	Cleaning Supplies	4/2023	20230330	228.15
23-47285	10-005373	CARD SERVICES/PI	Cleaning Supplies	4/2023	20230330	204.04
23-45119	10-005634	INNOVATIVE SECURITY OF OKLA	Monitoring Fee	4/2023	627788	19.95
23-47101	10-005687	SUNDANCE OFFICE SUPPLY, INC	Cards for Chaplain	4/2023	508507	50.00
23-47350	10-005833	ADVANCE AUTO PARTS	BRAKES FOR 18-001	4/2023	6866310033704	133.96
23-45511	10-006035	STREET COP TRAINING	Girten & Nelson Training	4/2023	000537	225.00
23-45944	10-006044	HOUSE OF MODS LLC	Veh Maintenance & Repairs	4/2023	45642	439.66
23-47320	10-006044	HOUSE OF MODS LLC	Veh Maint & Repair	4/2023	45631,45650	1,152.97
23-47155	10-006048	THE COMPLIANCE RESOURCE GRO	Pension Physical - Long	4/2023	76698	550.00
23-47158	10-006048	THE COMPLIANCE RESOURCE GRO	Pension Phys - Kuykendall	4/2023	76699	550.00
23-47363	10-006048	THE COMPLIANCE RESOURCE GRO	Wing Pension Physical	4/2023	76700	625.00
23-47275	10-0225	GENUINE PARTS	Unit 13-136	4/2023	7092-030798	23.35
23-47276	10-0225	GENUINE PARTS	Bulbs	4/2023	7092-030844	98.09
23-46963	10-0919	MAIL DROP	Ship of Radar	4/2023	20230222	19.96
23-47338	10-1	Harden Jones	Adoption Reimbursement	4/2023	20230405	80.00
23-45040	10-1063	OG&E	MONTHLY SVS	4/2023	4/3/2023	24.06
23-47342	10-1085	OKLAHOMA MUNICIPAL ASSURAN	DEDUCTIBLE WIMMER CAR	4/2023	20230404	500.00
23-47361	10-1717	JOHN REID	Kansas Trip Reimb	4/2023	20230411	97.12
23-47267	10-1726	BETHANY COUNTRY STORE	Dog Food for Shelter	4/2023	272543	225.00
23-45102	10-2274	OZARKA WATER COMPANY	Rental and Water	4/2023	8000,8566,8341	17.44
23-45103	10-2274	OZARKA WATER COMPANY	Rental and Water	4/2023	0947399,SC18540	13.99
23-45096	10-2442	SUMNERONE, INC.	3 Printer Lease Agreement	4/2023	3545591	16.62
23-45192	10-2442	SUMNERONE, INC.	Kyocera	4/2023	345590	120.48
23-45090	10-3084	UTILITY DATA SERVICES, INC.	Yearly Fee's	4/2023	103260	12.50
23-45087	10-3342	JANI-KING OF OKLAHOMA, INC.	Yearly Cleaning	4/2023	OKC04230123	1,774.66
23-45515	10-3415	SPECIAL-OPS UNIFORMS, INC.	Nelson Pants	4/2023	331465	69.99
23-47362	10-3518	CHAD MEEK	Kansas Trip Reimb	4/2023	20230411	12.50
23-47316	10-3527	GEARWORKS	Graphics	4/2023	8734	230.00
23-47336	10-4352	MCBRIDE CLINIC	DRUG SCREENS	4/2023	MAR 2023	96.00
23-45115	10-4388	ISG TECHNOLOGY, LLC	Security Yearly	4/2023	MSP344051	1,204.00
DEPARTMENT TOTAL:						12,366.96

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 06.0		FIRE				
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	684.96
23-47289	10-005373	CARD SERVICES/P1	TOOL MOUNTING KIT	4/2023	9779	399.90
23-45035	10-005510	SAMARITAN EMS	AMBULANCE SVS	4/2023	6406	17,989.75
23-47252	10-005595	RAY'S WESTSIDE TAG AGENCY	TAG FOR E-2	4/2023	23-47252	79.00
23-47278	10-006047	CAVIN WRECKER SERVICE	TOWING OF E-1	4/2023	23-31836	350.00
23-47348	10-2123	HOME DEPOT CREDIT SVCS	MOUNTING HARDWARE	4/2023	010876/2140342	43.28
23-47109	10-3196	IMAGENET CONSULTING, LLC	LAPTOP	4/2023	INV513723	824.00
23-47331	10-4179	BUDGET FLAG & BANNER	5X8 FLAG	4/2023	29614	83.00
23-47349	10-4342	BEST BUY BUSINESS ADV ACC	IPAD CASES	4/2023	660387	133.98
DEPARTMENT TOTAL:						20,587.87
DEPARTMENT: 07.0		COMMUNITY DEV				
23-47309	10-004417	MCLAIN-CHITWOOD OFFICE	NAME PLATE	4/2023	232365	29.95
23-47335	10-004417	MCLAIN-CHITWOOD OFFICE	LAMINATING SHEETS	4/2023	232369	18.10
23-45046	10-005227	WELLS FARGO VENDOR	SHARP COPIER	4/2023	APRIL	39.27
23-47190	10-005350	FORCE PERSONNEL	ABATEMENT	4/2023	73599	60.38
23-47229	10-005373	CARD SERVICES/P1	SCANNER CODE	4/2023	1677844	883.32
23-47310	10-005373	CARD SERVICES/P1	OFFICE SUPPLIES	4/2023	23-47310	12.78
23-47380	10-006023	ENVIRODISPOSE LLC	ABATEMENT DISPOSAL	4/2023	23-47380	1,255.00
23-45062	10-0596	FUZZELL'S BUSINESS	SHARP USAGE	4/2023	MM92809	8.50
23-47228	10-1530	THE TRIBUNE	PUBLICATION BA 23-2	4/2023	20230331	82.70
DEPARTMENT TOTAL:						2,390.00
DEPARTMENT: 08.1		PUBLIC WORKS - ADMIN				
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	453.43
23-47074	10-005373	CARD SERVICES/P1	HEADSET, PENS, PAPER, ETC	4/2023	5221050	63.93
DEPARTMENT TOTAL:						517.36
DEPARTMENT: 08.2		PUBLIC WORKS - STREETS				
23-45068	10-004688	SIGNALTEK, INC.	MAINTENCE AGREEMENT	4/2023	0423-1807	480.00
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	449.69
23-47186	10-005350	FORCE PERSONNEL	TEMP HELP	4/2023	73600	132.83
23-47247	10-0482	DOLESE BROS. CO.	PALLET OF PORTLAND CEMENT	4/2023	MA23004091	439.25
23-47227	10-0694	HASKELL LEMON CONST CO	1 TON OF ASPHLAT	4/2023	01-1003-24052	81.60
23-47296	10-0694	HASKELL LEMON CONST CO	3TONS ASPHALT	4/2023	01-1003-24079	240.00
23-45040	10-1063	OG&E	MONTHLY SVS	4/2023	4/3/2023	28,334.84
23-47353	10-2123	HOME DEPOT CREDIT SVCS	TAPE,ROLLER,BRUSH	4/2023	011148/1024711	65.27
23-47161	10-3207	LOGAN COUNTY ASPHALT CO	4 TONS OF COLD PATCH	4/2023	25579	517.92
23-47197	10-4010	HARD HAT SAFETY & GLOVE	ASST GLOVES & SAFETYGLASS	4/2023	0061168	132.00
DEPARTMENT TOTAL:						30,873.40

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
23-47074	10-005373	CARD SERVICES/PI	HEADSET, PENS, PAPER, ETC	4/2023	5221050	51.44
23-46788	10-2305	HOIDALE CO INC	ANNUAL COMPLIANCE 2023	4/2023	1135468	205.00
DEPARTMENT TOTAL:						256.44
DEPARTMENT: 08.5 PUBLIC WORKS - PARKS						
23-45069	10-0006	A WELDORS SUPPLY	MONTHLY FEES WELDING TANK	4/2023	261556	24.80
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	28.68
23-47187	10-005350	FORCE PERSONNEL	TEMP HELP	4/2023	73655	193.20
23-47074	10-005373	CARD SERVICES/PI	HEADSET, PENS, PAPER, ETC	4/2023	5221050	23.96
23-47146	10-005373	CARD SERVICES/PI	90 GAL CABINET	4/2023	2261859	1,786.25
23-47357	10-0289	CENTRAL NEW HOLLAND, INC.	FILTER/UNIT #70	4/2023	176743	341.58
23-47298	10-0324	CENTRAL POWER EQUIP. INC	4-WEEDEATER HEADS	4/2023	324659	160.00
23-47332	10-0324	CENTRAL POWER EQUIP. INC	CHAINSAW BLADES	4/2023	324858	180.00
23-47301	10-0668	HAYES ELECTRIC	PARKS RESTROOM LED'S	4/2023	98006	160.00
23-45040	10-1063	OG&E	MONTHLY SVS	4/2023	4/3/2023	357.11
23-46906	10-1622	WESTLAKE ACE HARDWARE	WATER SPICKET/GARRISON	4/2023	3503428	24.99
23-47168	10-1622	WESTLAKE ACE HARDWARE	SUPPLIES/REPAIR PARK BATH	4/2023	3503439	19.18
23-47299	10-1622	WESTLAKE ACE HARDWARE	STAPLE GUN & STAPLES	4/2023	3503431,3503432	29.97
DEPARTMENT TOTAL:						3,329.72
FUND TOTAL:						99,731.63

FUND: 021- PUBLIC SAFETY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
23-47329	10-004536	APPLIED CONCEPTS, INC.	Radar Cables	4/2023	417367	240.30
23-46542	10-004789	TRADS, INC	MAR 2023 TLO BILL	4/2023	MAR- 2023	170.00
23-47016	10-005373	CARD SERVICES/P1	Adobe Plus x2	4/2023	315CUS	479.76
23-47209	10-4360	BROWNELLS, INC.	30 Slings	4/2023	2023410225161	1,680.20
DEPARTMENT TOTAL:						2,570.26
FUND TOTAL:						2,570.26

FUND: 045- 2022A GO BOND ISSUE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		Projects				
23-47067	10-005900	TEIM DESIGN GROUP, PLLC	BOND PROP 1 39TH TO 42ND	4/2023	11976	1,603.00
23-47254	10-005900	TEIM DESIGN GROUP, PLLC	NW 30 ROCKWELL TO PENIEL	4/2023	11979	5,236.00
23-47255	10-005900	TEIM DESIGN GROUP, PLLC	MUELLER-NW 44 TO NW 50	4/2023	11980	5,184.00
23-47256	10-005900	TEIM DESIGN GROUP, PLLC	DIVIS-NW 36 TO NW 39TH	4/2023	11981	4,472.00
23-47257	10-005900	TEIM DESIGN GROUP, PLLC	PENIEL-NW 25 TO NW 30TH	4/2023	11982	5,993.50
					DEPARTMENT TOTAL:	22,488.50
					FUND TOTAL:	22,488.50

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
23-47311	10-1869	CLEET	MARCH 2023 CLEET RPT	4/2023	MAR 2023	4,645.39
23-47312	10-1970	OSBI	MARCH 2023 AFIS RPT	4/2023	MAR 2023	4,582.90
23-47313	10-1970	OSBI	MARCH 2023 FORENSIC RPT	4/2023	MAR 2023	4,417.98
23-47315	10-4235	OKLA BUREAU OF NARCOTICS	MARCH 2023 OBN REPORT	4/2023	MARCH 2023	20.00
DEPARTMENT TOTAL:						13,666.27
FUND TOTAL:						13,666.27
GRAND TOTAL:						397,260.80

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: 04/18/2023
Subject: Budget Amendment 23-12

BACKGROUND

The City of Bethany was awarded a state ARPA grant for \$1,500,000 to purchase and install automated water meters to replace aging units in the City water system. This is a matching grant.

TEIM Design has estimated the engineering cost for this project to be \$432,000. The proposed Budget Amendment would transfer \$268,000 from the PWA Capital Reserve Fund to partially fund these fees. This is an allowable expense under the rules establishing the reserve fund. The Budget Amendment would also transfer \$150,000 from the Capital Improvement Fund to provide for these fees. This money was previously earmarked for Downtown water lines replacements which will not be able to be done at this time.

RECOMMENDATION

1. Approve Budget Amendment 23-12(attached).

ADDITIONAL COMMENTS

A circular stamp containing the handwritten initials "dg" in blue ink.

Approval of and authorization to execute Budget Amendment Number BA# 23-11

BUDGET AMENDMENT FORM



Funds: General Fund
Amendment #: BA# 23-12
Fiscal Year: FY2023

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
Public Works Authority					
(056)599.0-935	Transfer To Fed. Grant Fund			268,000	
(056)25385	Capital Reserve Fund	268,000			
Capital Improvement Fund					
(031)540.0-42017	31St Street Lift Station				150,000
(031)599.0-935	Transfer to Fed. Grant Fund			150,000	
Federal Grant Fund					
(035) 599.0-856	Transfer From PWA	268,000			
(035) 599.0-831	Transfer From CIF	150,000			
(035)599.0-350	Meter Repl Engineering Fees			418,000	
TOTALS		686,000	-	836,000	150,000

EXPLANATION: 11 OS Section 17-216 B

The Municipal Budget Act adopted by the City Council allows the City to amend the budget at any time during the year for necessary expenditures incurred that exceed the original budget or when changing circumstances warrant the action.

Budget Amendment 23-12 transfers funds from the Capital Improvement Fund and the Public Works Authority to the Federal Grant Fund for the ARPA Meter Replacement project.

Date & Signature of Mayor: _____ x _____ Date

Date & Signature of City Manager: _____ x _____ Date

Date Approved by City Council: Aptil 18, 2023 _____

Federal Grant Fund

Unappropriated Fund Balance Remaining After Amendment: **3,372,962.00**

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: 04/18/2023
Subject: Budget Amendment 23-13

BACKGROUND

The fence at the Bethany Cemetery was damaged when a vehicle collided with it. The original estimate for the repair of the fence was \$2750, and that amount was appropriated in the Cemetery Fund. The company that submitted the estimate has withdrawn that estimate, and a new estimate has been obtained for \$3200. Budget amendment 23-13 would increase the appropriated amount to cover the new estimate.

RECOMMENDATION

1. Approve Budget Amendment 23-13(attached).

ADDITIONAL COMMENTS

A circular stamp containing the handwritten initials "dg" in blue ink.

BETHANY CITY COUNCIL

From: Amanda McCellon, Comm. Dev. Director
Date: April 11, 2023
Subject: Consider a request by Bob Duncan, property owner and applicant, to rezone 3900 & 3904 N. Redmond Ave. from R-1 (Single-Family Residential) to R-2 (Two-Family Residential).

BACKGROUND

Attached are the minutes and staff report from the Planning and Zoning Commission meeting of April 6, 2023. Motion was made by Justin Peck, seconded by Steve Marx to recommend approving the R-2 zoning request, and require applicant to install sidewalks along N. Redmond Ave. and NW 38th St. The votes are as follows: AYE- Charles Snyder, Ron Crouch, Robert Helton, James Clemmer, Steve Marx, Justin Peck. NAY- None. ABSTAIN- None. The motion carried unanimously 6 - 0.

RECOMMENDATION

1. Approval of Ordinance No. 2046 approving the R-2 zoning request and require applicant to install sidewalks along N. Redmond Avenue and NW 38th Street.

ADDITIONAL COMMENTS



ORDINANCE NO. 2046

AN ORDINANCE AMENDING THE ZONING ORDINANCES, MAP, AND COMPREHENSIVE PLAN OF THE CITY OF BETHANY, OKLAHOMA, BY INCLUDING IN R-2, TWO-FAMILY RESIDENTIAL DISTRICT, THE PROPERTY LOCATED AT 3900 and 2904 N. REDMOND AVENUE IN BETHANY, OKLAHOMA COUNTY, OKLAHOMA AS MORE PARTICULARLY DESCRIBED HEREINAFTER.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHANY:

Section 1. The following-described real estate situated in the City of Bethany, to wit:

3900: Sect. 16-T12N-R4W SE Qtr. West Park Add. 002 005 S65Ft.
3904 Sect. 16-T12N-R4W SE Qtr. West Park Add. 002 000 S50Ft. of N150FT of Lot 5

is hereby included in, added to, and made part of the district set aside for R-2, Two-Family Residential, and the Clerk of the City of Bethany is hereby authorized and directed to correct the official zoning map and comprehensive plan map of the City of Bethany, Oklahoma, to conform thereto.

Section 2. It being immediately necessary for the preservation of the public peace, health, safety, and welfare the City of Bethany and the inhabitants thereof that this ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall be in full force and effect from and after its passage and

approval.

END

The undersigned hereby certify that the foregoing ordinance was introduced before the Bethany Planning and Zoning Commission on April 6, 2023, and the Bethany City Council on the 18th day of April 2023, and was duly adopted and approved by the Mayor and City Council of the City of Bethany on the 18th day of April, 2023, after public hearing, and after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.).

MAYOR

ATTEST:

CITY CLERK

Approved as to form and legality on _____, 2023.

CITY ATTORNEY

MINUTES
CITY OF BETHANY
PLANNING AND ZONING COMMISSION
APRIL 6, 2023

MEMBERS PRESENT: Charles Snyder, Chair
Justin Peck, Vice-Chair
Ron Crouch
Robert Helton
James Clemmer
Steve Marx

MEMBERS ABSENT: Kent Lynn

STAFF PRESENT: Ray Jones, City Attorney
Amanda McCellon, Comm. Dev. Director
Brendan Summerville, Comm. Dev. Associate
Linda Hlinicky, Adm. Assistant

NOTICE: Agenda posted in the lobby and on the front door of Bethany City Hall, 6700 NW 36th St., Bethany, OK 73008 on Thursday, March 30, 2023 at 11:00 a.m.

Charles Snyder, Chair called the meeting to order. Justin Peck gave the invocation. Motion was made by James Clemmer, seconded by Justin Peck to approve the January 19, 2023 Planning and Zoning Commission Minutes as mailed. The votes are as follows: AYE- Charles Snyder, Justin Peck, Ron Crouch, Robert Helton, James Clemmer, Steve Marx. NAY- None. ABSTAIN- None. The motion carried unanimously 6 - 0.

ITEM 1: PC 23-01
Consider a request by Ron Duncan, applicant and property owner, to rezone 3900 & 3904 N Redmond Ave. from R-1 (Single Family Residential) to R-2 (Two-Family Residential).

LEGAL DESCRIPTION: 3900: Sect. 16-T12N-R4W SE Qtr. West Park Add. 002 005 S65Ft
3904: Sect. 16-T12N-R4W SE Qtr. West Park Add. 002 000 S50Ft of N150Ft of Lot 5
(Item to be heard by City Council on April 18, 2023)

ACTION: Brendan Summerville, Comm. Dev. Associate presented the staff report to consider rezoning 3900-3904 N. Redmond Ave. from R-1, Single Family Residential to R-2, Two-Family Residential. Summerville summarized the zoning of the surrounding properties. He noted about 1,000 feet west of this property is the central business district and about a quarter mile north is the expressway. The sewer line is running along the northern fence line of the property per the Bethany Water Department. Water line can be reached along N. Redmond or NW 38th St. Each duplex unit will be 2800 square feet leaving 1400 square feet per unit for dwelling space. The lots are substandard, however after speaking with the applicants, they have agreed to come in and do a lot

line adjustment after the zoning change has been confirmed. The lot line adjustment will be done administratively through Community Development.

Mr. Ron Duncan of Bob Duncan and Sons, Applicant spoke to the Planning and Zoning Commission. I have been in the construction business for 35 years, and build high-end homes. We have had people contact us already to move in.

Commissioner Clemmer asked if Mr. Duncan will own the duplexes.

Mr. Ron Duncan, Applicant said yes, we will own the property.

Charles Snyder, Chair asked if the city would require sidewalks.

Brendan Summerville, Comm. Dev. Associate stated no not at this time.

Charles Snyder, Chair asked the applicant if he would object to installing sidewalks along N. Redmond and NW 38th St.

Mr. Ron Duncan, Applicant said no he would not have a problem with installing sidewalks.

Mr. Gholson, resident of 3810 N. Redmond Ave., spoke against the R-2 rezoning request. The area is over saturated with rental properties; and single-family homes create more stability.

Mary McClure, resident of 3809 N. Redmond Ave. spoke in favor of the R-2 rezoning request. Mr. Duncan has built a house for me and showed the Planning Commissioner's a 10 second video of the house (across street from proposed development). Anything Mr. Duncan builds is beautiful, and hopefully my father will be one of the renters in one of the duplex units.

Amanda McCellon, Comm. Dev. Director noted the sidewalks will have to be no less than four feet in width.

Motion was made by Justin Peck, seconded by Steve Marx to recommend approving the R-2 zoning request, and require applicant to install sidewalks along N. Redmond Ave. and NW 38th St. The votes are as follows: AYE- Charles Snyder, Ron Crouch, Robert Helton, James Clemmer, Steve Marx, Justin Peck. NAY- None. ABSTAIN- None. The motion carried unanimously 6 - 0.

ITEM 2: PC 23-02

Consider a request by Coast to Coast Motors, LLC., to grant a special use permit for used motor car sales.

LEGAL DESCRIPTION: Sect 16-T12N-R4W Qtr SW Beavers Sub Blk 22 022 000 Lots 15 thru 19 Ex S28.5Ft of W/2 Blk 22 Subj. to ESMTS of Record
(Item to be heard by City Council on April 18, 2023)

ACTION: Brendan Summerville, Comm. Dev. Associate presented the staff report to consider a special use permit that would allow for the sale of used motor vehicles at 7017 NW 39th Expy. and summarized the zoning of the surrounding properties. This lot has been a used car lot since 1976.

BETHANY

Oklahoma

City of Bethany

Planning & Zoning Staff Report

April 6, 2023

CASE NO: PC 23-01

Request: Consider a request by Bob Duncan, property owner and applicant, to rezone 3900 & 3904 N Redmond Ave. from R-1 (Single-Family Residential) to R-2 (Two-Family Residential).

Applicant: Bob Duncan, property owner.

Legal Description:

3900: Sect. 16-T12N-R4W SE Qtr., West Park Add. 002 005 S65Ft

3904: Sect. 16-T12N-R4W SE Qtr., West Park Add. 002 000 S50Ft of N150Ft of Lot 5

Current Zoning: R-1 (Single-Family Residential)

Proposed Zoning: R-2 (Two-Family Residential)

Surrounding Zoning:

Direction	Zoning
North	R-1 & C-G
South	R-1 & C-G
East	C-G
West	R-1

Table 1

Zoning Characteristics:

	R-1	R-2
Use	Single-Family Dwelling	Two-Family Dwelling
Minimum Lot Area (ft ²)	6,000	9,000
Width x Depth (ft)	60 x 100	60 x 100
Front Setback (ft)	25	25
Rear Setback (ft)	20	20
Side Setback (ft)	10 & 5 (Interior) 25 (Corner)	10 & 5 (Interior) 25 (Corner)

Table 2

Background:

The applicant is seeking to rezone & reorientate 3900 & 3904 N Redmond Ave with the intent of constructing two (2) 2,800 ft² duplexes on these lots. The proposed zoning change is dependent on a lot line adjustment, which would create lots that can meet the requirements for an R-2 zone.

Analysis:

The surrounding zoning of the site includes a mixture of Commercial General (CG) and Single Family Residential (R-1). This site is also within 1,000 feet of both the Central Business District (CBD) and NW 39th Expressway, which is traditionally indicative of higher intensity land uses; of which two-family residential is included.

The proposed zoning change, with appropriate lot line measures would meet the standards set forth by Bulk & Yard Standards (§158.020.02, Table 158:020(A)). This would mean each lot is a minimum of 100' and has a minimum width of 60' or 70' for the interior and corner lot respectively.

Each lot will hold one (1) duplex, which would yield four (4) dwelling units on these two lots. The density that two duplexes would be equivalent to eight (8) dwelling units per acre, which is within the accepted density standards of twelve (12) units per acre. Stormwater runoff would stand at approximately 1.3 ft³/s as opposed the 1.2 ft³/s of two smaller single-family dwellings.

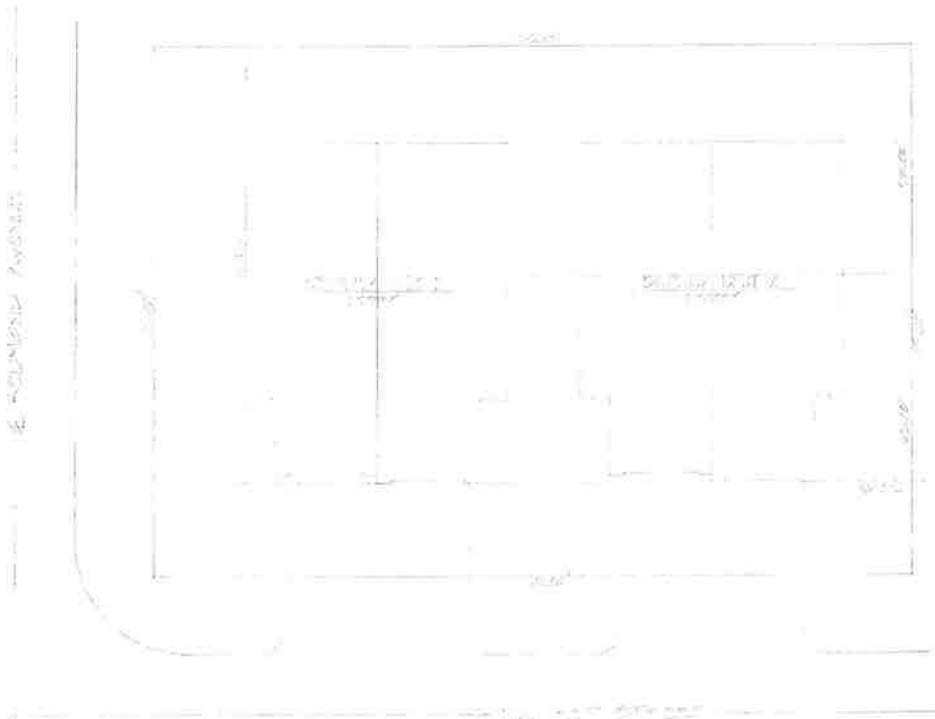
The Comprehensive Plan considers this a viable site for the expansion of the CBD, however, this has not occurred.

Required Action: Hold a public hearing to provide a recommendation to either approve or deny the applicant's zoning change request. This recommendation will be heard by the Bethany City Council on the 18th of April 2023, and a decision whether to approve this change will be made.

Attachments:

- Aerial Photographs
- Zoning Map
- Water & Sewer Atlases
- Certified Owners List
- Application Documents
- Public Notification





4' 0" x 10' 0" RAMP

PLAN

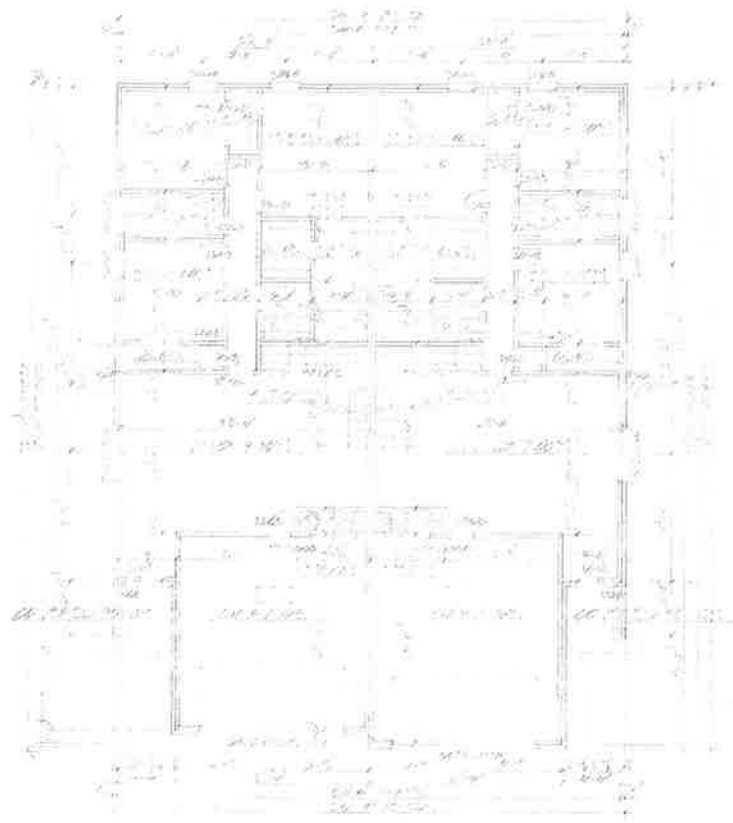
NOT TO SCALE
 ALL DIMENSIONS IN FEET
 UNLESS OTHERWISE NOTED
 DATE: 10/15/11

BOB DUNCAN AND SONS GENERAL CONTRACTOR
 7034 REGENT ST
 OKLAHOMA CITY, OKLAHOMA 73142

ROBERT JENKINS CO. LLC
 ARCHITECT - CONSTRUCTION MANAGEMENT
 6517 GAELIC CLENDOR
 OKLAHOMA CITY, OK 73142



SHEET 1

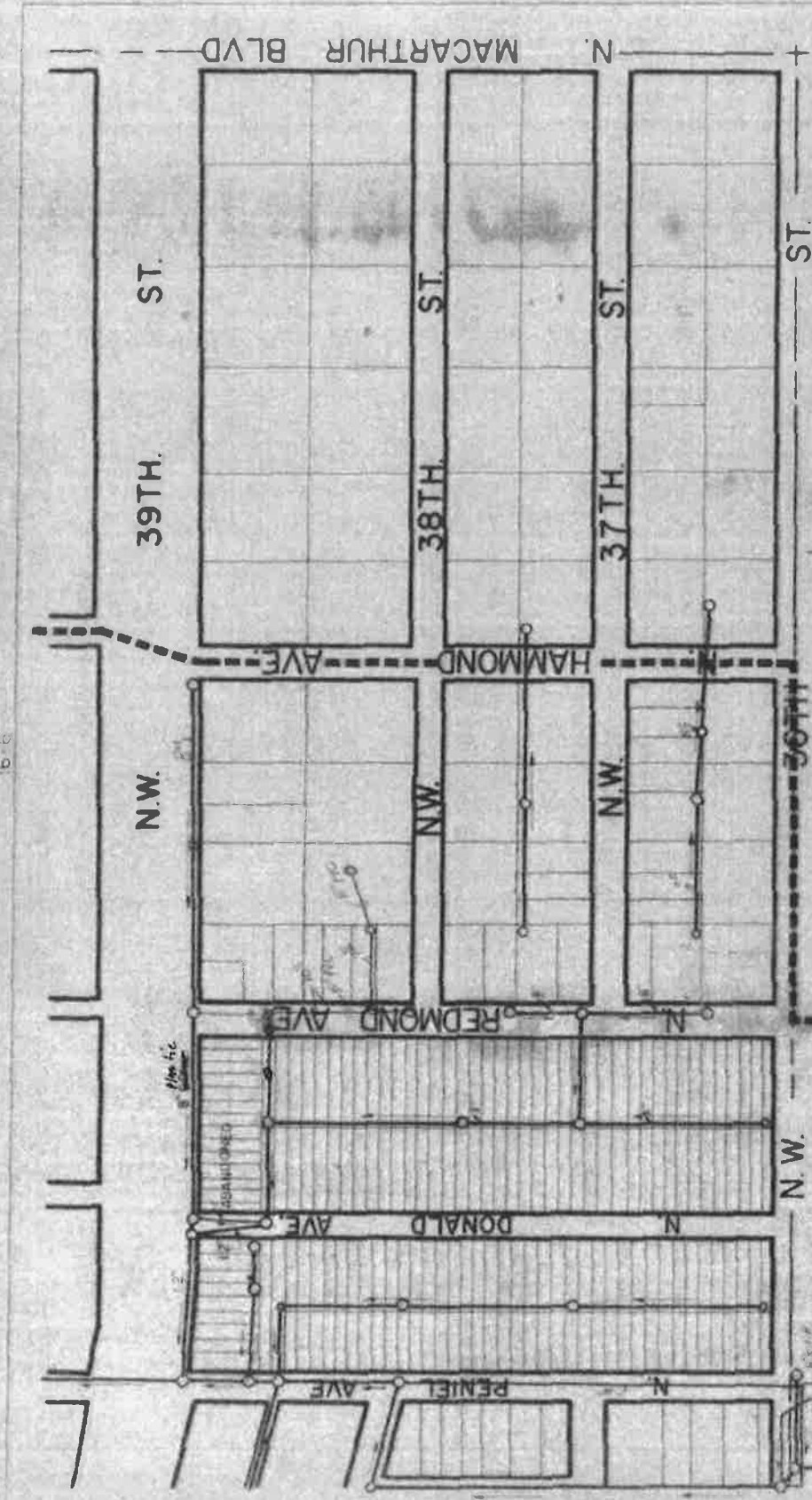


BOB DUNCAN AND SONS, GENERAL CONTRACTOR
1008 REBERT STREET
OKLAHOMA CITY, OKLAHOMA 73102

ROBERT JENKINS CO. LLC
ARCHITECT - CONSTRUCTION MANAGEMENT
6617 DALE GLEN DR.
OKLAHOMA CITY, OK 73142



SHEET
3



THIS MAP WAS PREPARED FOR THE DELAWARE INDUSTRIAL DEVELOPMENT AND PARK DEPARTMENT, STATE PLANNING AGENCIES, AND WAS FINANCED IN PART THROUGH AN URBAN PLANNING GRANT FROM THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT UNDER THE PROVISIONS OF SECTION 701 OF THE HOUSING ACT OF 1964, AS AMENDED

Rev. 7/11/68 1-28-92

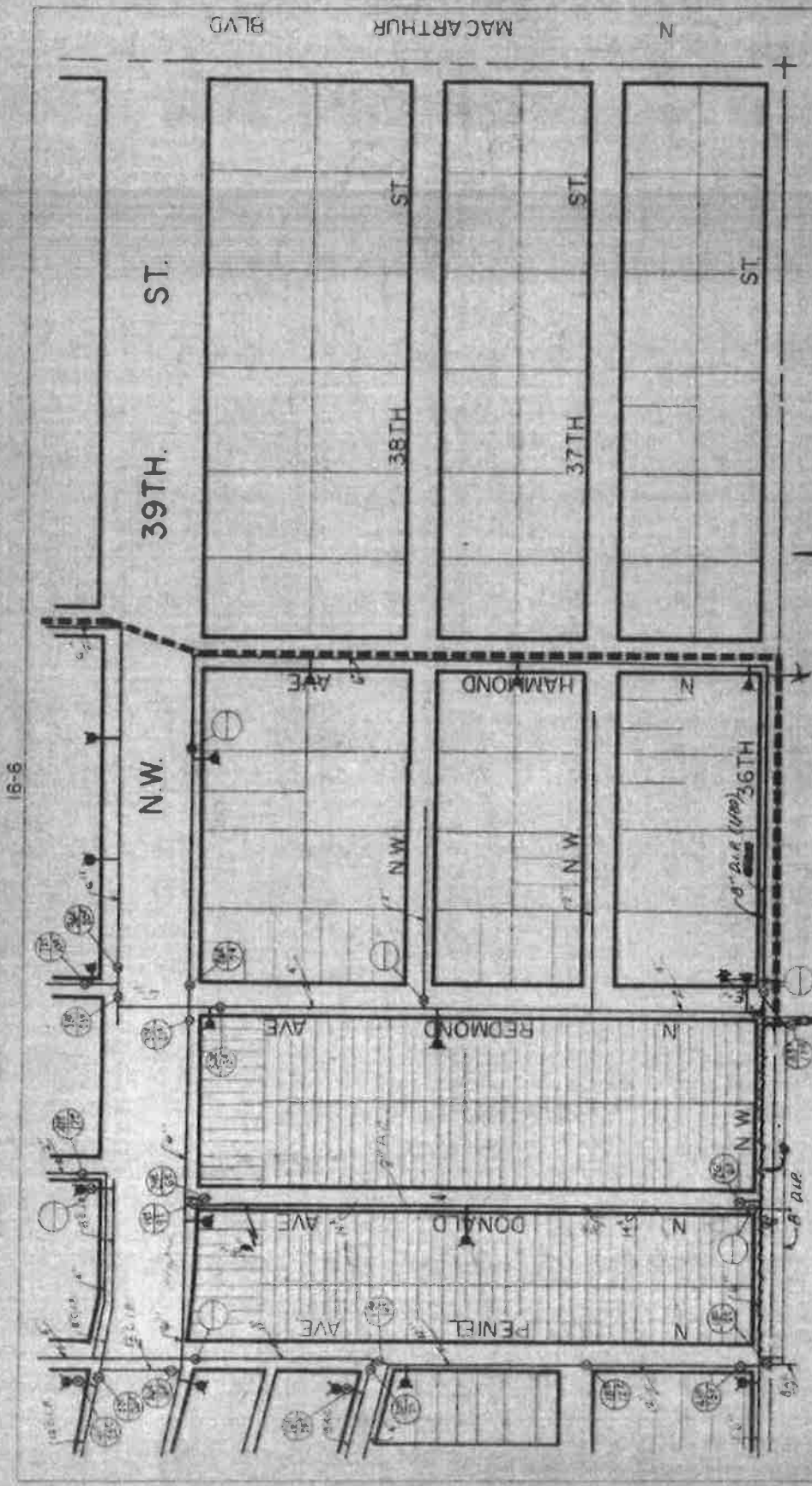
SCALE 1"=200'

16-5

16-6

21-8

16-4



THIS MAP WAS PREPARED FOR THE OKLAHOMA INDUSTRIAL DEVELOPMENT AND MARK DEPARTMENT, STATE PLANNING AGENCY, AND WAS FINANCED IN PART THROUGH AN URBAN PLANNING GRANT FROM THE DEPARTMENT OF HOUSING AND AREA DEVELOPMENT, UNDER THE PROVISIONS OF SECTION 701 OF THE HOUSING ACT OF 1954, AS AMENDED.

16-5

SCALE 1" = 200'

21-8

16-6

16-4

PC 23-01 Zoning Map



ZONING CODE LEGEND

A	FL
CBD	I-R
C-G	PUD
C-H	PRD
C-S	R-1
C-N	R-2
C-O	R-M
C-R	RMO
E-I	RHP

**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

Bethany, Oklahoma makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

**Print map scale is approximate.
Critical layout or measurement
activities should not be done using
this resource.**

BETHANY

Oklahoma

Department of Planning & Community Development

March 13, 2023

NOTICE OF HEARING

**PLANNING & ZONING COMMISSION
AND CITY COUNCIL**

Dear Property Owner,

This notice is to inform you that a neighboring property owner has filed an application with the Bethany Planning Department for a change in zoning. All zoning change applications within the city limits are reviewed by the Planning and Zoning Commission at a public hearing to determine whether the proposal is in conformity with the Comprehensive Plan for the City of Bethany.

We would like to emphasize that the Planning and Zoning Commission does not make the final decision on whether or not to approve the application; it simply makes recommendations on zoning & special permit matters to the City Council. The final decision is made by the City Council in a second hearing.

Attached to this notice is information on the hearing dates, the location of the property, and the zoning of the property. During the public hearings, the applicant for the zoning change presents his case, and all interested property owners in the surrounding area are invited to appear and state whether they are for or against the proposal.

Your participation in these proceedings can affect the outcome.

If you have any questions regarding this notice, please contact the Community Development Director. Call (405) 789-6005.

**SECRETARY,
PLANNING AND ZONING COMMISSION**

ZONING CASE INFORMATION

A. Rezoning Proposal

1. Case No.: PC 23-01.
2. Location of Property: 3900 & 3904 N Redmond Ave.
3. Legal Description: 3900: Sect 16-T12N-R4W SE QTR West Park Add. 002 005 S65ft.
3904: Sect 16-T12N-R4W SE QTR West Park Add. 002 000 S50ft
of N150ft of Lot 5.
4. Present Zoning: R-1 (Single Family Residential).
5. Requested Zoning: R-2 (Two-Family Residential).

B. Hearing Schedule

1. The Planning and Zoning Commission hearing on the proposed rezoning will be held on **APRIL 6, 2023** at **7:00 P.M.** At this hearing, any interested citizen will have the opportunity to speak to the Commission concerning the proposed zoning change. The Commission will vote on whether to recommend approval or disapproval of the proposed rezoning. **IF YOU HAVE AN OPINION ON THE APPLICATION, YOU SHOULD ATTEND THIS HEARING.**
2. The City Council Hearing will be held on **APRIL 18, 2023** at **6:30 P.M.** At this hearing, any interested citizens will have the opportunity to speak to the City Council concerning the request. The City Council will vote either to adopt or reject the proposed rezoning ordinance. **IF YOU HAVE AN OPINION ON THE APPLICATION, YOU SHOULD ATTEND THIS MEETING.**

C. Location of Hearings

Both the Planning and Zoning Commission and City Council hearings will be held in the Bethany City Hall Council Chamber located at 6700 NW 36th St.

PC 23-01



ZONING CODE LEGEND

A	C-R	R-2
CBD	E-I	R-M
C-G	I-L	RMO
C-H	L-R	RIIP
C-S	PUD	
C-N	PRD	
C-O	R-1	

***The property subject to this case is outlined in black.**

MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

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Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

NOTICE OF PUBLIC HEARING

On April 13, 2023, at 7:00 p.m. the Bethany Planning and Zoning Commission will during its regular session hold a public hearing at Bethany City Hall at 6700 NW 36th St., Bethany, OK 73008 for the following: Consider a request by Ronald Duncan, applicant & property owner, to rezone 3900 & 3904 N Redmond Ave. from R-1 (Single-Family Residential) to R-2 (Two-Family Residential).

Following the public hearing the Bethany Planning & Zoning Commission will vote on the request and forward a recommendation to the Bethany City Council, which in turn will hear this case on April 18, 2023, at 6:30 p.m. After this meeting, there will be a second public hearing with the Bethany City Council, and a vote to approve or deny the request will be held.

The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

LEGAL DESCRIPTION:

3900: Sect 16-T12N-R4W Qtr SE West Park ADD. 002 005 S65Ft

3904: Sect 16-T12N-R4W Qtr SE West Park ADD. 002 000 S50FT OF N150FT of Lot 5



(PC 2301)

Larry Stein
Oklahoma County Assessor's
Office



Ownership Radius Report

This Official Report is for Account Number R171322750 and is a 300-foot radius from the outside of the polygon. If the minimum number of different owners was not reached it was extended by 100-foot increments until the required number of different owners was reached, or the maximum distance was reached. This report does not constitute a legal survey or document, for definitive description of real property and ownership; consult the deeds recorded in the Oklahoma County Clerks Office. Official Record of this Certified Radius Report will expire 30 days from the date of creation stamped on the back of this sheet.

Oklahoma County Assessor's
300ft Radius Report
2/17/2023

accountno	name1	name2	mailingaddress1	city	state	zipcode	subname	block	lot	legal	location	econarea	nbhd	propertyid	viop
R171324400	ROUTE 66 PROPERTIES, LLC		3810 N PENIEL AVE	BETHANY	OK	73008	WEST PARK ADDITION 005	005	005	WEST PARK ADDITION 005 005 568FT	3800 N REDMOND AVE BETHANY	Terr 3	R2861.00	180338	0
R170484995	3803 REDMOND LLC		6915 N CLASSEN BLVD STE C	OKLAHOMA CITY	OK	73115	WEST PARK ADDITION 001	000	000	COCKRELLS SUB WEST PARK 001 000 LOTS 71 & 72	3803 N REDMOND AVE BETHANY	Terr 3	R2861.00	180124	0
R171324700	JONES JODIL		6303 NW 37TH ST	BETHANY	OK	73008-3424	WEST PARK ADDITION 005	006	006	WEST PARK ADDITION 005 006 E53 1/2FT WEST PARK ADDITION 005 006	6303 NW 37TH ST BETHANY	Terr 3	R2861.00	180342	0
R171324550	GROOMS TRULIA D DAWKINS STEW LEE & CHRISTOPHER DALE		6305 NW 37TH ST	BETHANY	OK	73008-3424	WEST PARK ADDITION 005	006	006	WEST PARK ADDITION 005 006 E53 1/2FT OF W106 2/3FT	6305 NW 37TH ST BETHANY	Terr 3	R2861.00	180340	0
R171324600			6307 NW 37TH ST	BETHANY	OK	73008	WEST PARK ADDITION 005	006	006	WEST PARK ADDITION 005 006 W53 1/3FT	6307 NW 37TH ST BETHANY	Terr 3	R2861.00	180341	0
R171324500	NALL KIRK R		2408 SW 99TH ST	OKLAHOMA CITY	OK	73159	WEST PARK ADDITION 005	005	005	WEST PARK ADDITION 005 005 N82FT	3804 N REDMOND AVE BETHANY	Terr 3	R2861.00	180339	0
R170485180	ENEVDISEN MARK WAYNE		8220 GOLDEN OAKS RD	OKLAHOMA CITY	OK	73127-3039	COCKRELL S SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 LOTS 73 THRU 75	3805 N REDMOND AVE BETHANY	Terr 3	R2861.00	180125	0
R170482400	WRIGHT LESLIE F TR5	WRIGHT LESLIE F REV TRUST	6108 BEAVER CREEK RD	OKLAHOMA CITY	OK	73162-3412	COCKRELL S SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 LOTS 33 & 34	3808 N DONALD BETHANY	Terr 3	D2861.00	180106	0
R171324300	WILLIAMS LISA & JOHN E		3806 N REDMOND AVE	BETHANY	OK	73008-3449	WEST PARK ADDITION 005	004	004	WEST PARK ADDITION 005 004 560FT	3806 N REDMOND AVE BETHANY	Terr 3	R2861.00	180337	0
R170485365	MCCLURE BRIAN S & MARY C		3809 N REDMOND AVE	BETHANY	OK	73008	COCKRELL S SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 LOTS 76 THRU 79	3809 N REDMOND AVE BETHANY	Terr 3	R2861.00	180126	0
R171324000	BETHANY PARK APARTMENTS, LLC		1126 JASMINE WAY	MUSTANG	OK	73064	WEST PARK ADDITION 005	000	000	WEST PARK ADDITION 005 000 LOTS 1 & 2 & LOTS 7 & 8	6204 NW 38TH ST BETHANY	Cm EA 8	C352.4	180331	7
R171324240	MEARS DONALD WAYNE		215 N SARA RD	MUSTANG	OK	73064-4562	WEST PARK ADDITION 005	003	003	WEST PARK ADDITION 005 003 E90FT	6300 NW 38TH ST BETHANY	Terr 3	R2861.00	180332	0
R171324245	FOROCH, LLC	C/O CALEB MARTIN	1441 W INDIAN HILLS RD	NORMAN	OK	73069	WEST PARK ADDITION 005	003	003	WEST PARK ADDITION 005 003 E90FT OF W110FT	6304 NW 38TH ST BETHANY	Terr 3	R2861.00	180333	0

X

Oklahoma County Assessor's
300ft Radius Report
2/17/2023

R171324260	RIVERDALE PROPERTIES LLC	171 STONEBRIDGE BLVD	EDMOND	OK	73013	WEST PARK ADDITION 005	005	000	WEST PARK ADDITION 005 000 550FT OF W60FT OF LOT 3	6308 NW 38TH ST BETHANY	Terr 3	D2861.00	180336	0
R171324250	RIVERDALE PROPERTIES LLC	171 STONEBRIDGE BLVD	EDMOND	OK	73013	WEST PARK ADDITION 005	005	000	WEST PARK ADDITION 005 000 550FT OF W60FT OF LOT 3 & W5FT OF S60FT LOT 3 & A 5FT STRIP BEG 5FT E OF NE/C LOT 4 NSFT W50FT S5FT 530FT TO BEG	6312 NW 38TH ST BETHANY	Terr 3	D2861.00	180334	0
R171324255	GHOULSON STACY RENE	3810 N REDMOND AVE	BETHANY	OK	73008-3449	COCKRELL 5 SUB WEST PARK ADDITION 005	005	000	COCKRELLS SUB WEST PARK 001 000 ALL LOT 80 & S25FT LOT 81 STRIP BEG NW/C LOT 4 NSFT E115FT 55FT W115FT TO BEG	3810 N REDMOND AVE BETHANY	Terr 3	R2861.00	180335	0
R170485500	SEEGER JUANITA M	3911 N REDMOND AVE	BETHANY	OK	73008	COCKRELL 5 SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 ALL LOT 80 & S25FT LOT 81	3911 N REDMOND AVE BETHANY	Terr 3	R2861.00	180127	0
R170482220	TYSON WILLIAM LEE	3812 N DONALD	BETHANY	OK	73008	COCKRELL 5 SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 LOTS 28 THRU 32	3812 N DONALD BETHANY	Terr 3	O1001.00	180105	0
R170485550	CHRISTY TEDDY DON & KAYE BETH	3901 N REDMOND AVE	BETHANY	OK	73008-3450	COCKRELL 5 SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 NSFT OF LOT 81 & ALL LOT 82 S20FT OF LOT 83	3901 N REDMOND AVE BETHANY	Terr 3	R2861.00	180128	0
R171322750	MEINKE ENTERPRISES LLC	600 S RANCHWOOD BLVD	YUKON	OK	73099	WEST PARK ADDITION 002	002	005	WEST PARK ADDITION 002 005 S65FT	3900 N REDMOND AVE BETHANY	Terr 3		180327	0
R170485600	KOBS WINSTON L & KAREN A	21067 STATE HIGHWAY 146	BINGER	OK	73009-5049	COCKRELL 5 SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 NSFT OF LOT 83 ALL OF LOT 84 S20FT OF LOT 85	3903 N REDMOND AVE BETHANY	Terr 3	R2861.00	180129	0
R171322010	MEINKE ENTERPRISES LLC	600 S RANCHWOOD BLVD	YUKON	OK	73099	WEST PARK ADDITION 002	002	000	WEST PARK ADDITION 002 000 550FT OF N150FT OF LOT 5	UNKNOWN	Terr 3		324492	0

X

Oklahoma County Assessor's
300ft Radius Report
2/17/2023

R170485735	UNICK AMANDA		3509 N REDMOND AVE	BETHANY	OK	73008	COCKRELLS SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 NSFT OF LOT 85 ALL OF LOT 86 AND S20FT OF LOT 87	3905 N REDMOND AVE BETHANY	Terr 3	R2861.00	180130	0
R171323000	LOCRA SERGIO LEONARDO ETAL	DELOERA SALVADOR	5925 NW 56TH ST	WARR ACRES	OK	73122	WEST PARK ADDITION	002	000	WEST PARK ADDITION 002 000 PT OF LOT 6 BEG 152.40FT N & 68.17FT E OF SW/CLT 6 TH E91.83FT SLY152.40FT W96.25FT NLY152.44FT TO BEG	6301 NW 38TH ST BETHANY	Terr 3	R2861.00	180328	0
R171323010	ROJTE 66 PROPERTIES LLC		3810 N PENIEL AVE	BETHANY	OK	73008-3443	WEST PARK ADDITION	002	000	WEST PARK ADDITION 002 000 PT LOT 6 BEG AT SW/CLT NLY152.40FT E68.17FT SLY152.44FT W68.17FT TO BEG	6305 NW 38TH ST BETHANY	Terr 3	01001.00	180329	0
R170485800	ROJTE 66 PROPERTIES LLC		3810 N PENIEL	BETHANY	OK	73008	COCKRELLS SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 NSFT LOT 87 ALL LOT 88 & S20FT OF LOT 89	3907 N REDMOND AVE BETHANY	Terr 3	R2861.00	180131	0
R170481840	DIVINE LIFE CHURCH INCORPORATED	E/O STEPHEN HANSCOM PASTOR	2801 N MCMILLAN AVE	BETHANY	OK	73008-4842	COCKRELLS SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 LOTS 20 THRU 27	3906 N DONALD BETHANY	Cm EA 8	CMISC	180104	0
R171323250	IMPERIAL RENTAL PROPERTIES LLC		4618 NE 67TH ST	OKLAHOMA CITY	OK	73121	WEST PARK ADDITION	002	007	WEST PARK ADDITION 002 007 EX E30FT	UNKNOWN	Cm EA 8		180330	0
R170485900	FIRST BETHANY BANK & TRUST		PO BOX 218	BETHANY	OK	73008-0218	COCKRELLS SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 NSFT LOT 89 & ALL OF LOTS 90 & 91 & S20FT OF LOT 92	UNKNOWN BETHANY	Cm EA 8		180132	0
R171322000	R K TECHNOLOGIES LLC		3910 N REDMOND AVE	BETHANY	OK	73008	WEST PARK ADDITION	002	000	WEST PARK ADDITION 002 000 S50.8FT OF LOT 4 & N100FT OF LOT 5	3910 N REDMOND AVE BETHANY	Cm EA 8	ILM Bkt 194	180325	7
R170481665	FIRST BETHANY BANK & TRUST		PO BOX 218	BETHANY	OK	73008-0218	COCKRELLS SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 ALL LOTS 16 THRU 19	UNKNOWN BETHANY	Cm EA 8	C1111.00	180103	7

X

Oklahoma County Assessor's
300ft Radius Report
2/17/2023

R170480185	REDWOOD TREE PROPERTIES INC		1010 W MEMORIAL RD	OKLAHOMA CITY	OK	73114-2002	COCKRELL 5 SUB WEST PARK	001	000	COCKRELLS SUB WEST PARK 001 000 LOTS 1 2 3 4 5 6 7 EX N28.5FT PLUS LOTS 93 & 94 & N5FT OF LOT 92	6400 NW 39TH EXPY BETHANY	Cm EA 8	C350.6	180099	7
R171320500	NASRRA HOMES LLC		12812 NW 69TH CT	PARKLAND	FL	33076	WEST PARK ADDITION 002 000 W20FT LOT 1 & E29FT LOT 2		000	WEST PARK ADDITION 002 000	6220 NW 39TH EXPY BETHANY	Cm EA 8	C353.4	180319	6
R171320750	IMPERIAL RENTAL PROPERTIES		4618 NE 67TH ST	OKLAHOMA CITY	OK	73121	WEST PARK ADDITION 002 002 W81FT		002	WEST PARK ADDITION 002 002 WEST PARK 50 BY 150FT IN NE/C	6228 NW 39TH EXPY BETHANY	Cm EA 8	Retail Store	180320	6
R171321250	MORRISON J D & INGRID R TRS		8221 NW 27TH ST	BETHANY	OK	73008-4818	WEST PARK ADDITION 002 003		003	WEST PARK ADDITION 002 003	6300 NW 39TH EXPY BETHANY	Cm EA 8	C325.1	180322	7
R171321000	BREWER LARRY & DANA		3316 N ELM PL	BETHANY	OK	73008-3657	WEST PARK ADDITION 002 000		000	WEST PARK ADDITION 002 000 PT OF LOTS 3 & 6 BEG AT NW/C LT 3 TH E110FT S150FT E50FT S122.97FT W160FT N271.52FT TO BEG EX N 3 1/2 FT FOR HIGHWAY PURPOSES SUBJ TO ESMIS OF RECORD	6308 NW 39TH EXPY BETHANY	Cm EA 8	Retail Store	180321	7
R171321500	CLAYTON PATSY J TRS & LIVING TRUST	CLAYTON ROBERT TRS	4404 NW 31ST ST	OKLAHOMA CITY	OK	73112	WEST PARK ADDITION 002 000		000	WEST PARK ADDITION BLK 002 LOT 000 BEG 90FT E NW/C OF LOT 4 TH 590FT W90FT S65FT E165FT N155FT W75FT TO BEG	6330 NW 39TH EXPY BETHANY	Cm EA 8	C325.5	180323	7
R171321550	ROUTE 66 PROPERTIES LLC	C/O MIKE LOYD	3810 N PENIEL AVE	BETHANY	OK	73008-3443	WEST PARK ADDITION 002 004		004	WEST PARK ADDITION 002 004 BEG NW/C TH E90FT S90FT W90FT N90FT TO BEG	6334 NW 39TH EXPY BETHANY	Cm EA 8	C325.2	180324	7

A





Larry Stein

Oklahoma County Assessor

320 Robert S. Kerr, #313, Oklahoma City Oklahoma 73102

(405) 713-1236 Fax (405) 713-1220 www.oklahomacounty.org/assessor

Open Records Request

Fee Receipt

Receipt No	Name	Received	Currency	Description	PricePerUnit	Units	PriceTotal
31756							
	<u>BOB DUNCAN & SONS INC</u>						
		2/21/2023	Check	300 Feet Radius	\$25.00	1	\$25.00
						<hr/>	
						Total	\$25.00

Thank You

CheckNumber: 9795

For questions concerning this invoice, please contact
Betty Slaughter 405-713-1236
Email address BetSla@oklahomacounty.org

Date Received: _____
 Processed by: _____

BETHANY

Oklahoma



Department of Planning & Community Development

Rezoning Application

Application must be completed in INK.
 Email to brendan.summerville@bethanyok.org or submit in person at 6700 NW 36th St., Bethany OK 73008. Contact Community Development at (405)789-6005.

General Information			
Applicant Name: <i>Bob Duncan & Sons: Ronald Duncan</i>			
Address: <i>10708 Regents</i>	City: <i>City</i>	State: <i>OK</i>	ZIP Code: <i>73162</i>
Phone: <i>405 823 1340</i>	Email: <i>bobduncanandsons@cox.net</i>		
Property Owner Name:			
Address:	City:	State:	ZIP Code:
Phone:	Email:		
Property Information			
Present Zoning: <i>R1</i>	Requested Zoning: <i>R2</i>		
Legal Description: <i>The South Sixty-Five (65) Feet of Lot five (5) of Block Two (2) in West Park Addition to the City of Bethany OK County OK</i>			
Area of Property (sq ft): <i>18 975 00</i>	Number of Structures: <i>4</i>		
Present Use:	Requested Use: <i>Duplex</i>		
Requirements & Supplemental Documents			
<input checked="" type="checkbox"/> Certified list of named and address of all property owners of record within three hundred (300) feet of the exterior boundaries of the subject property. Certified lists may be acquired through the Oklahoma County Assessor's Office. <input checked="" type="checkbox"/> The filing fee for the meeting must be paid upon submission of this application. This is a non-refundable fee that is independent of the hearing's outcome. The fee is dependent on the zoning category, the total area is comprises, and a filing & publishing fee for public notice. <input type="checkbox"/> For a Planned Unit Development (PUD) please attach or email renderings of the project in addition to any specific standards and/or requirements that would require a PUD zoning change. <input type="checkbox"/> (If applicable) A completed application for the amendment of the Comprehensive Plan.			
<p>Please expect 4 weeks between the filing deadline and the first hearing date; the City Council hearing will take place within two weeks of the first hearing. It is highly recommended that applicants attend both hearings, as the Planning & Zoning Commission and City Council may ask questions regarding specific details of the zoning change.</p>			
I hereby certify that all of the above statements are true to the best of my knowledge and belief. I have thoroughly read the application and understand its qualification and requirements.			
Signature of Applicant: <i>Ronald Duncan</i>			Date:

BETHANY

Oklahoma

Department of Planning & Community Development

Rezoning Procedure

1. Check with the Community Development Department to see what your present zoning is and the zone you desire. A list of permitted land uses is attached to this packet.
2. Submit a written & completed application to the Bethany Planning & Zoning Commission, setting forth the legal description of the property to be rezoned, the street address or approximate location, the names and addresses of the owners thereof, and the zoning requested.
3. The application shall also be accompanied by a list of the names and addresses of all property owners of record within a three hundred (300) foot radius of the exterior boundaries of the subject property. This list must be current and certified by a bonded abstractor or the Oklahoma County Assessor.
4. The Planning Staff will ensure that your application is complete, and will calculate your filing fee according to the following schedule: A public notice fee of \$150 + \$13 per acre of land being rezoned + the base rezoning fee for the desired land use.
 - a. A (Agricultural) - \$438; R-1 (Single-Family Res.) - \$625; R-2 (Two-Family Res.) - \$813; R-M (Multi-Family Res.) - \$1,000; C-O & C-R (Comm. Office & Comm. Restricted) - \$625; C-G, C-h, E-I, I-L (Comm. General, Comm. Highway, Educational-Institutional, and Industrial Light) - \$875; I-H (Industrial Heavy) - \$1,250; PUD (Planned Unit Development) - \$1,500.
5. Turn in your completed application, the required accompanying data, and the filing fee in full to the Community Development Department. Once the application has been received and reviewed for completion, the Community Development Director will schedule your application on the next available Planning & Zoning Commission Agenda.
6. Legal notice of the requested will be published in a newspaper of general circulation in the City of Bethany, as required by State Law. At the same time, every property owner within three hundred (300) feet of the exterior boundaries of your property is notified by letter that your request has been filed.
7. The Planning staff will research and analyze your request and prepare a staff report, presentation, and a recommendation which will be mailed to each member of the Planning & Zoning Commission and to each member of the City Council.
8. At the next scheduled Planning & Zoning Commission meeting, your request will be considered at a public hearing. You will be sent notice of this meeting, and you and/or your representative must be present. The Planning Staff will introduce your request, and you & any interested citizens will have the opportunity to speak to the Commission concerning your request.
9. At the conclusion of this public hearing, the Planning Commission will decide, by majority vote, whether to recommend that the ordinance which accomplishes your requested zoning change be either approved or denied. This recommendation is made to the Bethany City Council.
10. When the Planning Commission has acted upon an application for rezoning, an ordinance shall be prepared and introduced before the City Council at a public hearing on the same date as set forth in the notice to property owners provided in the preceding section. The City Council may continue that hearing from time to time, prior to final action thereon.
11. At the public hearing, the City Council will vote either to adopt or reject the proposed rezoning ordinance. You or your representative must be present at this meeting.
12. Both the Planning Commission and City Council meetings are held in the Council Chamber (East Wing) of the Bethany City Hall, located at 6700 NW 36th St. The Planning Commission Meetings begin at 7:00 P.M. and the City Council meetings begin at 7:30 P.M. The average zoning case takes about 50 days from the time the application is received until its final approval.

BETHANY CITY COUNCIL

From: Amanda McCellon, Comm. Dev. Director
Date: April 11, 2023
Subject: Consider a request by Coast to Coast Motors, LLC to grant a special use permit for used motor sales at 7017 NW 39th Expy.

BACKGROUND

Attached are the minutes and staff report from the Planning and Zoning Commission meeting of April 6, 2023. Motion was made by Justin Peck, seconded by James Clemmer to recommend denying the special use permit at 7017 NW 39th Expy. The votes are as follows: AYE- Charles Snyder, Ron Crouch, Robert Helton, James Clemmer, Steve Marx, Justin Peck. NAY- None. ABSTAIN- None. The motion carried unanimously 6 - 0.

RECOMMENDATION

1. Recommend denying the special use permit at 7017 NW 39th Expy.

ADDITIONAL COMMENTS



line adjustment after the zoning change has been confirmed. The lot line adjustment will be done administratively through Community Development.

Mr. Ron Duncan of Bob Duncan and Sons, Applicant spoke to the Planning and Zoning Commission. I have been in the construction business for 35 years, and build high-end homes. We have had people contact us already to move in.

Commissioner Clemmer asked if Mr. Duncan will own the duplexes.

Mr. Ron Duncan, Applicant said yes, we will own the property.

Charles Snyder, Chair asked if the city would require sidewalks.

Brendan Summerville, Comm. Dev. Associate stated no not at this time.

Charles Snyder, Chair asked the applicant if he would object to installing sidewalks along N. Redmond and NW 38th St.

Mr. Ron Duncan, Applicant said no he would not have a problem with installing sidewalks.

Mr. Gholson, resident of 3810 N. Redmond Ave., spoke against the R-2 rezoning request. The area is over saturated with rental properties; and single-family homes create more stability.

Mary McClure, resident of 3809 N. Redmond Ave. spoke in favor of the R-2 rezoning request. Mr. Duncan has built a house for me and showed the Planning Commissioner's a 10 second video of the house (across street from proposed development). Anything Mr. Duncan builds is beautiful, and hopefully my father will be one of the renters in one of the duplex units.

Amanda McCellon, Comm. Dev. Director noted the sidewalks will have to be no less than four feet in width.

Motion was made by Justin Peck, seconded by Steve Marx to recommend approving the R-2 zoning request, and require applicant to install sidewalks along N. Redmond Ave. and NW 38th St. The votes are as follows: AYE- Charles Snyder, Ron Crouch, Robert Helton, James Clemmer, Steve Marx, Justin Peck. NAY- None. ABSTAIN- None. The motion carried unanimously 6 - 0.

ITEM 2: PC 23-02

Consider a request by Coast to Coast Motors, LLC., to grant a special use permit for used motor car sales.

LEGAL DESCRIPTION: Sect 16-T12N-R4W Qtr SW Beavers Sub Blk 22 022 000 Lots 15 thru 19 Ex S28.5Ft of W/2 Blk 22 Subj. to ESMTS of Record
(Item to be heard by City Council on April 18, 2023)

ACTION: Brendan Summerville, Comm. Dev. Associate presented the staff report to consider a special use permit that would allow for the sale of used motor vehicles at 7017 NW 39th Expy. and summarized the zoning of the surrounding properties. This lot has been a used car lot since 1976,

and there are two structures on the property (primary building and a secondary building to the north of the primary building). When reviewing car lots and this specific property, we have to review the comprehensive plan strategy map. This area, as in the case before, is slated for CBD, Central Business District expansion; however, the area is marked as a prime area of development. This area being a high-flow area of N. Rockwell and NW 39th Expressway, the comprehensive plan uses a primary to develop something other than a car lot.

Charles Snyder, Chair mentioned one of the primary problems with car lots is they do not generate sales tax for the City of Bethany. Bethany is currently running a deficit of \$2 million annually in sales tax.

Chad Pennington, Representative for Coast-to-Coast spoke to the Planning and Zoning Commission and handed out a flyer with photos of other motor vehicle lots they own (see attached). I have lived here in the metro all my life; and my father started the business in 1989. We are family owned and operated. We keep everything clean and organized.

Charles Snyder, Chair explained the City of Bethany needs retail sales, and used cars do not generate sales tax for the benefit of the city. Part of our requirement is to try to adhere to the Comprehensive Plan as much as possible. NW 39th Expressway is one of two gateways into Bethany.

Mr. Norm Smith, current owner of 7017 NW 39th Expy. stated he has been operating a used car dealership for 60+ years at this location. Bethany has been good to me, and I have been good to Bethany. I pay sales tax to Auto World Express Tires and Rockwell Lube.

Motion was made by Justin Peck, seconded by James Clemmer to recommend denying the special use permit at 7017 NW 39th Expy. The votes are as follows: AYE- Charles Snyder, Ron Crouch, Robert Helton, James Clemmer, Steve Marx, Justin Peck. NAY- None. ABSTAIN- None. The motion carried unanimously 6 - 0.

NEW BUSINESS

Commissioner Helton suggested it is time we need to start reviewing the Comprehensive Plan.

Charles Snyder, Chair stated if we find something that needs to be addressed in the comprehensive plan, then let staff know and staff will prepare an agenda and set up a meeting. So, the planning commissioner's homework will be to see if anything needs to be addressed in the comprehensive plan.

Brendan Summerville, Comm. Dev. Associate informed the Planning Commissioner's there will be another special use application on the 5/4/23 agenda.

COAST TO COAST MOTORS



WWW.CTCAUTOGROUP.COM



AWARDS

Awards and Recognition

2018
CORPORATE BUSINESS OF THE YEAR
2018
TOP 25 INDEPENDENT DEALERS
2019
TOP 25 INDEPENDENT DEALERS

OUR VALUES

OUR COMPANY VALUES ARE TO EXCEED EXPECTATIONS

- OUR COMPANY IS FAITH DRIVEN
- WE ACT WITH INTEGRITY
- WE NEVER QUIT
- WE STRIVE TO SERVE OTHERS



BETHANY *Oklahoma*

City of Bethany

Planning & Zoning Staff Report

April 6, 2023

CASE NO: PC 23-02

Request: Consider a request by Coast-to-Coast Motors LLC., to grant a special use permit to allow for used motor vehicle sales.

Applicant: Coast to Coast Motors LLC., property owner and applicant.

Legal Description: Sect. 16-T12N-R4W SW Qtr., Beavers Sub Blk 22 022 000 Lots 15 thru 19 EX S28.5ft of W/2 Blk 22 Subj to ESMTS of Record

Current Zoning: C-H (Commercial Highway)

Special Permit Use: Used motor vehicle sales.

Surrounding Zoning:

Direction	Zoning
North	R-1
South	C-H & C-G
East	R-1 & C-H
West	C-H & C-G

Table 1

Lot Characteristics:

	Existing Site
Use	Used Vehicle Sales
Area (ft ²)	40,606
Development	1976
Structures	2

Table 2

Background:

The applicant seeks a special permit that would allow for the continued sale of used motor vehicles. This property has been utilized for vehicle sales since 1976 and has operated under the same ownership prior to this date. The City of Bethany has outlined that motor vehicle sales within city limits, are an open-display land use, and as such

require a special permit to continue operation under new ownership (§158.044, *Open Display Uses*).

Analysis:

As outlined in §158.044, open display uses such as car sales, require a special use permit to continue their use, and may only exist within Commercial-Highway (C-H) zoning districts. Criteria for special permit approval, in the case of open display uses, are as follows (please note the city's responses in italics):

- (a) Whether the proposed use shall be in harmony with the policies of the comprehensive plan and, in the case of open display uses, whether the proposed open display is detrimental to the implementation of the gateway area of the city;
 - a. *Further use of this lot for used vehicle sales goes against the comprehensive plan, and its goal of improving city gateways like 39th & Rockwell.*
- (b) Whether the proposed use shall be in harmony with the general purpose and intent of the applicable zoning district regulations;
 - a. *The Commercial Highway zoning district is the only district in which open display may occur, however, continued use requires a special use permit.*
- (c) Whether the proposed use shall adversely affect the use of neighboring property;
 - a. *Continued use of this lot as it stands, will continue the high production of stormwater runoff, and be a core contributor to flooding.*
- (d) Whether the proposed use shall generate pedestrian and vehicular traffic that is hazardous or in conflict with the existing and anticipated traffic in the neighborhood;
 - a. *Continued use will likely not have an adverse effect on traffic within this area.*
- (e) Whether the facility presents a health or safety hazard to neighboring properties or the community at large;
 - a. *As the lot is comprised of entirely of impervious surfaces, this lot has likely been a key contributor to stormwater runoff since its construction. This runoff production may increase groundwater contamination and pollution.*
- (f) Where applicable, whether the facility is to be located in proximity to elementary or secondary public and/or private schools, or other incompatible uses;
 - a. *The nearest incompatible use is greater than 1,000ft from this lot, and will likely not be affected.*

(g) Whether utility, drainage, parking, loading, signs, lighting access, and other necessary public facilities to serve the proposed use shall meet the adopted codes of the city;

a. *As built, the site contains all necessary supporting infrastructure.*

(h) Where applicable, whether the facility has obtained all necessary permits to operate under the laws of the state.

a. *Coast to Coast Motors, LLC., is licensed & permitted to conduct business in the State of Oklahoma.*

As outlined in Chapter 5 of the 2030 Comprehensive Plan (Chapter 5: Bethany Innovates), this area is noted as a prime location for future mixed-use development. The reasoning behind this is to address the needs of higher density, walkable, and sustainable commercial developments in and around the Central Business District.

Required Action: Hold a public hearing to provide a recommendation to either approve or deny the applicant's request for a special use permit that conduct used motor vehicle sales.

Attachments:

- Aerial Photographs
- Zoning Map
- Comprehensive Plan Strategy Map
- Certified Owners List
- Application Documents
- Public Notification



PC 23-02 Zoning Map



ZONING CODE LEGEND

	A		I-L
	CBD		I-R
	C-G		PUD
	C-H		PRD
	C-S		R-1
	C-N		R-2
	C-O		R-M
	C-R		RMO
	E-H		RHP

MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

Bethany, Oklahoma makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

BETHANY

Oklahoma

Department of Planning & Community Development

March 13, 2023

NOTICE OF HEARING

**PLANNING & ZONING COMMISSION
AND CITY COUNCIL**

Dear Property Owner:

This notice is to inform you that a neighboring property owner has filed an application with the Bethany Planning Department for a special use permit for a used car lot. All special use applications within the city limits are reviewed by the Planning and Zoning Commission at a public hearing to determine whether the proposal is in conformity with the Comprehensive Plan for the City of Bethany.

We would like to emphasize that the Planning and Zoning Commission does not make the final decision on whether or not to approve the application; it simply makes recommendations on zoning & special permit matters to the City Council. The final decision is made by the City Council in a second hearing.

Attached to this notice is information on the hearing dates, the location of the property, and the zoning of the property. During the public hearings, the applicant for the zoning change presents his case, and all interested property owners in the surrounding area are invited to appear and state whether they are for or against the proposal.

Your participation in these proceedings can affect the outcome.

If you have any questions regarding this notice, please contact the Community Development Director. Call (405) 789-6005.

**SECRETARY,
PLANNING AND ZONING COMMISSION**

ZONING CASE INFORMATION

A. Rezoning Proposal

1. Case No.: PC 23-02.
2. Location of Property: 7017 NW 39th Expressway.
3. Legal Description: Sect 16 T12N-R4W, SW Beavers Sub Blk 22 022 000 Lots 15 thru 19 Ex S28.5ft of W/2 Blk 22 SubJ to ESMTS of Record.
4. Present Zoning: C-H (Commercial Highway).
5. Applicant's Request: A special use permit for used motor vehicle sales.

B. Hearing Schedule

1. The Planning and Zoning Commission hearing on the proposed rezoning will be held on **APRIL 6, 2023** at 7:00 P.M. At this hearing, any interested citizen will have the opportunity to speak to the Commission concerning the proposed zoning change. The Commission will vote on whether to recommend approval or disapproval of the proposed rezoning. **IF YOU HAVE AN OPINION ON THE APPLICATION, YOU SHOULD ATTEND THIS HEARING.**
2. The City Council Hearing will be held on **APRIL 18, 2023** at 6:30 P.M. At this hearing, any interested citizens will have the opportunity to speak to the City Council concerning the request. The City Council will vote either to adopt or reject the proposed rezoning ordinance. **IF YOU HAVE AN OPINION ON THE APPLICATION, YOU SHOULD ATTEND THIS MEETING.**

C. Location of Hearings

Both the Planning and Zoning Commission and City Council hearings will be held in the Bethany City Hall Council Chamber located at 6700 NW 36th St.

PC 23-02



ZONING CODE LEGEND

***The property subject to this case is outlined in black.**

**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

Bethany, Oklahoma makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

NOTICE OF PUBLIC HEARING

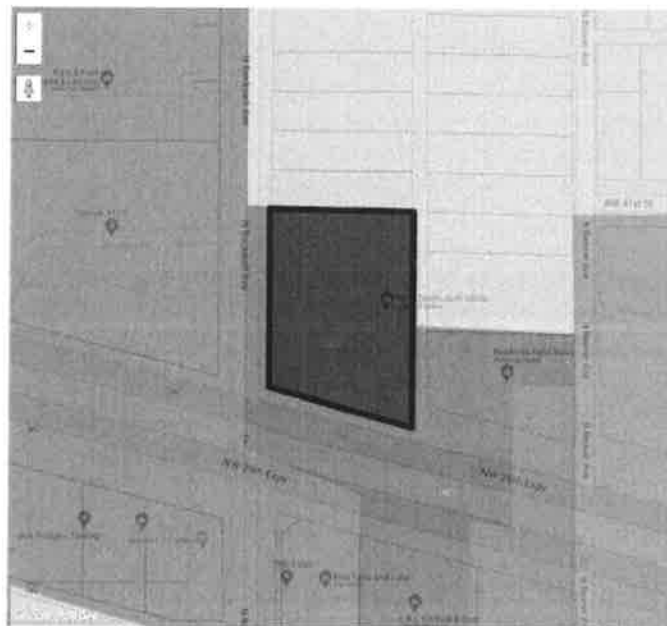
On April 6, 2023, at 7:00 p.m. the Bethany Planning and Zoning Commission will during its regular session hold a public hearing at Bethany City Hall at 6700 NW 36th St., Bethany, OK 73008 for the following: Consider a request by Coast to Coast Motors, LLC., to grant a special permit for used motor vehicle sales.

Following the public hearing the Bethany Planning & Zoning Commission will vote on the request and forward a recommendation to the Bethany City Council, which in turn will hear this case on April 18, 2023, at 6:30 p.m. After this meeting, there will be a second public hearing with the Bethany City Council, and a vote to approve or deny the request will be held.

The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

LEGAL DESCRIPTION:

Sect 16-T12N-R4W Qtr SW Beavers Sub Blk 22 022 000 Lots 15 thru 19 EX S28.5ft of W/2
Blk 22 Subj to ESMETS of Record



Larry Stein
Oklahoma County Assessor's
Office



Ownership Radius Report

This Official Report is for Account Number R170425390 and is a **300-foot** radius from the outside of the polygon. If the minimum number of different owners was not reached it was extended by 100-foot increments until the required number of different owners was reached, or the maximum distance was reached. This report does not constitute a legal survey or document, for definitive description of real property and ownership; consult the deeds recorded in the Oklahoma County Clerks Office. Official Record of this Certified Radius Report will expire 30 days from the date of creation stamped on the back of this sheet.

[Signature]
County Assessor

2014 day of February 20 23
Given under my hand and official seal the
2014 day of February 20 23
filed in the office of the County Assessor
complete copy of Scott Radus
the within and foregoing is a full, true and
and State aforesaid, do hereby certify that
County Assessor, in and for the County
I, the duly elected, qualified and acting
STATE OF OKLAHOMA }
COUNTY OF CIVA } ss:



Oklahoma County Assessor's
300th Reditus Report
2/28/2023

accountno	name1	name2	mailingaddress1	city	state	zipcode	subname	block	lot	legal	location	ecotnarea	rbhd	propertyid
R170300350	REGIS INN LLC	C/O SONIC RESTAURANTS INC	11601 N 74TH PL	SCOTTSDALE	AZ	85260	ROBERTS SUB BLK 21	001	000	ROBERTS SUB BLK 21 001 000 LOTS 1 THRU 5 & LOTS 27 THRU 30	7000 NW 39TH EXPY BETHANY	Cm EA 8	C1349.5	180763
R170300700	BROOKSTART INVESTMENTS LLC		PO BOX 30172	EDMOND	OK	73009-0003	ROBERTS SUB BLK 21	001	000	ROBERTS SUB BLK 21 001 000 LOTS 6 7 8 9 10 & 11	7010 NW 39TH EXPY BETHANY	Cm EA 8	C426.3	180764
R170301050	MASIM PROPERTY LLC		3900 NW 39TH ST	OKLAHOMA CITY	OK	73112	ROBERTS SUB BLK 21	001	000	ROBERTS SUB BLK 21 001 000 W/FT OF LOT 15 & A TR BEG 1831.58FT N & 33FT E & 7.23FT SELY OF SW/C OF SW4 TH SELY 25FT SWLY 30.62FT N25FT TO BEG EXEMPT	7020 NW 39TH EXPY BETHANY	Cm EA 8	C1066.00	180765
R170301060	CITY OF BETHANY		PO BOX 219	BETHANY	OK	73008	ROBERTS SUB BLK 21	001	000	ROBERTS SUB BLK 21 001 000 W/FT OF LOT 15 & A TR BEG 1831.58FT N & 33FT E & 7.23FT SELY OF SW/C OF SW4 TH SELY 25FT SWLY 30.62FT N25FT TO BEG EXEMPT	0 UNKNOWN BETHANY	Oklahoma		180766
R173402000	ROCK 39TH LLC		5950 NW 39TH ST	WARR ACRES	OK	73122	OAK HILL SUB FOREST	001	000	HIGHLND 001 000 LOTS 1 THRU 4 SUBJ TO ESMTS OF RECORD	7106 NW 39TH EXPY BETHANY	Cm EA 8	Retail Store	181761
R173403000	THEPHACHANH JOHN		3640 N ROCKWELL AVE	BETHANY	OK	73008	OAK HILL SUB FOREST	001	000	OAK HILL SUB FOREST HIGHLND 001 000 LOTS 5 6 & 7	7110 NW 39TH EXPY BETHANY	Cm EA 8	C325.3	181762
R173403250	THEPHACHANH JOHN		3640 N ROCKWELL AVE	BETHANY	OK	73008	OAK HILL SUB FOREST	001	000	OAK HILL SUB FOREST HIGHLND 001 000 LOTS 8 THRU 11	7110 NW 39TH EXPY BETHANY	Cm EA 8	C325.3	181763
R170424950	J & K FINE PROPERTIES VI LLC		12824 ST ANDREWS DR	OKLAHOMA CITY	OK	73120	BEAVERS SUB BLK 22	022	000	BEAVERS SUB BLK 22 022 000 LOTS 12 13 & 14 EX 528.5FT OF LOT 14	7009 NW 39TH EXPY BETHANY	Cm EA 8	C1066.00	180824
R170122240	BETHANY FIRST CHURCH OF THE NAZARENE		6789 NW 39TH EXPY	BETHANY	OK	73008	BETHANY CITY ADD	006	000	BETHANY CITY ADD 006 000 EX 528.5FT EXEMPT	0 UNKNOWN BETHANY	Oklahoma		180544
R170424500	J & K FINE PROPERTIES II LLC		12824 ST ANDREWS DR	OKLAHOMA CITY	OK	73120	BEAVERS SUB BLK 22	022	000	BEAVERS SUB BLK 22 022 000 LOTS 10 & 11	4109 N BEAVER AVE BETHANY	Cm EA 8	C352.4	180830
R170122240	BETHANY FIRST CHURCH OF THE NAZARENE		6789 NW 39TH EXPY	BETHANY	OK	73008	BETHANY CITY ADD	006	000	BETHANY CITY ADD 006 000 EX 528.5FT EXEMPT	0 UNKNOWN BETHANY	Oklahoma		180544
R170424050	ELLIOTT DONNA M		4111 N BEAVER AVE	BETHANY	OK	73008-2413	BEAVERS SUB BLK 22	022	009	BEAVERS SUB BLK 22 022 009	4111 N BEAVER AVE BETHANY	Terr 3	R2861.00	180829
R170425390	SMITH NORMAN & KAY D TRS	SMITH NORMAN C & KAY D TRUST	649 E AMELIA TER	MUSTANG	OK	73064-6402	BEAVERS SUB BLK 22	022	000	BEAVERS SUB BLK 22 022 000 LOTS 15 THRU 19 EX 528.5FT OF W/2 BLK 22 SUBJ TO ESMTS OF RECORD	7017 NW 39TH EXPY BETHANY	Cm EA 8	C1066.00	180835
R170423600	TLC INVESTMENTS LLC		5700 SYCAMORE POND DR	MUSTANG	OK	73064	BEAVERS SUB BLK 22	022	008	BEAVERS SUB BLK 22 022 008	4113 N BEAVER AVE BETHANY	Terr 3	R2861.00	180828

X

Oklahoma County Assessor's
 3000 Radline Report
 2/28/2023

R170429450	BANKOCT PROPERTIES LLC		7521 N CLASSEN BLVD	OKLAHOMA CTTY	OK	73116-7057	BEAVERS SUB BLK 22	022	026	026	BEAVERS SUB BLK 22 022	4208 N ROCKWELL AVE BETHANY	Terr 3		180949
R172621015	MADISON GRAHAM DALE	MADISON BRANDON D	4205 N ROCKWELL AVE	BETHANY	OK	73008-2451	FORREST HIGHLAND	000	000	000	FORREST HIGHLAND 000 000 PT OF BLK 6 BEG NE/C BLK 6 TH 566FT W193.5FT N66FT E193.5FT TO BEG PLUS PT SE4 SEC 17 12N 4W BEG 39FT W OF NE/C SE4 TH W115.5FT S132FT E135.5FT N132FT TO BEG	7104 NW 42ND ST BETHANY	Com EA 8	Retail Store	181745

f

RECEIVED
MAY 08 2003



City of Bethany

A great place to live, work, shop, and grow a business!

APPLICATION FOR SPECIAL USE PERMIT

We, the undersigned, being the owners or legal agents for the owners of more than fifty-one percent of the following described property, do hereby make application and petition the City Council to approve the special use permit as hereinafter requested.

Name of Applicant: Coast to Coast Motors, LLC Phone #: 281-661-1250
(Print Name)

Address: 801 W I-240 Service Rd, Oklahoma City, OK 73139

Record Property Owner(s): See Attached Phone #: See attached
(Print Name)

Address: 7017 Northwest 39th Expressway, Bethany, OK 73008

Address of Property: 7017 Northwest 39th Expressway, Bethany, OK 73008

Legal Description of Property: See Attached

Proposed Special Permit use: Used Motor Vehicle Sales

Present use of property: Used Motor Vehicle Sales

Size of property (in acres and/or feet): 40,606 sq ft

The City Council shall use the following criteria to evaluate your special use permit. You are requested to provide a statement after each of the following criteria statements indicating how your request meets each criteria. Use additional pages if necessary.

1. Will the proposed use be in harmony with the policies of the comprehensive plan?
See Attached

2. Will the proposed use be in harmony with the general purpose and intent of the applicable Zoning district regulations? Yes, property is currently zoned for commercial use.
3. Will the proposed use adversely affect the use of the neighboring property? No
4. Will the proposed use generate pedestrian and vehicular traffic that is hazardous or in conflict with the existing and anticipated traffic in the neighborhood? No
5. Will the facility present a health or safety hazard to neighboring properties or the community at large? No
6. Will the facility be located in proximity to elementary or secondary public and/or private schools, or other incompatible uses? Approximately six blocks from Bethany High School, Middle School, and Elementary School.
7. Will the utility, drainage, parking, loading, signs, lighting access, and other necessary public facilities to serve the proposed use meet the adopted codes of the City? Yes
8. Has the facility obtained all necessary permits to operate under the laws of the State of Oklahoma? DOCC and Used Motor Vehicle Commission license pending City of Bethany permitting and licensing.

The City Council may impose specific conditions regarding location, design, operation, screening, and security to assure safety, to prevent a nuisance, and to control the noxious effects of excessive sound, light, odor, dust or similar conditions. (City of Bethany Ordinance – Section 159.044)

The application shall be accompanied by the following:

- a. Filing Fee.
- b. One (1) copy of the legal description of the property sought for Special Use Permit if not described above.
- c. One (1) copy of site plan.
- d. One (1) copy of the deed(s) of the property.
- e. Certified list of names and addresses of all property owners of record within three hundred (300) feet of the exterior boundaries of subject property.

TIME RECEIVED
March 6, 2023 at 1:26:12 PM PST

REMOTE CSID
4057897590

DURATION
40

PAGES
1

STATUS
Received

03/06/2023 04:25PM 4057897590

NORM SMITH

PAGE 01

RECEIVED 03/03/2023 12:17PM 4057897590

NORM SMITH

Mar. 3. 2023 11:27AM

No. 0580 P. 4

In order that your application can be heard at the next Planning Commission meeting, the completed application, accompanying information, and filing fees must be submitted before 12:00 noon the day of the deadline.

Signature of Applicant: [Signature] Phone #: 405-570-1390 Date: 3/2/23

Signature of Property Owner: [Signature] Phone #: 405-823-0700 Date: 3-2-23

[Signature] 405-256-0591 3-4-23



February 28, 2023

RE: Special Use Permit Application

Record Property Owners: Norm Smith, Trustee of the Norman C. Smith Trust Dated July 20, 2000 (1/2 interest) and Kay D. Smith, Trustee of the Kay D. Smith Trust Dated July 20, 2000 (1/2 interest)

Note: Running Buffalo Investments LLC intends to purchase the subject property from the Record Property Owners effective May 1st, 2023. Running Buffalo Investments LLC is owned by Larry Pennington and Chad Pennington, located at 5909 Red Rock Lake Rd, Edmond, OK 73013, and can be reached at (405) 570-1390. Larry Pennington owns and Chad Pennington is the CEO of Coast to Coast Motors, LLC, the applicant.

Legal Description of Property: Lot Nine (9), Block Two (2), LAKEVIEW LAWN ADDITION, a subdivision of Block Eleven (11), HOWARD GARDENS, being a part of the Southeast Quarter (SE/4) of Section Thirty (30), Township Twelve (12) North, Range Four (4) West of the Indian Meridian, Oklahoma County, Oklahoma, according to the recorded plat thereof; and

All of Lots Fifteen (15), Sixteen (16), Seventeen (17), Eighteen (18), and Nineteen (19) in BEAVER SUBDIVISION of Block Twenty-two (22), BETHANY, Oklahoma, as shown by the recorded plat thereof, less and except the south 28.5 feet of the west half of the said BEAVER SUBDIVISION of Block 22, BETHANY.

1. Will the proposed use be in harmony with the policies of the comprehensive plan?

Yes, the proposed use, which is also the existing use, fits nicely with the comprehensive plan. First, the property is already zoned for commercial use. Second, Coast to Coast is a seasoned dealership with four locations in Houston, Texas, two in Oklahoma City, and one in Tulsa, Oklahoma. Customers come from Texas, Oklahoma, and surrounding states to purchase Coast to Coast vehicles. Third, Coast to Coast plans to increase volume at the location, which will result in added jobs for young and middle-aged professionals.

Return to:
Mr. Norm Smith, Trustee
8301 Picnic Lane
Oklahoma City, OK 73127

Doc # 2000094827
Bk 7886
Pg 1665-1666
DATE 07/25/00 13:59:46
Filing Fee \$10.00
Documentary Tax \$0.00
State of Oklahoma
County of Oklahoma
Oklahoma County Clerk
Carolynn Caudill

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That **Norman C. Smith a/k/a Norman Smith and Kay D. Smith a/k/a K. D. Smith**, husband and wife, parties of the first part, in consideration of the sum of Ten and No/100 Dollars, and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto **Norm Smith, Trustee of the Norman C. Smith Trust Dated July 20, 2000**, a revocable living trust, an undivided one-half interest, and **Kay D. Smith, Trustee of the Kay D. Smith Trust Dated July 20, 2000**, a revocable living trust, an undivided one-half interest, parties of the second part, the following described real property and premises situate in Oklahoma County, State of Oklahoma, to-wit:

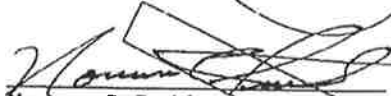
Lot Nine (9), Block Two (2), LAKEVIEW LAWN ADDITION, a subdivision of Block Eleven (11), HOWARD GARDENS, being a part of the Southeast Quarter (SE/4) of Section Thirty (30), Township Twelve (12) North, Range Four (4) West of the Indian Meridian, Oklahoma County, Oklahoma, according to the recorded plat thereof; and

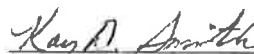
All of Lots Fifteen (15), Sixteen (16), Seventeen (17), Eighteen (18), and Nineteen (19) in BEAVER SUBDIVISION of Block Twenty-two (22), BETHANY, Oklahoma, as shown by the recorded plat thereof, less and except the south 28.5 feet of the west half of the said BEAVER SUBDIVISION of Block 22, BETHANY,

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said parties of the second part, their successors and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature, subject to easements, rights of way and restrictions of record.

Signed and delivered this 20th day of July, 2000.


Norman C. Smith


Kay D. Smith

UN

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)

The foregoing instrument was acknowledged before me this 20th day of July, 2000, by Norman C. Smith a/k/a Norman Smith and Kay D. Smith a/k/a K. D. Smith, husband and wife.

My Commission Expires:

August 20, 2001

Dea Rhodes
Notary Public

[The consideration for this deed is less than \$100.00 No ODS required. 68 O.S. Sections 3201 and 3202(4).]

Prepared by:
James N. Posey
Attorney at Law
3807 N. Asbury, Suite 101
Bethany, Oklahoma 73008
(405) 789-4611

CITY OF BETHANY

From: Elizabeth A. Gray, City Manager
Date: 4/18/2023
Subject: Public Hearing Item: Discussion, consideration and comments from the public concerning the FY2024 budget for the General Fund, miscellaneous funds and trusts.

BACKGROUND

Council has received preliminary budget drafts, individual meetings with staff, attended a budget fair and budget workshop. Following the workshop council comments were taken into consideration and the result is the proposed budget to be considered for approval on May 2, 2023.

State law and best practices require a public hearing into the budget before final approval by the City Council.

Any changes deemed necessary following the public hearing will be incorporated into the proposed budget and presented to the City Council.

Following adoption of the budget an approved adopted document will be published.

RECOMMENDATION

- 1. No action is required. This is a public hearing item only.

ADDITIONAL COMMENTS



FY 24 Budget Presentation

The Budget Process

How we arrived at the numbers

Budget Steps Completed to Date

- Preliminary Income and Expense estimates were prepared using actual data through 12-31-2022
- Department Heads Submitted their requested budgets
- A preliminary budget was presented to the City Council on March 7, 2023
- Meetings were held with each Department Head to prioritize projects and review detail expenses
- Meetings with individual Councilmembers were held to review the budget
- A Budget Fair was held on April 6th to allow citizens to have input on budget items.
- A Special Called Council meeting was held immediately following the Budget Fair to discuss the budget.

Notes on the proposed budget

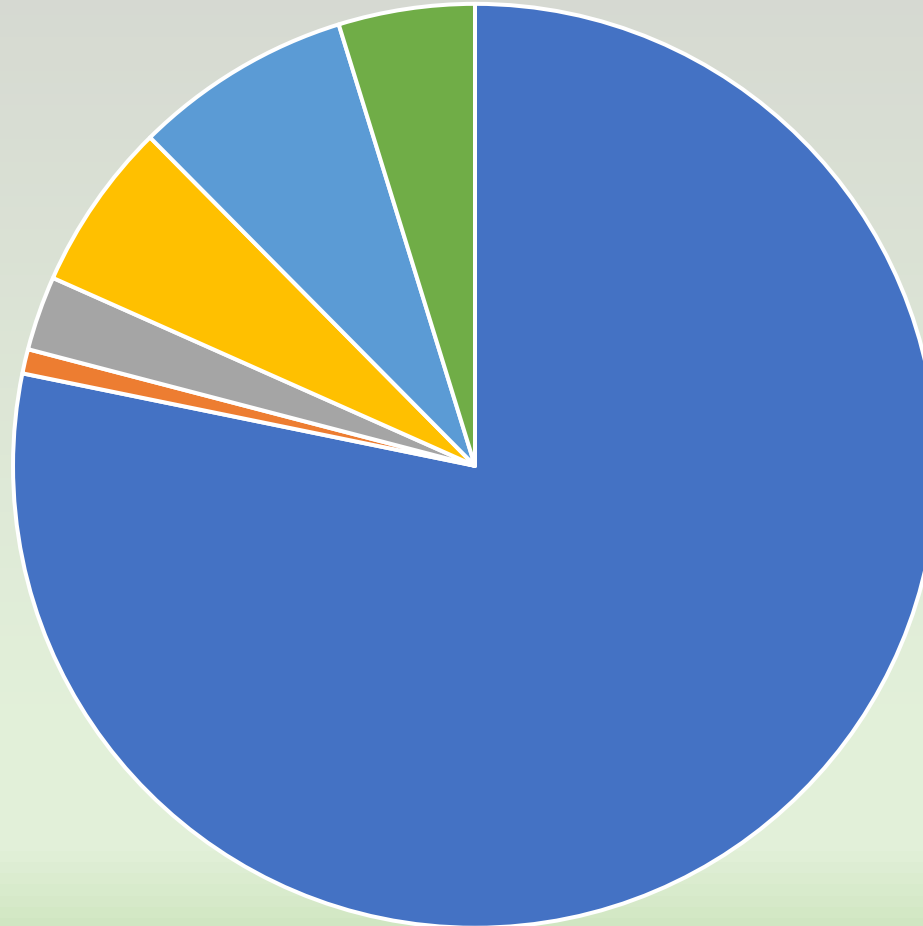
- Prior Year Carryover numbers based on the FY 22 Audit
- Revenues are projected as “flat” with some exceptions.
- No new FTE’s are budgeted.
- The budget includes 4% annual step raises for eligible employees
- The 4% step raises for non-union employees will cost approximately \$71,614
- We are transferring \$420,000 from the General Fund to the Capital Improvement Fund and establishing a Streets, Sidewalks and Drainage Reserve Fund in the Capital Improvement Fund with an initial funding of \$670,000
- We have included increased contingency line items in the Public Works Authority and in the General Fund

Sales Tax



City of Bethany
FY 24 Projected Revenue
By Source

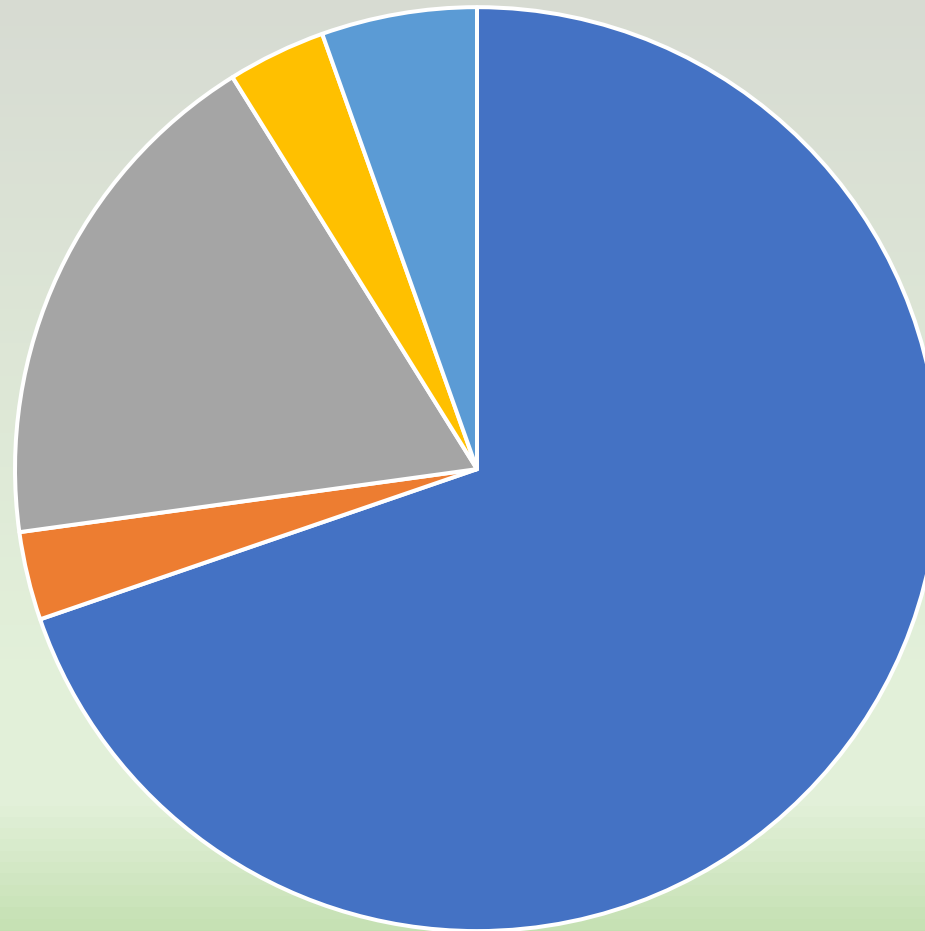
Revenue



■ Taxes ■ Licenses & Permits ■ Intergovernmental Revenue ■ Charges for Services ■ Fines and Forfeitures ■ Misc

General Fund FY24 Expenditures by Category

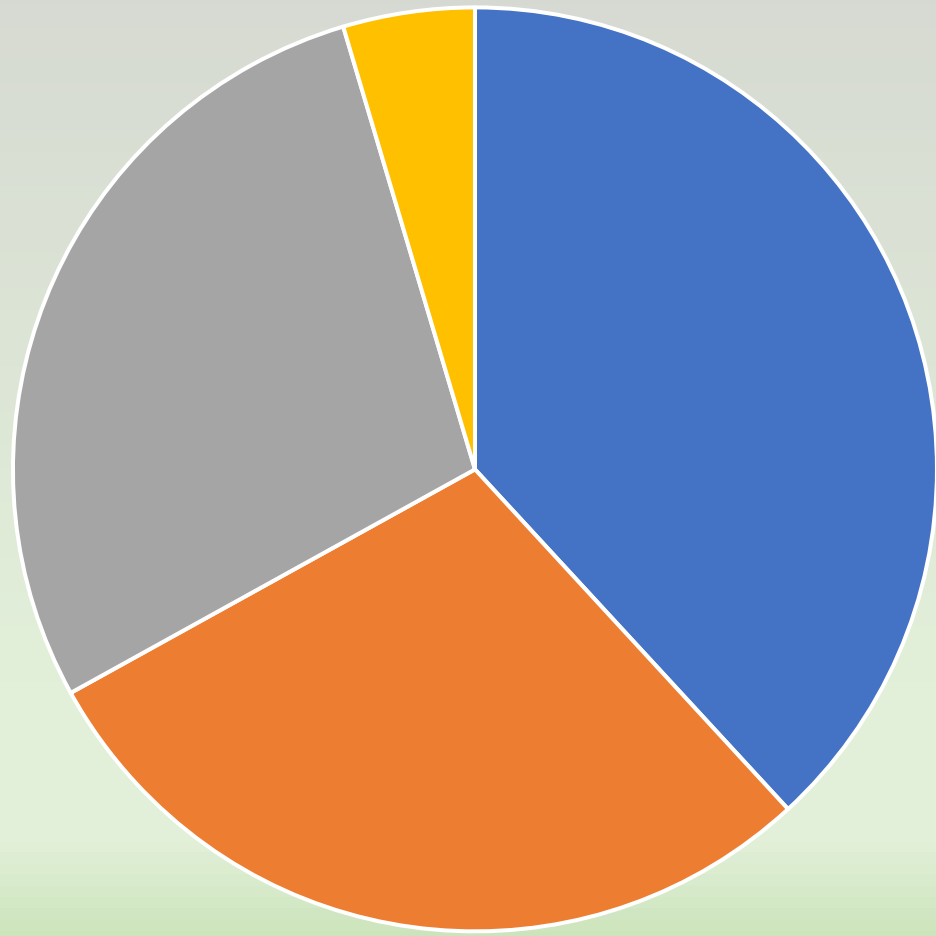
Expenditures



■ Personal Service ■ Materials & Supplies ■ Other Services & Charges ■ Capital Expenditures ■ Contingency ■

Bethany Public Works Authority
FY 23 Projected Revenue
By Category

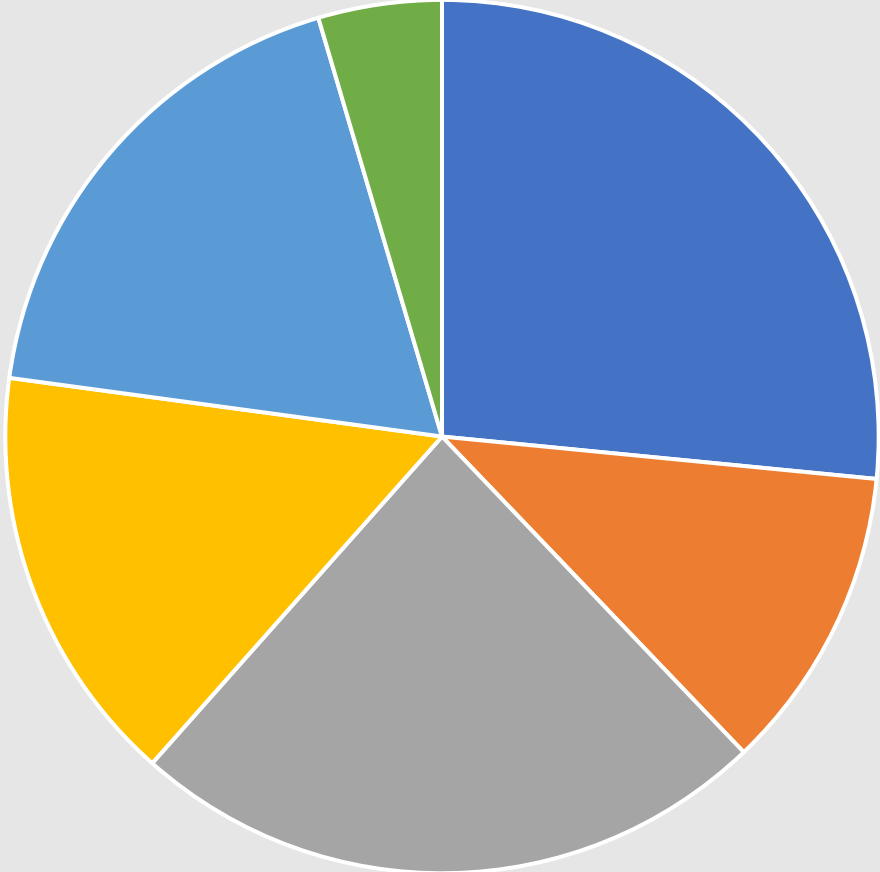
Revenue



■ Water Service ■ Sewer Service ■ Sanitation Service ■ Other

Public Works Authority FY 23 Expenditures by Category

Expenditures



- Personal Service
- Materials & Supplies
- Other Services & Charges
- Debt Service
- Sewer Treatment
- Contingency

City of Bethany/Bethany Public Works Authority Staffing Comparison
Full-Time Equivalent Positions (FTE's)

Fund	FTE's					
	FY19	FY20	FY21	FY22	FY23	FY24
General Fund	119.5	108	100	98.5	99.5	99.5
Public Works Authority	30	42	28	33.5	34.5	34.5
Totals	149.5	150	128	132	134	134

City of Bethany Proposed FY 24 Budget
Main Funds Combined

	General Fund	Public Works Authority	Capital Improvement Fund
Beginning Carryover	7,303,753	9,738,061	803,689
<u>Income</u>			
Taxes	8,313,957	0	0
Licenses and Permits	90,905	0	0
Intergovernmental Revenue	276,726	0	0
Charges for Services	629,167	10,016,078	0
Police Fines & Court Costs	813,252	0	0
Miscellaneous Revenue	506,640	483,376	1438
Transfers From Other Funds	<u>178,894</u>	<u>0</u>	<u>420,000</u>
Total Revenue	10,809,541	10,499,454	421,438
<u>Expenses</u>			
Personal Service	9,362,169	2,323,420	0
Material and Supplies	415,137	989,593	0
Other Charges and Services	2,457,283	3,673,376	0
Debt Service	0	1,365,000	0
Contingency	470,000	250,000	0
Capital Outlay	<u>461,819</u>	<u>917,369</u>	<u>879,835</u>
Total Expenses	13,166,408	9,518,758	879,835
Transfers (net)	511,880	-2,150,000	1,123,120
Ending Reserve Funds	5,458,766	8,568,757	1,468,412

**GENERAL FUND
FY 2024 FINANCIAL SUMMARY**

FINANCIAL SUMMARY

	<u>Actual FY 22</u>	<u>Budget FY23B</u>	<u>Estimate FY23E</u>	<u>Budget FY24</u>
<u>Revenue</u>				
Carryover From Previous Year	\$ 4,487,033	\$ 6,205,030	\$ 6,205,030	\$ 7,303,753
Total Operating Revenue	10,007,190	9,364,624	10,582,464	10,630,647
Operating Transfer From Public Works	2,599,875	2,800,000	2,744,000	2,150,000
Transfers From Other Funds	<u>319,000</u>	<u>-</u>	<u>-</u>	<u>178,894</u>
Revenue Available for Appropriation	<u>\$ 17,413,098</u>	<u>\$ 18,369,654</u>	<u>\$ 19,531,494</u>	<u>\$ 20,263,294</u>
<u>Expenditures</u>				
Maintenance and Operations	\$ 9,989,640	\$ 11,349,748	\$ 10,703,190	\$ 12,234,589
Capital Expenditures	140,025	313,970	401,431	461,819
Contingency	-	-	-	470,000
Transfer CIP Pledged Sales Tax	1,078,403	963,547	1,123,120	1,123,120
Transfer to Capital Improvement Fund	-	-	-	420,000
Transfer To Other Funds	<u>-</u>	<u>95,000</u>	<u>-</u>	<u>95,000</u>
Total Expenditures and Transfers	<u>\$ 11,208,068</u>	<u>\$ 12,722,265</u>	<u>\$ 12,227,741</u>	<u>\$ 14,804,528</u>
FB Carryover to Next Fiscal Year	<u>\$ 6,205,030</u>	<u>\$ 5,647,389</u>	<u>\$ 7,303,753</u>	<u>\$ 5,458,765</u>
Restricted Funds	<u>\$ (1,456,835)</u>	<u>\$ (1,456,835)</u>	<u>\$ (1,456,835)</u>	<u>\$ (1,456,835)</u>
Stabilization Reserve	<u>\$ (3,932,838)</u>	<u>\$ (3,932,838)</u>	<u>\$ (3,932,838)</u>	<u>\$ (4,001,930)</u>
Unreserved Unrestricted Fund Balance	<u>\$ 815,357</u>	<u>\$ 257,716</u>	<u>\$ 1,914,080</u>	<u>\$ 0</u>

**GENERAL FUND
FY 2024 SUMMARY OF REVENUES**

SUMMARY OF REVENUES AND TRANSFERS IN

	<u>Actual FY22</u>	<u>Approved Budget FY23B</u>	<u>Year-End Estimate FY23E</u>	<u>Budget FY24</u>
Operating Revenue				
Sales Tax	\$ 5,762,304	\$ 5,434,555	\$ 6,038,701	6,038,701.00
Franchise-ONG/OG&E	598,920	600,000	751,061	751,061.00
Ordinance-Telephone	18,792	22,187	24,038	24,038.00
Franchise-Cable	129,504	111,945	105,852	105,852.00
Hotel tax	62,182	63,201	53,583	53,583.00
Use Tax	1,241,227	1,179,195	1,340,722	1,340,722.00
Subtotal Taxes	<u>\$ 7,812,929</u>	<u>\$ 7,411,083</u>	<u>\$ 8,313,957</u>	<u>\$ 8,313,957</u>
Occupation	\$ 38,100	\$ 30,746	\$ 28,119	28,119.00
Building Permits	48,453	38,450	28,246	28,246.00
Inspection Fees & Permits	37,608	36,734	33,446	33,446.00
Zoning Permits	125	2,981	1,094	1,094.00
Subtotal Licenses & Permits	<u>\$ 124,286</u>	<u>\$ 108,911</u>	<u>\$ 90,905</u>	<u>\$ 90,905</u>
Alcohol Beverage Tax	\$ 56,190	\$ 55,000	\$ 57,391	57,391.00
Tobacco Tax	45,965	47,918	42,592	42,592.00
Gasoline Tax	36,959	37,757	37,049	37,049.00
Motor Vehicle Tax	151,066	159,309	139,694	139,694.00
Subtotal Intergovernmental Revenue	<u>\$ 290,180</u>	<u>\$ 299,984</u>	<u>\$ 276,726</u>	<u>\$ 276,726.00</u>
Accounting Dept Revenues	\$ 19,800	\$ 26,400	\$ 26,400	26,400.00
Emergency Medical call services fee	287,166	281,342	279,415	279,415.00
Stormwater compliance fee	333,655	324,597	323,352	323,352.00
Swimming Pool	-	-	-	-
Subtotal Charges for Services	<u>\$ 640,621</u>	<u>\$ 632,339</u>	<u>\$ 629,167</u>	<u>\$ 629,167</u>
Police Fines and Court Costs	745,014	750,000	813,252	813,252.00
Total Police Fines & Court Costs	<u>\$ 745,014</u>	<u>\$ 750,000</u>	<u>\$ 813,252</u>	<u>\$ 813,252</u>
Cemetery Lot Sales	\$ 32,500	\$ 37,029	\$ 34,200	34,200.00
Economic Dev Promo and Event Revenue	-	\$ -	-	-
Interest on Investments	11,451	1,625	13,515	13,515.00
Mineral Rights & Royalties	30,432	20,816	34,853	34,853.00
Grant Revenue	153,065.00	-	85,817	134,000.00
State on Behalf Payments	-	-	-	-
Reimbursements	46,499	3,150	30,386	30,386.00
OMAG Reimbursements	40,387	52,794	48,483	48,483.00
Credit Card Fees	8,584	-	102,913	102,913.00
Misc. - Other	71,242	46,893	108,290	108,290.00
Subtotal Miscellaneous Revenue	<u>\$ 394,160</u>	<u>\$ 162,307</u>	<u>\$ 458,457</u>	<u>\$ 506,640</u>

Total Operating Revenue	\$ 10,007,190	\$ 9,364,624	\$ 10,582,464	\$ 10,630,647
Transfers From Other Sources				
Transfer from Public Safety Fund	317,000	-	-	168,894
Transfer from E-911 Fund	-	-	-	10,000
Transfer from Juvenile Justice Fund	-	-	-	-
Transfer From BEDA	2,000	-	-	-
Total Transfers	<u>\$ 319,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 178,894</u>
Total General Fund Revenue	<u>\$ 10,326,190</u>	<u>\$ 9,364,624</u>	<u>\$ 10,582,464</u>	<u>\$ 10,809,541</u>
Fund Balance Appropriated	-	700,651	(1,013,723)	1,665,300
Total Funds Appropriated	\$ 10,326,190	\$ 10,065,275	\$ 9,568,741	\$ 12,474,841

GENERAL FUND
DEPARTMENTAL SUMMARY OF EXPENDITURES AND TRANSFERS

Department	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
Management	\$ 942,279	\$ 1,020,188	\$ 808,560	\$ 1,039,918
Finance	367,441	406,240	382,425	429,104
Municipal Court	497,836	603,406	574,880	620,081
Engineering	118,414	358,097	182,350	351,000
Police	3,815,338	4,336,842	4,441,811	4,699,604
Fire	2,540,291	2,758,303	2,665,987	3,046,684
Community Development	490,232	568,766	570,332	620,108
Public Works	926,439	1,037,144	1,044,757	1,288,559
Parks	433,362	612,742	433,519	600,557
Contingency	-	250,000	-	470,000
Total Gen Fund Expenditures	\$ 10,131,632	\$ 11,951,728	\$ 11,104,621	\$ 13,165,615
Transfers In				
Transfer In- BEDA				
Transfer In- BPWA Operating	2,599,875	2,800,000	2,744,000	2,150,000
Transfer In- Public Safety Fund		135,000	-	168,894
Transfer In- E911 Fund	-	-	-	10,000
Transfer In- Juvenile Justice Fund	-	10,000	10,000	-
Total Transfers In	\$ 2,599,875	\$ 2,945,000	\$ 2,754,000	\$ 2,328,894
Transfers Out				
Transfer Out- Pledged Sales Tax CIP	\$ 1,078,403	\$ 963,547	\$ 1,123,120	1,123,120.00
Transfer Out - Capital Improvement Fund	\$ -	\$ -	\$ -	\$ 420,000
Transfer Out- BEDA Hotel Tax	75,000	75,000	75,000	75,000
Transfer Out- BDA	-	20,000	20,000	20,000
Total Transfers Out	1,153,403	1,058,547	1,218,120	1,638,120
Total Transfers In/Out	\$ (1,446,472)	\$ (1,886,453)	\$ (1,535,880)	\$ (690,774)
Total Expenditures and Transfers	\$ 8,685,160	\$ 10,065,275	\$ 9,568,741	\$ 12,474,841

DEPARTMENTAL SUMMARY OF EXPENDITURES AND TRANSFERS

GENERAL FUND
SUMMARY OF EXPENDITURES BY OBJECT CODE

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 5,540,775	\$ 6,051,262	\$ 5,729,191	\$ 6,380,132
101 Allowances	117,631	181,165	192,781	202,874
102 FICA & Medicare	325,297	353,257	344,231	378,747
103 Retirement	646,142	673,155	674,208	737,358
104 Insurance - Employee	964,548	1,057,145	1,396,828	1,312,265
105 Membership, Travel & Training	66,441	108,050	92,776	126,750
106 Overtime	233,493	226,264	246,779	224,044
Total 100 Personal Service	\$ 7,894,327	\$ 8,650,298	\$ 8,676,794	\$ 9,362,169
200 Materials & Supplies				
210 Office Supplies	\$ 36,831	\$ 54,684	\$ 17,948	\$ 33,550
211 Janitor Supplies	7,589	10,915	3,937	9,250
212 Maintenance Supplies	122,967	171,811	124,987	179,905
213 Fuel & Lubricants	106,408	111,420	169,824	173,432
214 Small Tools	2,355	3,100	2,362	11,000
215 Chemicals	8,630	9,700	1,447	3,000
216 Fees and Materials	6,423	9,700	2,880	5,000
Total 200 Materials & Supplies	\$ 291,203	\$ 371,330	\$ 323,385	\$ 415,137
300 Other Services & Charges				
340 Professional Services	\$ 549,995	\$ 801,842	\$ 446,290	\$ 800,701
341 Utilities	290,121	333,667	259,669	355,500
342 Maintenance Contractual	743,460	294,281	252,169	311,281
342.1 Vehicle Repair	-	43,000	21,492	45,000
343 Insurance - Property	113,978	143,349	135,676	149,434
345 911 Service Charges	2,521	10,000	3,035	10,000
345 Abatement Costs	5,932	12,000	3,500	30,000
347 Economic Development	76,920	78,500	78,500	78,500
350 Advertising and Promotions	-	3,000	5,315	3,000
351 IT and Technology Expenses	-	258,785	184,662	301,021
Animal Control	21,183	25,000	20,409	26,650
352 Dues and Fees	-	246,096	234,886	246,096
353 Software License and Support	-	78,600	57,408	100,100
Total 300 Services & Charges	\$ 1,804,110	\$ 2,328,120	\$ 1,703,011	\$ 2,457,283
Subtotal Maintenance and Operations	\$ 9,989,640	\$ 11,349,748	\$ 10,703,190	\$ 12,234,589

SUMMARY OF EXPENDITURES BY OBJECT CODE

GENERAL FUND
SUMMARY OF EXPENDITURES BY OBJECT CODE

400 Capital Expenditures

401 Office Equipment	\$ 8,180	\$ 5,575	\$ 6,575	\$ 6,700
402 Motor Vehicles & Machinery	88,948	166,950	121,668	150,000
403 Other Equipment	26,143	87,445	224,445	19,119
404 Projects	16,754	48,000	42,743	280,000
405 Council Chambers	-	6,000	6,000	6,000

Total 400 Capital Expenditures	<u>\$ 140,025</u>	<u>\$ 313,970</u>	<u>\$ 401,431</u>	<u>\$ 461,819</u>
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500 Contingency

501 Operating Contingency	\$ -	\$ 250,000	\$ -	\$ 250,000
502 Capital Contingency	-	-	-	-
503 Disaster/Emergency Contingency	-	-	-	-
504 Employee Severance Contingency	-	-	-	90,000
505 Compensated Absence Contingency	-	-	-	80,000
506 Litigation Contingency	-	-	-	50,000
507 Restricted Capital Contingency	-	-	-	-
508 Restricted Emergency Contingency	-	-	-	-
509 Restricted OPEB Contingency	-	-	-	-

Total 500 Contingency	<u>\$ -</u>	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ 470,000</u>
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Total Expenditures	<u>\$ 10,129,665</u>	<u>\$ 11,913,718</u>	<u>\$ 11,104,621</u>	<u>\$ 13,166,408</u>
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SUMMARY OF EXPENDITURES BY OBJECT CODE

**1.0 Management - General Fund
Departmental Summary**

1.0 Management and General Government

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 344,501	\$ 349,167	\$ 333,692	340,000.00
101 Allowances	3,963	5,000	4,677	5,000.00
102 FICA & Medicare	24,936	26,711	24,043	26,010.00
103 Retirement	33,611	38,000	35,022	38,000.00
104 Insurance - Employee	35,139	43,000	47,724	50,400.00
105 Membership, Travel & Training	25,890	35,000	35,000	37,200.00
106 Overtime	-	-	-	-
Total 100 Personal Service	<u>\$ 468,040</u>	<u>\$ 496,878</u>	<u>\$ 480,158</u>	<u>\$ 496,610</u>
200 Materials & Supplies				
210 Office Supplies	\$ 22,567	\$ 24,050	\$ 4,548	5,000.00
211 Janitor Supplies	1,770	2,200	280	500.00
212 Maintenance Supplies	2,296	5,000	1,520	2,000.00
213 Fuel & Lubricants	891	500	1,565	2,000.00
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 27,524</u>	<u>\$ 31,750</u>	<u>\$ 7,913</u>	<u>\$ 9,500</u>
300 Other Services & Charges				
340 Professional Services	\$ 295,432	\$ 313,000	\$ 156,537	314,337.00
341 Utilities	25,978	33,000	33,000	34,000.00
342 Maintenance Contractual	103,023	22,310	24,321	25,000.00
343 Insurance - Property	18,935	23,200	8,557	23,200.00
344 Refunds	-	-	-	-
350 Advertising & Promotion	-	3,000	5,315	3,000.00
351 IT and Technology Expenses	-	83,000	78,821	118,821.00
353 Software Licenses and Support	-	6,600	5,488	7,000.00
Total 300 Services & Charges	<u>\$ 443,368</u>	<u>\$ 484,110</u>	<u>\$ 312,039</u>	<u>\$ 525,358.00</u>
Subtotal Maintenance & Operations	<u>\$ 938,932</u>	<u>\$ 1,012,738</u>	<u>\$ 800,110</u>	<u>\$ 1,031,468</u>
400 Capital Expenditures				
401 Office Equipment	\$ 3,347	\$ 1,450	\$ 2,450	2,450.00
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
405 Council Chambers	-	6,000	6,000	6,000.00
Total 400 Capital Expenditures	<u>\$ 3,347</u>	<u>\$ 7,450</u>	<u>\$ 8,450</u>	<u>\$ 8,450</u>
500 Contingency				
501 Operating Contingency	\$ -	\$ -	\$ -	\$ -
502 Capital Contingency	-	-	-	-
Total 500 Contingency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 942,279</u>	<u>\$ 1,020,188</u>	<u>\$ 808,560</u>	<u>\$ 1,039,918</u>

**2.0 Finance - General Fund
Departmental Summary**

2.0 Finance - General Fund

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 217,318	\$ 236,911	\$ 229,740	231,000.00
101 Allowances	1,013	900	1,280	1,400.00
102 FICA & Medicare	15,380	17,229	16,331	18,204.00
103 Retirement	20,653	20,000	19,471	20,500.00
104 Insurance - Employee	33,748	38,000	44,041	40,000.00
105 Membership, Travel & Training	198	2,000	1,927	2,000.00
106 Overtime	-	1,000	-	500.00
Total 100 Personal Service	<u>\$ 288,310</u>	<u>\$ 316,040</u>	<u>\$ 312,790</u>	<u>\$ 313,604</u>
200 Materials & Supplies				
210 Office Supplies	\$ 1,639	\$ 5,000	\$ 2,858	3,500.00
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	-	-	-	-
213 Fuel & Lubricants	-	-	-	-
214 Small Tools	-	-	-	-
216 Financial Fees	6,423	4,700	-	-
Total 200 Materials & Supplies	<u>\$ 8,062</u>	<u>\$ 9,700</u>	<u>\$ 2,858</u>	<u>\$ 3,500</u>
300 Other Services & Charges				
340 Professional Services	\$ 69,414	\$ 44,000	\$ 44,000	46,000.00
341 Utilities	-	-	-	-
342 Maintenance Contractual	1,655	2,500	22,777	25,000.00
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	-	-	-
344 Refunds	-	-	-	-
353 Software Licenses and Support	-	34,000	-	37,000.00
Total 300 Services & Charges	<u>\$ 71,069</u>	<u>\$ 80,500</u>	<u>\$ 66,777</u>	<u>\$ 108,000</u>
Subtotal Maintenance & Operations	<u>\$ 367,441</u>	<u>\$ 406,240</u>	<u>\$ 382,425</u>	<u>\$ 425,104</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ 4,000
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000</u>
Total Expenditures	<u>\$ 367,441</u>	<u>\$ 406,240</u>	<u>\$ 382,425</u>	<u>\$ 429,104</u>

3.0 Municipal Court - General Fund Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 337,930	\$ 366,468	\$ 360,363	364,390.55
101 Allowances	18,323	17,760	22,752	22,760.00
102 FICA & Medicare	25,986	29,320	27,864	29,161.08
103 Retirement	26,571	30,274	28,994	29,336.62
104 Insurance - Employee	32,730	49,504	51,993	54,593.00
105 Membership, Travel & Training	1,642	4,300	1,455	5,800.00
106 Overtime	-	-	-	-
Total 100 Personal Service	<u>\$ 443,182</u>	<u>\$ 497,626</u>	<u>\$ 493,421</u>	<u>\$ 506,041</u>
200 Materials & Supplies				
210 Office Supplies	\$ 3,454	\$ 5,500	\$ 3,035	5,300.00
211 Janitor Supplies	778	1,200	-	1,300.00
212 Maintenance Supplies	374	1,300	-	1,300.00
213 Fuel & Lubricants	150	1,500	-	1,500.00
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 4,756</u>	<u>\$ 9,500</u>	<u>\$ 3,035</u>	<u>\$ 9,400</u>
300 Other Services & Charges				
340 Professional Services	\$ 10,581	\$ 11,000	\$ 2,534	12,860.00
341 Utilities	7,134	11,500	10,500	10,500.00
342 Maintenance Contractual	29,037	43,780	25,357	53,180.00
342.1 Vehicle Repair	-	3,000	-	5,000.00
343 Insurance - Property	3,146	7,000	6,113	7,000.00
344 Refunds	-	-	-	-
353 Software Licenses and Support	-	-	13,920	16,100
Total 300 Services & Charges	<u>\$ 49,898</u>	<u>\$ 76,280</u>	<u>\$ 58,424</u>	<u>\$ 104,640</u>
Subtotal Maintenance & Operations	<u>\$ 497,836</u>	<u>\$ 583,406</u>	<u>\$ 554,880</u>	<u>\$ 620,081</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	20,000	20,000	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 497,836</u>	<u>\$ 603,406</u>	<u>\$ 574,880</u>	<u>\$ 620,081</u>

3.0 Legal and Municipal Court - General Fund

**4.0 Engineering - General Fund
Departmental Summary**

4.0 Engineering Service - General Fund

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 21,753	\$ -	\$ -	\$ -
101 Allowances		-	-	-
102 FICA & Medicare	1,620	-	-	-
103 Retirement	122	-	-	-
104 Insurance - Employee	1,726	-	-	-
105 Membership, Travel & Training	-	-	-	-
106 Overtime	-	-	-	-
Total 100 Personal Service	<u>\$ 25,221</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ -	\$ -	\$ -
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	-	-	-	-
213 Fuel & Lubricants	-	-	-	-
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
300 Other Services & Charges				
340 Professional Services	\$ 92,452	\$ 357,097	\$ 181,350	350,000.00
341 Utilities	-	-	-	-
342 Maintenance Contractual	741	1,000	1,000	1,000.00
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	-	-	-
344 Refunds	-	-	-	-
Total 300 Services & Charges	<u>\$ 93,193</u>	<u>\$ 358,097</u>	<u>\$ 182,350</u>	<u>\$ 351,000</u>
Subtotal Maintenance & Operations	<u>\$ 118,414</u>	<u>\$ 358,097</u>	<u>\$ 182,350</u>	<u>\$ 351,000</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 118,414</u>	<u>\$ 358,097</u>	<u>\$ 182,350</u>	<u>\$ 351,000</u>

5.0 Police - General Fund
Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY224
100 Personal Service				
100 Salaries	\$ 2,229,058	\$ 2,429,036	\$ 2,308,296	2,551,516.00
101 Allowances	55,359	97,922	100,903	97,922.00
102 FICA & Medicare	166,037	178,416	179,388	195,191.00
103 Retirement	271,001	283,743	280,993	304,726.00
104 Insurance - Employee	393,823	358,158	631,017	580,000.00
105 Membership, Travel & Training	17,859	30,000	30,500	45,000.00
106 Overtime	84,394	114,000	141,692	114,000.00
Total 100 Personal Service	\$ 3,217,531	\$ 3,491,275	\$ 3,672,789	3,888,355.00
200 Materials & Supplies				
210 Office Supplies	\$ 6,512	\$ 7,000	\$ 4,380	7,000.00
211 Janitor Supplies	1,432	2,500	2,067	2,500.00
212 Maintenance Supplies	21,363	36,000	12,915	46,000.00
213 Fuel & Lubricants	53,537	57,500	90,210	90,210.00
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	\$ 82,844	\$ 103,000	\$ 109,572	\$ 145,710
300 Other Services & Charges				
340 Professional Services	\$ 49,606	\$ 20,000	\$ 13,647	20,000.00
341 Utilities	28,226	50,000	32,869	50,000.00
342 Maintenance Contractual	210,098	30,236	23,577	31,000.00
342.1 Vehicle Repair	-	40,000	21,492	40,000.00
343 Insurance - Property	71,905	76,977	87,470	87,470.00
345 911 Service Charges	2,521	10,000	3,035	10,000.00
351 IT and Technology Exp		175,785	105,841	182,200.00
352 Dues and Fees		23,219	19,009	23,219.00
353 Software Licenses and Support		38,000	38,000	40,000.00
Animal Control	21,183	25,000	20,409	26,650.00
Total 300 Services & Charges	\$ 383,539	\$ 489,217	\$ 365,349	510,539.00
Subtotal Maintenance & Operations	\$ 3,683,914	\$ 4,126,202	\$ 4,147,710	\$ 4,544,604
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	88,948	135,000	89,718	135,000.00
403 Other Equipment	25,722	55,640	192,640	-
404 Projects	16,754	20,000	11,743	20,000.00
Total 400 Capital Expenditures	131,424	210,640	294,101	155,000
Total Expenditures	\$ 3,815,338	\$ 4,336,842	\$ 4,441,811	\$ 4,699,604

5.0 Police Department - General Fund

**6.0 Fire - General Fund
Departmental Summary**

6.0 Fire Department - General Fund

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 1,476,334	\$ 1,624,672	\$ 1,494,988	1,738,491.00
101 Allowances	30,103	55,140	42,761	55,140.00
102 FICA & Medicare	24,572	22,572	22,742	26,694.00
103 Retirement	208,482	206,577	219,777	243,383.00
104 Insurance - Employee	271,371	319,400	372,763	345,000.00
105 Membership, Travel & Training	17,455	25,000	17,744	25,000.00
106 Overtime	142,666	98,000	101,097	98,000.00
Total 100 Personal Service	\$ 2,170,983	\$ 2,351,361	\$ 2,271,872	2,531,708.00
200 Materials & Supplies				
210 Office Supplies	\$ 844	\$ 2,184	\$ 1,193	2,200.00
211 Operating Supplies	2,061	2,340	1,218	2,500.00
212 Maintenance Supplies	15,961	21,107	15,553	21,951.00
213 Fuel & Lubricants	15,683	15,920	19,221	20,000.00
214 Small Tools	-	-	-	8,000
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	\$ 34,549	\$ 41,551	\$ 37,185	\$ 54,651
300 Other Services & Charges				
340 Professional Services	\$ 19,609	\$ 18,720	20,880	19,469.00
341 Utilities	15,657	21,167	21,000	30,000.00
342 Maintenance Contractual	286,953	87,147	78,035	95,000.00
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	12,540	12,480	15,138	12,979.00
352 Dues and Fees	-	222,877	215,877	222,877.00
Total 300 Services & Charges	\$ 334,759	\$ 362,391	\$ 350,930	380,325.00
Subtotal Maintenance & Operations	\$ 2,540,291	\$ 2,755,303	\$ 2,659,987	\$ 2,966,684
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ 3,000	\$ 3,000	-
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	0	-	-
4045 AFG Grant Exp	-	-	3,000	80,000
Total 400 Capital Expenditures	\$ -	\$ 3,000	\$ 6,000	\$ 80,000
Total Expenditures	\$ 2,540,291	\$ 2,758,303	\$ 2,665,987	\$ 3,046,684

**7.0 Community Development
Departmental Summary**

7.0 Community Development - General Fund

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 281,660	\$ 317,600	\$ 322,057	350,000
101 Allowances	2,227	2,000	4,802	5,000
102 FICA & Medicare	20,127	22,180	23,224	23,224
103 Retirement	29,074	28,108	31,192	31,192
104 Insurance - Employee	46,119	48,053	53,993	31,192
105 Membership, Travel & Training	1,738	10,000	5,834	10,000
106 Overtime	-	-	-	-
Total 100 Personal Service	<u>\$ 380,945</u>	<u>\$ 427,941</u>	<u>\$ 441,102</u>	<u>\$ 450,608</u>
200 Materials & Supplies				
210 Office Supplies	\$ 5,553	\$ 9,000	\$ 982	9,000
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	350	825	-	500
213 Fuel & Lubricants	4,448	6,000	7,943	8,000
214 Small Tools	103	500	-	500
215 Chemicals	-	0	-	-
216 Stormwater Education materials	-	5,000	2,880	5,000
Total 200 Materials & Supplies	<u>\$ 10,454</u>	<u>\$ 21,325</u>	<u>\$ 11,805</u>	<u>\$ 23,000</u>
300 Other Services & Charges				
340 Professional Services	\$ 5,142	\$ 10,000	\$ 18,309	20,000
341 Prof Svc-Code ReWrite	-	-	-	-
342 Maintenance Contractual	3,387	9,000	11,003	11,500
343 Insurance - Property	7,452	10,000	6,113	6,500
345 Abatement Costs	5,932	12,000	3,500	30,000
347 Econ Dev Promotions & Events	76,920	78,500	78,500	78,500
Total 300 Services & Charges	<u>\$ 98,833</u>	<u>\$ 119,500</u>	<u>\$ 117,425</u>	<u>\$ 146,500</u>
Subtotal Maintenance & Operations	<u>\$ 490,232</u>	<u>\$ 568,766</u>	<u>\$ 570,332</u>	<u>\$ 620,108</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 490,232</u>	<u>\$ 568,766</u>	<u>\$ 570,332</u>	<u>\$ 620,108</u>

**97.0 Contingency-General Fund
Departmental Summary**

97.0 Contingency-General Fund

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Salaries	\$ -	\$ -	\$ -	\$ -
101 Allowances	-	-	-	-
102 FICA & Medicare	-	-	-	-
103 Retirement	-	-	-	-
104 Insurance - Employee	-	-	-	-
105 Membership, Travel & Training	-	-	-	-
	-	-	-	-
Total 100 Personal Service	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	-	-	-	-
Total 200 Materials & Supplies	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	-	-	-	-
Total 300 Services & Charges	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	-	-	-	-
Subtotal Maintenance and Operations	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	-	-	-	-
400 Capital Expenditures	-	-	-	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	-	-	-	-
500 Contingency	-	-	-	-
501 Operating Contingency	\$ -	\$ 250,000	\$ -	\$ 250,000
502 Capital Contingency	-	-	-	-
503 Disaster/Emergency Contingency	-	-	-	-
504 Employee Severance Contingency	-	-	-	90,000
505 Compensated Absence Contingency	-	-	-	80,000
506 Medical Contingency	-	-	-	50,000
507 Restricted Capital Contingency	-	-	-	-
508 Restricted Emergency Contingency	-	-	-	-
509 Restricted OPEB Contingency	-	-	-	-
	-	-	-	-
Total 500 Contingency	<u>\$ -</u>	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ 470,000</u>

8.1 Public Works - Administration- General Fund

Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 85,828	\$ 92,579	\$ 95,314	99,171
101 Allowances	391	443	760	780
102 FICA & Medicare	6,204	7,331	6,921	7,543
103 Retirement	7,561	8,242	8,087	8,475
104 Insurance - Employee	17,057	19,415	17,652	20,385
105 Membership, Travel & Training	1,131	750	-	750
106 Overtime	507	1,054	-	1,054
Total 100 Personal Service	\$ 118,679	\$ 129,814	\$ 128,734	\$ 138,158
200 Materials & Supplies				
210 Office Supplies	\$ 1,276	\$ 1,000	\$ 488	750.00
211 Janitor Supplies	162	100	200	200.00
212 Maintenance Supplies	1,190	1,500	498	1,000.00
213 Fuel & Lubricants	-	-	-	-
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	\$ 2,628	\$ 2,600	\$ 1,186	\$ 1,200
300 Other Services & Charges				
340 Professional Services	\$ 4,046	\$ 675	\$ 535	535
341 Utilities	19,722	22,000	21,000	21,000
342 Maintenance Contractual	756	1,750	663	1,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	1,750	2,241	2,241
346 Well & Legal	-	-	-	-
Total 300 Services & Charges	\$ 24,524	\$ 26,175	\$ 24,439	\$ 24,776
Subtotal Maintenance & Operations	\$ 145,831	\$ 158,589	\$ 154,359	\$ 164,134
400 Capital Expenditures				
401 Office Equipment	\$ 4,833	\$ 1,000	\$ 1,000	-
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	421	619	619	619
404 Projects	-	3,500	3,500	\$25,000
Total 400 Capital Expenditures	\$ 5,254	\$ 5,119	\$ 5,119	\$ 25,619
Total Expenditures	\$ 151,085	\$ 163,708	\$ 159,478	\$ 189,753

8.1 Public Works - Administration- General Fund

8.2 Streets - General Fund

8.2 Streets - General Fund

Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 243,846	\$ 288,818	\$ 281,553	\$ 309,382
101 Allowances	2,275	1,000	\$ 6,109	6,109
102 FICA & Medicare	18,087	22,100	\$ 21,197	22,763
103 Retirement	21,661	25,560	\$ 24,457	26,287
104 Insurance - Employee	73,859	94,000	\$ 109,558	98,700
105 Membership, Travel & Training	-	-		
106 Overtime	2,718	6,240	\$ 3,107	6,240
	<u>362,446</u>	<u>437,718</u>	<u>445,981</u>	<u>469,481</u>
Total 100 Personal Service	\$ 362,446	\$ 437,718	\$ 445,981	\$ 469,481
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ 200	\$ 138	\$ 200
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	42,239	59,079	61,369	61,369
213 Fuel & Lubricants	22,203	20,000	31,530	31,530
214 Small Tools	781	600	38	500
215 Chemicals	-	-	-	-
	<u>65,223</u>	<u>79,879</u>	<u>93,075</u>	<u>93,599</u>
Total 200 Materials & Supplies	\$ 65,223	\$ 79,879	\$ 93,075	\$ 93,599
300 Other Services & Charges				
340 Professional Services	\$ 1,719	\$ 2,000	\$ 1,734	\$ 2,000
341 Utilities	184,851	170,000	131,500	170,000
342 Maintenance Contractual	69,683	53,058	52,421	53,058
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property and Liability	-	11,942	10,044	10,044
345 Public Transportation	-	-	-	-
	<u>256,253</u>	<u>237,000</u>	<u>195,699</u>	<u>235,102</u>
Total 300 Services & Charges	\$ 256,253	\$ 237,000	\$ 195,699	\$ 235,102
Subtotal Maintenance & Operations	\$ 683,922	\$ 754,597	\$ 734,755	\$ 798,182
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	25,700	25,700	-
403 Other Equipment	-	-	-	17,000
404 Projects	-	4,500	4,500	150,000
	<u>-</u>	<u>30,200</u>	<u>30,200</u>	<u>167,000</u>
Total 400 Capital Expenditures	\$ -	\$ 30,200	\$ 30,200	\$ 167,000
Total Expenditures	\$ 683,922	\$ 784,797	\$ 764,955	\$ 965,182

8.4 Fleet and Maintenance - General Fund
Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 55,196	\$ 39,743	\$ 68,107	\$ 68,107
101 Allowances	114	-	274	300
102 FICA & Medicare	4,164	3,147	5,003	5,003
103 Retirement	4,891	3,748	5,784	5,784
104 Insurance - Employee	5,962	10,615	8,372	11,145
105 Membership, Travel & Training	-	-	-	-
106 Overtime	-	250	-	250
Total 100 Personal Service	\$ 70,327	\$ 57,503	\$ 87,540	\$ 90,589
200 Materials & Supplies				
210 Office Supplies	\$ 134	\$ 250	\$ 155	\$ 250
211 Janitor Supplies	165	250	86	250
212 Maintenance Supplies	4,275	5,825	7,434	5,285
213 Fuel & Lubricants	3,491	3,500	7,606	8,000
214 Small Tools	1,019	1,500	2,160	1,500
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	\$ 9,084	\$ 11,325	\$ 17,441	\$ 15,285
300 Other Services & Charges				
340 Professional Services	\$ 404	\$ 250	\$ 414	\$ 500
341 Utilities	-	-	-	-
342 Maintenance Contractual	11,617	7,500	2,868	5,500
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	-	-	-
344 Refunds	-	-	-	-
Total 300 Services & Charges	\$ 12,021	\$ 7,750	\$ 3,282	\$ 6,000
Subtotal Maintenance & Operations	\$ 91,432	\$ 76,578	\$ 108,263	\$ 111,874
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ 125	\$ 125	\$ 250
402 Motor Vehicles & Machinery	-	6,250	6,250	15,000
403 Other Equipment	-	5,686	5,686	1,500
404 Projects	-	-	-	5,000
Total 400 Capital Expenditures	\$ -	\$ 12,061	\$ 12,061	\$ 21,750
Total Expenditures	\$ 91,432	\$ 88,639	\$ 120,324	\$ 133,624

8.4 Fleet and Maintenance - General Fund

8.5 Parks & Culture Department

**8.5 Parks & Culture Department
Departmental Summary**

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 247,351	\$ 306,268	\$ 235,081	\$ 328,074
101 Allowances	3,863	1,000	8,463	8,463
102 FICA & Medicare	18,184	24,251	17,518	24,954
103 Retirement	22,515	28,903	20,431	29,674
104 Insurance - Employee	53,014	77,000	59,715	80,850
105 Membership, Travel & Training	528	1,000	316	1,000
106 Overtime	3,208	5,720	883	4,000
Total 100 Personal Service	\$ 348,663	\$ 444,142	\$ 342,407	\$ 477,015
200 Materials & Supplies				
210 Office Supplies	\$ 405	\$ 500	\$ 171	\$ 350
211 Janitor Supplies	871	1,500	86	1,500
212 Maintenance Supplies	30,821	36,000	17,755	33,000
213 Fuel & Lubricants	10,350	12,000	19,692	19,692
214 Small Tools	555	1,000	164	1,000
215 Chemicals	2,207	5,000	1,447	3,000
Total 200 Materials & Supplies	\$ 45,209	\$ 56,000	\$ 39,315	\$ 58,542
300 Other Services & Charges				
340 Professional Services	\$ 1,590	\$ 25,100	\$ 6,350	\$ 15,000
341 Utilities	8,553	26,000	9,800	20,000
342 Maintenance Contractual	26,510	36,000	10,147	30,000
342.1 Vehicle Repair				
344 Refunds				
376 Parks Committee Projects	2,837	-	-	-
Total 300 Services & Charges	\$ 39,490	\$ 87,100	\$ 26,297	\$ 65,000
Subtotal Maintenance & Operations	\$ 433,362	\$ 587,242	\$ 408,019	\$ 600,557
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	25,500	25,500	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	\$ -	\$ 25,500	\$ 25,500	\$ -
Total Expenditures	\$ 433,362	\$ 612,742	\$ 433,519	\$ 600,557

**PUBLIC WORKS FUND
FINANCIAL SUMMARY**

	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
Revenue*	\$ 10,172,469	\$ 9,930,953	\$ 10,499,454	\$ 10,499,454
Carryover From Previous Year	9,722,374	10,658,282	10,658,282	9,738,061
Total Operating Revenue	10,172,469	9,930,953	10,499,454	10,499,454
Other Capital Transfers				
Transfer In - Pledged Sales Tax	-	-	-	-
Revenue Available for Appropriation	<u>\$ 19,894,843</u>	<u>\$ 20,589,235</u>	<u>\$ 21,157,736</u>	<u>\$ 20,237,515</u>
Maintenance and Operations Expenditures	\$ 5,429,776	\$ 5,807,677	\$ 7,293,495	\$ 6,986,389
Capital Expenditures	1,016	17,180	17,180	917,369
Contingency	57,305	250,000	250,000	250,000
Debt Service on OWRB Series 2012	-	-	-	-
Debt Service on OWRB Series 2013	390,000	-	-	-
Debt Service on OWRB SRF CW Loan	758,589	1,115,614	1,115,000	1,115,000
Interest Expense on Debt	252,872	278,407	250,000	250,000
Operating Transfer To General Fund	2,599,875	2,800,000	2,744,000	2,150,000
As a percent of Total Revenue	25.56%	28.19%	26.13%	20.48%
Transfer to CIP 17.5% Sales Tax	-	-	-	-
Transfer to CIP	-	-	-	-
Transfer to GF 82.5% Sales Tax	-	-	-	-
Total Expenditures and Transfers	<u>\$ 9,236,561</u>	<u>\$ 9,990,471</u>	<u>\$ 11,419,675</u>	<u>\$ 11,669,372</u>
FB Carryover to Next Fiscal Year*	<u>\$ 10,658,282</u>	<u>\$ 10,598,764</u>	<u>\$ 9,738,061</u>	<u>\$ 8,568,143</u>
Transfer to Stabilization Fund	<u>\$ (2,614,107)</u>	<u>\$ (2,614,107)</u>	<u>\$ (2,614,107)</u>	<u>\$ (2,951,848)</u>
Transfer to Capital Reserve Fund	<u>\$ (268,818)</u>	<u>\$ (268,818)</u>	<u>\$ (268,818)</u>	<u>\$ (268,818)</u>
Reserve for Debt Service	<u>\$ (1,742,526)</u>	<u>\$ (1,742,526)</u>	<u>\$ (1,742,526)</u>	<u>\$ (1,742,526)</u>
Water System Improvements	<u>\$ (3,615,386)</u>	<u>\$ (3,615,386)</u>	<u>\$ (3,604,951)</u>	<u>\$ (3,604,951)</u>
Unreserved	<u>\$ 2,417,445</u>	<u>\$ 2,357,927</u>	<u>\$ 1,507,659</u>	<u>\$ (0)</u>

PUBLIC WORKS FUND FINANCIAL SUMMARY

PUBLIC WORKS FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
Revenue and Transfers In				
Water Service	\$ 3,845,422	\$ 3,896,272	\$ 4,005,487	4,005,487
Sewer Service	2,953,344	2,833,321	3,025,164	3,025,164
Penalties	209,261	198,717	215,328	215,328
Water Taps	2,270	2,770	2,513	2,513
Sewer Taps	400	514	257	257
Misc. Income	1,103	-	-	-
Lease Income	23,764	121,702	149,091	149,091
Sanitation Service	2,971,080	2,852,340	2,985,427	2,985,427
Workers Comp Ins. Refunds				-
Wellfield Settlement				-
Interest Income	165,825	25,317	116,187	116,187
Total Revenue	<u>\$ 10,172,469</u>	<u>\$ 9,930,953</u>	<u>\$ 10,499,454</u>	<u>\$ 10,499,454</u>
Transfers In				
Transfer In - Pledged Sales Tax	\$ -	\$ -	\$ -	\$ -
Transfer In - PD/WP Debt Service CIP	-	-	-	-
Transfer In - Sanitation Conversion CIP	-	-	-	-
Total Transfers In	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenue and Transfers In	<u>\$ 10,172,469</u>	<u>\$ 9,930,953</u>	<u>\$ 10,499,454</u>	<u>\$ 10,499,454</u>
Expenditures and Transfers Out				
Public Works - Admin	\$ 145,408	\$ 168,708	\$ 159,265	\$ 200,503
Finance - Utility Billing	362,076	470,260	412,847	515,597
Public Works - Fleet Maint	44,205	88,639	62,327	133,624
Solid Waste	1,311,966	1,418,544	1,401,035	2,169,976
Water Plant	1,510,273	1,733,726	1,812,125	2,167,158
Water Line	247,814	355,330	344,809	484,500
Sewer Line & Treatment	1,504,925	1,589,650	1,721,666	2,232,400
Contingency	57,305	250,000	250,000	250,000
Debt Service Interest Expense	304,125	278,407	250,000	250,000
Debt Service on OWRB SRF CW Loan	-	1,115,614	1,115,000	1,115,000
Debt Service on OWRB Series 2013	-	-	-	-
Debt Service on OWRB Series 2012	-	-	-	-
Total Operating Expenses	<u>\$ 5,488,097</u>	<u>\$ 7,468,878</u>	<u>\$ 7,529,074</u>	<u>\$ 9,518,758</u>
Transfers Out				
Transfer Out- General Fund	\$ 2,599,875	\$ 2,800,000	\$ 2,744,000	\$ 2,150,000
Transfer Out- CIP Fund	50,000	-	-	-
Transfer Out- GF 82.5% Sales Tax	-	-	-	-
Transfer Out- CIP 17.5% Sales Tax	-	-	-	-
Total Transfers Out	<u>\$ 2,649,875</u>	<u>\$ 2,800,000</u>	<u>\$ 2,744,000</u>	<u>\$ 2,150,000</u>
Total Expenditures and Transfers Out	<u>\$ 8,137,972</u>	<u>\$ 10,268,878</u>	<u>\$ 10,273,074</u>	<u>\$ 11,668,758</u>

SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

PUBLIC WORKS FUND
SUMMARY OF EXPENDITURES BY OBJECT CODE

Page 1 of 2

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 1,230,717	\$ 1,526,804	\$ 1,332,453	\$ 1,579,468
101 Allowances	11,850	3,323	23,229	19,125
102 FICA & Medicare	91,062	118,643	101,872	123,816
103 Retirement	100,586	138,614	112,134	147,274
104 Insurance - Employee	318,313	359,230	355,528	386,780
105 Membership, Travel & Training	5,182	9,192	1,109	9,692
106 Overtime	32,378	49,204	59,232	57,265
Total 100 Personal Service	\$ 1,790,088	\$ 2,205,010	\$ 1,985,557	\$ 2,323,420
200 Materials & Supplies				
210 Office Supplies	\$ 3,574	\$ 8,250	\$ 3,305	\$ 5,600
211 Janitor Supplies	782	1,650	246	1,800
212 Maintenance Supplies	121,222	281,325	196,011	293,285
213 Fuel & Lubricants	85,788	79,000	100,564	99,500
214 Small Tools	1,500	3,500	1,600	3,000
215 Chemicals	501,702	481,500	584,908	586,408
Total 200 Materials & Supplies	\$ 714,568	\$ 855,225	\$ 886,634	\$ 989,593
300 Other Services & Charges				
340 Professional Services	\$ 85,938	\$ 111,945	\$ 155,231	\$ 314,035
341 Utilities	265,561	293,000	318,379	303,500
342 Maintenance Contractual	822,524	447,881	502,113	590,500
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	16,072	60,750	67,035	69,341
344 Scrap Metal, Storm Damage, Refunds	-	-	-	-
345 Sewer Treatment/OKC Water Ties	1,416,384	1,330,000	1,552,683	1,800,000
346 Well & Legal Exp/Landfill Costs	14,516	257,000	230,939	313,000
347 Big Trash Pickup	-	120,000	107,315	107,000
348 Roll Off Costs	-	42,000	42,189	50,000
349 Free Landfill Day Costs	-	6,000	6,000	6,000
350 Hazardous Waste Costs	-	3,600	11,189	14,000
352 Dues and Fees	-	65,266	56,000	58,000
353 Software Licenses and Support	-	10,000	7,231	48,000
Total 300 Services & Charges	\$ 2,620,995	\$ 2,747,442	\$ 3,056,304	\$ 3,673,376
Subtotal Maintenance and Operations	\$ 5,125,651	\$ 5,807,677	\$ 5,928,495	\$ 6,986,389

PUBLIC WORKS FUND - SUMMARY OF EXPENDITURES BY OBJECT CODE

**PUBLIC WORKS FUND
SUMMARY OF EXPENDITURES BY OBJECT CODE**

Page 2 of 2

PUBLIC WORKS FUND - SUMMARY OF EXPENDITURES BY OBJECT CODE

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
400 Capital Expenditures				
401 Office Equipment	\$ 1,016	\$ 1,125	\$ 1,125	\$ 4,250
402 Motor Vehicles & Machinery	-	6,250	6,250	383,000
403 Other Equipment	-	6,305	6,305	2,119
404 Projects	-	3,500	3,500	528,000
Total 400 Capital Expenditures	\$ 1,016	\$ 17,180	\$ 17,180	\$ 917,369
500 Contingency				
501 Operating Contingency	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
502 Capital Contingency	-	-	-	-
503 Disaster/Emergency Contingency	-	-	-	-
504 Employee Severance Contingency	-	-	-	-
505 Compensated Absence Contingency	-	-	-	-
506 Litigation Contingency	-	-	-	-
507 Emergency Line repair contingency	-	-	-	-
Total 500 Contingency	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
600 Debt Service				
601 Interest Expense	\$ 246,260	\$ 278,407	\$ 250,000	\$ 250,000
Retirement of Debt	0	1,115,614	1,115,000	1,115,000
602 Fiscal Agent Fees	57,865	-	-	-
Total 600 Debt Service	\$ 304,125	\$ 1,394,021	\$ 1,365,000	\$ 1,365,000
800 Transfers In				
810 Transfer In - Pledged Sales Tax	\$ -	\$ -	\$ -	\$ -
832 Transfer In - PD/WP Debt Service CIP	-	-	-	-
831 Transfer In - Sanitation Conversion CIP	-	-	-	-
Total 800 Transfers In	\$ -	\$ -	\$ -	\$ -
900 Transfers Out				
900 Transfer Out- General Fund	\$ 2,599,875	\$ 2,800,000	\$ 2,744,000	\$ 2,150,000
905 Transfer Out- CIP Fund	50,000	-	-	-
910 Transfer Out- GF 82.5% Sales Tax	-	-	-	-
931 Transfer Out- CIP 17.5% Sales Tax	-	-	-	-
Total 900 Transfers Out	\$ 2,649,875	\$ 2,800,000	\$ 2,744,000	\$ 2,150,000
Subtotal Capital, Contingency, Debt, and Transfers	\$ 2,955,016	\$ 4,461,201	\$ 4,376,180	\$ 4,682,369
Total Expenditures	\$ 8,080,667	\$ 10,268,878	\$ 10,304,675	\$ 11,668,758

8.1 Public Works - Administration - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 87,775	\$ 92,579	\$ 95,314	\$ 99,171
101 Allowances	391	443	760	780
102 FICA & Medicare	6,204	7,331	6,921	7,543
103 Retirement	7,034	8,242	8,109	8,475
104 Insurance - Employee	19,627	16,415	16,225	20,385
105 Membership, Travel & Training	-	750	-	750
106 Overtime	507	1,054	-	1,054
Total 100 Personal Service	<u>\$ 121,538</u>	<u>\$ 126,814</u>	<u>\$ 127,329</u>	<u>\$ 138,158</u>
200 Materials & Supplies				
210 Office Supplies	\$ 634	\$ 1,000	\$ 112	\$ 750
211 Janitor Supplies	181	100	-	200
212 Maintenance Supplies	-	1,500	564	1,000
213 Fuel & Lubricants	-	-	-	-
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 815</u>	<u>\$ 2,600</u>	<u>\$ 676</u>	<u>\$ 1,950</u>
300 Other Services & Charges				
340 Professional Services	\$ 4,970	\$ 675	\$ 535	\$ 535
341 Utilities	2,553	13,000	11,000	18,000
342 Maintenance Contractual	-	1,750	-	1,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	1,750	2,241	2,241
344 Scrap Metal	-	-	-	-
346 Well & Legal Expenses	14,516	17,000	12,365	13,000
Total 300 Services & Charges	<u>\$ 22,039</u>	<u>\$ 34,175</u>	<u>\$ 26,141</u>	<u>\$ 34,776</u>
Subtotal Maintenance & Operations	<u>\$ 144,392</u>	<u>\$ 163,589</u>	<u>\$ 154,146</u>	<u>\$ 174,884</u>
400 Capital Expenditures				
401 Office Equipment	\$ 1,016.0	\$ 1,000	\$ 1,000.0	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	619	619	619
404 Projects	-	3,500	3,500	25,000
Total 400 Capital Expenditures	<u>\$ 1,016</u>	<u>\$ 5,119</u>	<u>\$ 5,119</u>	<u>\$ 25,619</u>
500 Contingency				
501 Operating Contingency	-	\$ -	\$ -	\$ -
502 Capital Contingency	-	-	-	-
Total 500 Contingency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 145,408</u>	<u>\$ 168,708</u>	<u>\$ 159,265</u>	<u>\$ 200,503</u>

8.1 Public Works - Administration - Public Works Fund

2.0 Finance - Public Works Fund
Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 149,296	\$ 226,000	\$ 204,647	\$ 237,500
101 Allowances	1,401	500	2,963	3,000
102 FICA & Medicare	10,712	17,289	14,860	18,170
103 Retirement	10,431	20,001	17,373	19,927
104 Insurance - Employee	22,156	41,200	31,656	40,000
105 Membership, Travel & Training	597	1,000	-	1,000
106 Overtime	370	500	-	500
Total 100 Personal Service	<u>\$ 194,963</u>	<u>\$ 306,490</u>	<u>\$ 271,499</u>	<u>\$ 320,097</u>
200 Materials & Supplies				
210 Office Supplies	\$ 2,325	\$ 5,000	\$ 1,158	\$ 2,500
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	-	-	-	-
213 Fuel & Lubricants	-	-	-	-
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 2,325</u>	<u>\$ 5,000</u>	<u>\$ 1,158</u>	<u>\$ 2,500</u>
300 Other Services & Charges				
340 Professional Services	\$ 34,031	\$ 51,770	\$ 46,220	\$ 73,000
341 Utilities	-	-	-	-
342 Maintenance Contractual	130,757	31,734	30,739	10,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	-	-	-
344 Refunds	-	-	-	-
352 Dues and Fees	-	65,266	56,000	58,000
353 Software Licenses and Support	-	10,000	7,231	48,000
Total 300 Services & Charges	<u>\$ 164,788</u>	<u>\$ 158,770</u>	<u>\$ 140,190</u>	<u>\$ 189,000</u>
Subtotal Maintenance & Operations	<u>\$ 362,076</u>	<u>\$ 470,260</u>	<u>\$ 412,847</u>	<u>\$ 511,597</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ 4,000
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000</u>
Total Expenditures	<u>\$ 362,076</u>	<u>\$ 470,260</u>	<u>\$ 412,847</u>	<u>\$ 515,597</u>

2.0 Finance - Public Works Fund

8.4 Public Works - Fleet Maintenance - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 24,913	\$ 39,743	\$ 25,477	\$ 68,107
101 Allowances	114	-	274	300
102 FICA & Medicare	1,716	3,147	1,900	5,003
103 Retirement	2,063	3,748	2,150	5,784
104 Insurance - Employee	5,004	10,615	7,877	11,145
105 Membership, Travel & Training	-	-	-	-
106 Overtime	-	250	-	250
Total 100 Personal Service	\$ 33,810	\$ 57,503	\$ 37,678	\$ 90,589
200 Materials & Supplies				
210 Office Supplies	\$ 13	\$ 250	\$ -	\$ 250
211 Operating Supplies	173	250	-	250
212 Maintenance Supplies	794	5,825	2,561	5,285
213 Fuel & Lubricants	9,269	3,500	7,165	8,000
214 Small Tools	-	1,500	1,500	1,500
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	\$ 10,249	\$ 11,325	\$ 11,226	\$ 15,285
300 Other Services & Charges				
340 Professional Services	\$ 146.0	\$ 250.0	\$ 150.0	\$ 500.0
341 Utilities	-	-	-	-
342 Maintenance Contractual	-	7,500	1,212	5,500
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	-	-	-
344 Refunds	-	-	-	-
Total 300 Services & Charges	\$ 146	\$ 7,750	\$ 1,362	\$ 6,000
Subtotal Maintenance & Operations	\$ 44,205	\$ 76,578	\$ 50,266	\$ 111,874
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ 125	\$ 125	\$ 250
402 Motor Vehicles & Machinery	-	6,250	6,250	15,000
403 Other Equipment	-	5,686	5,686	1,500
404 Projects	-	-	-	5,000
Total 400 Capital Expenditures	\$ -	\$ 12,061	\$ 12,061	\$ 21,750
Total Expenditures	\$ 44,205	\$ 88,639	\$ 62,327	\$ 133,624

8.4 Public Works - Fleet Maintenance - Public Works Fund

8.3 Public Works - Solid Waste - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Total Salaries	\$ 472,376	\$ 553,482	\$ 450,607	\$ 509,690
101 Allowances	6,833	1,000	10,495	10,945
102 FICA & Medicare	35,482	43,828	35,279	39,000
103 Retirement	40,152	52,195	37,389	53,588
104 Insurance - Employee	124,155	145,000	156,429	152,250
105 Membership, Travel & Training	130	442	221	442
106 Overtime	8,162	10,400	25,461	25,461
Total 100 Personal Service	<u>\$ 687,290</u>	<u>\$ 806,347</u>	<u>\$ 715,881</u>	<u>\$ 791,376</u>
200 Materials & Supplies				
210 Office Supplies	\$ 193	\$ 200	\$ 229	\$ 200
211 Janitor Supplies		-		300
212 Maintenance Supplies	30,392	72,000	36,146	62,000
213 Fuel & Lubricants	66,179	60,000	78,890	78,000
214 Small Tools	1,500	500	100	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 98,264</u>	<u>\$ 132,700</u>	<u>\$ 115,365</u>	<u>\$ 140,500</u>
300 Other Services & Charges				
340 Professional Services	\$ 22,069	\$ 15,000	\$ 47,787	\$ 162,000
Financial Fees				
341 Utilities		-	-	-
342 Maintenance Contractual	504,343	48,897	132,660	204,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	4,000	4,075	4,100
345 Storm Debris Clean Up	-	-	-	-
346 Landfill Costs	-	240,000	218,574	300,000
347 Big Trash Pickup Costs	-	120,000	107,315	107,000
348 Roll Off Costs	-	42,000	42,189	50,000
349 Free Landfill Days	-	6,000	6,000	6,000
350 Hazardous Waste Fees	-	3,600	11,189	14,000
Total 300 Services & Charges	<u>\$ 526,412</u>	<u>\$ 479,497</u>	<u>\$ 569,789</u>	<u>\$ 847,100</u>
Subtotal Maintenance & Operations	<u>\$ 1,311,966</u>	<u>\$ 1,418,544</u>	<u>\$ 1,401,035</u>	<u>\$ 1,778,976</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	368,000
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	23,000
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 391,000</u>
Total Expenditures	<u>\$ 1,311,966</u>	<u>\$ 1,418,544</u>	<u>\$ 1,401,035</u>	<u>\$ 2,169,976</u>

8.3 Public Works - Solid Waste - Public Works Fund

12.0 Utility - Water Plant - Public Works Fund
Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 357,299	\$ 425,000	\$ 446,573	\$ 460,000
101 Allowances	3,111	1,100	7,067	3,500
102 FICA & Medicare	25,892	32,513	34,347	38,000
103 Retirement	28,871	37,613	40,361	42,000
104 Insurance - Employee	68,952	84,000	96,516	95,000
105 Membership, Travel & Training	2,640	3,500	221	4,000
106 Overtime	10,172	20,000	25,136	25,000
Total 100 Personal Service	\$ 496,937	\$ 603,726	\$ 650,221	\$ 667,500
200 Materials & Supplies				
210 Office Supplies	\$ 287	\$ 1,500	\$ 1,383	\$ 1,500
211 Janitor Supplies	366	1,000	246	750
212 Maintenance Supplies	24,710	77,000	29,102	65,000
213 Fuel & Lubricants	4,671	7,000	5,611	2,000
214 Small Tools	-	500	-	500
215 Chemicals	501,702	480,000	584,908	584,908
Total 200 Materials & Supplies	\$ 531,736	\$ 567,000	\$ 621,250	\$ 654,658
300 Other Services & Charges				
340 Professional Services	\$ 20,436	\$ 30,000	\$ 22,855	\$ 30,000
341 Utilities	223,639	233,000	232,500	240,000
342 Maintenance Contractual	124,355	170,000	155,299	175,000
342.1 Vehicle Repair	-	-	-	-
345 OKC Water Tie and Purch	-	-	-	-
343 Insurance - Property	-	-	-	-
345 OKC Water Tie and Purch	113,170	130,000	130,000	200,000
Total 300 Services & Charges	\$ 481,600	\$ 563,000	\$ 540,654	\$ 645,000
Subtotal Maintenance & Operations	\$ 1,510,273	\$ 1,733,726	\$ 1,812,125	\$ 1,967,158
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	200,000
Total 400 Capital Expenditures	\$ -	\$ -	\$ -	\$ 200,000
Total Expenditures	\$ 1,510,273	\$ 1,733,726	\$ 1,812,125	\$ 2,167,158

12.0 Utility - Water Plant - Public Works Fund

**12.1 Utility - Water Line - Public Works Fund
Departmental Summary**

12.1 Utility - Water Line - Public Works Fund

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 81,056	\$ 80,000	\$ 108,029	\$ 110,000
101 Allowances	-	280	44	300
102 FICA & Medicare	6,475	6,120	8,180	8,500
103 Retirement	7,042	7,080	7,606	9,000
104 Insurance - Employee	33,441	31,000	37,213	38,000
105 Membership, Travel & Training	1,183	2,000	518	2,000
106 Overtime	10,305	12,000	8,635	-
Total 100 Personal Service	<u>\$ 139,502</u>	<u>\$ 138,480</u>	<u>\$ 170,225</u>	<u>\$ 167,800</u>
200 Materials & Supplies				
210 Office Supplies	\$ 122	\$ 300	\$ 423	\$ 400
211 Janitor Supplies	62	300	-	300
212 Maintenance Supplies	47,963	80,000	32,689	65,000
213 Fuel & Lubricants	4,635	6,500	7,037	6,500
214 Small Tools	-	500	-	500
215 Chemicals	-	1,000	-	1,000
Total 200 Materials & Supplies	<u>\$ 52,782</u>	<u>\$ 88,600</u>	<u>\$ 40,149</u>	<u>\$ 73,700</u>
300 Other Services & Charges				
340 Professional Services	\$ 3,872	\$ 4,250	\$ 24,138	\$ 30,000
341 Utilities	2,661	5,000	2,140	3,000
342 Maintenance Contractual	38,305	88,000	75,760	75,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	10,692	31,000	32,397	35,000
344 Refunds	-	-	-	-
Total 300 Services & Charges	<u>\$ 55,530</u>	<u>\$ 128,250</u>	<u>\$ 134,435</u>	<u>\$ 143,000</u>
Subtotal Maintenance & Operations	<u>\$ 247,814</u>	<u>\$ 355,330</u>	<u>\$ 344,809</u>	<u>\$ 384,500</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	100,000
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000</u>
Total Expenditures	<u>\$ 247,814</u>	<u>\$ 355,330</u>	<u>\$ 344,809</u>	<u>\$ 484,500</u>

12.2 Utility - Sewer - Public Works Fund
Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
100 Personal Service				
100 Salaries	\$ 58,002	\$ 110,000	\$ 1,806	\$ 95,000
101 Allowances				300
102 FICA & Medicare	4,581	8,415	135	7,600
103 Retirement	4,993	9,735	160	8,500
104 Insurance - Employee	44,978	31,000	9,612	30,000
105 Membership, Travel & Training	632	1,500	149	1,500
106 Overtime	2,862	5,000	-	5,000
Total 100 Personal Service	\$ 116,048	\$ 165,650	\$ 11,862	\$ 147,900
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ -	\$ -	\$ -
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	17,363	45,000	94,949	95,000
213 Fuel & Lubricants	1,034	2,000	1,861	5,000
214 Small Tools	-	500	-	500
215 Chemicals	-	500	-	500
Total 200 Materials & Supplies	\$ 18,397.00	\$ 48,000.00	\$ 96,810.00	\$ 101,000.00
300 Other Services & Charges				
340 Professional Services	\$ 414	\$ 10,000	\$ 13,546	\$ 18,000
341 Utilities	36,708	42,000	42,000	42,500
342 Maintenance Contractual	24,764	100,000	106,443	120,000
342.1 Vehicle Repair				
343 Insurance - Property	5,380	24,000	28,322	28,000
344 Refunds				
345 Sewer Treatment Expense	1,303,214	1,200,000	1,422,683	1,600,000
Total 300 Services & Charges	\$ 1,370,480	\$ 1,376,000	\$ 1,612,994	\$ 1,808,500
Subtotal Maintenance & Operations	\$ 1,504,925	\$ 1,589,650	\$ 1,721,666	\$ 2,057,400
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	175,000
Total 400 Capital Expenditures	\$ -	\$ -	\$ -	\$ 175,000
Total Expenditures	\$ 1,504,925	\$ 1,589,650	\$ 1,721,666	\$ 2,232,400

12.2 Utility - Sewer Line - Public Works Fund

97.0 Contingency, 98.0 Debt Svc - Public Works Fund

Departmental Summary

97.0 Contingency, 98.0 Debt Svc - Public Works Fund

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
97.0 Dept - 500 Contingency				
501 Operating Contingency	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
502 Capital Contingency	-	-	-	-
503 Disaster/Emergency Contingency				
504 Employee Severance Contingency				
505 Compensated Absence Contingency				
506 Litigation Contingency	-		-	
507 Emergency Line repair contingency				
508 Capital Assets Contingency				
509 Restricted OPEB Contingency				
510 Restricted Debt Contingency				
511 Restricted Capital Contingency				
512 Restricted Debt Service Contingency				
513 Restricted Emergency Contingency				
Total 97.0 Dept - 500 Contingency	<u>\$ 57,305</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>
98.0 Dept - 600 Debt Service				
601 Interest Expense	\$ 246,260	\$ 278,407	\$ 250,000	\$ 250,000
Retirement of Debt	0	1,115,614	1,115,000	1,115,000
602 Fiscal Agent Fees	<u>57,865</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total 98.0 Dept - 600 Debt Service	<u>\$ 304,125</u>	<u>\$ 1,394,021</u>	<u>\$ 1,365,000</u>	<u>\$ 1,365,000</u>
Total 97.0 & 98.0 Expenditures	<u>\$ 361,430</u>	<u>\$ 1,644,021</u>	<u>\$ 1,615,000</u>	<u>\$ 1,615,000</u>

99.0 Transfers - Public Works Fund

99.0 Transfers - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
99.0 Dept - 800 Transfers In				
810 Transfer In - Pledged Sales Tax	\$ -	\$ -	\$ -	\$ -
832 Transfer In - PD/WP Debt Service CIP	-	-	-	-
831 Transfer In - Sanitation Conversion CIP	-	-	-	-
Total 800 Transfers In	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
99.0 Dept - 900 Transfers Out				
900 Transfer Out - General Fund	\$ 2,599,875	\$ 2,800,000	\$ 2,744,000	\$ 2,150,000
905 Transfer Out - CIP Fund	50,000	-	-	-
910 Transfer Out - GF 82.5% Sales Tax	-	-	-	-
931 Transfer Out - CIP 17.5% Sales Tax	-	-	-	-
Total 900 Transfers Out	<u>\$ 2,649,875</u>	<u>\$ 2,800,000</u>	<u>\$ 2,744,000</u>	<u>\$ 2,150,000</u>
Total Transfers	<u>\$ (2,649,875)</u>	<u>\$ (2,800,000)</u>	<u>\$ (2,744,000)</u>	<u>\$ (2,150,000)</u>

CAPITAL IMPROVEMENT FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

Funding Sources	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
Interest Income	\$ 780	\$ 701	\$ 1,438	\$ 1,438
CIP 17.5% Sales Tax	1,006,137	963,530	1,123,120	1,123,120
Transfer Out - PD/WP Debt Service	-	-	-	-
Transfer In- PWA	50,000	-	-	-
Trnsfer In - GF	-	-	-	420,000
Grant Revenue	-	691,000	475,714	-
Total Funding Sources	\$ 1,056,917	\$ 1,655,231	\$ 1,600,272	\$ 1,544,558
CDBG Grant Match	\$ -	\$ 196,000	\$ 196,000	\$ -
ODOT Sidewalk Project	-	350,000	397,613	-
Public Works Grant Matches	-	25,000	-	-
City Hall Light Replacement	-	8,000	-	-
Replace VFD in Pump Room	-	120,000	40,000	-
CIP19-01 LiftStation 17th/Divis	176,247	0	-	-
City Hall Improve & ADA	344,077	35,000	95,000	-
PD Server	46,443	-	-	-
Fire Department Overhead Doors	-	-	61,400	-
South Recovery Pond Excavation	149,622	-	-	-
New Water Dept Truck	-	-	38,387	-
City Hall HVAC Replacements	-	-	-	60,000
Skid Steer w/ Grapple	53,481	-	-	-
PW 1/2 Ton Truck / Tommy Lift	-	-	-	36,000
E&N Fence Cemetery Replacement	-	-	-	64,000
Sanitation Packer Unit	98,655	-	-	-
31st Street Lift Station	-	200,000	-	167,000
Downtown Water Lines Replacement	-	150,000	150,000	-
Ripper Pool Rehab	175,003	85,000	38,000	85,000
Fire Truck Lease Payment	-	85,000	85,000	85,000
Streets One ton Truck w/ Dump Bed	-	-	-	60,035
Dispatch Console	-	-	-	95,000
PW 1/2 Ton Truck	-	35,000	-	-
PW Mini Trac Loader	-	-	-	29,000
Public Works Backhoe	-	-	105,749	-
Replacement Dumpsters	-	-	19,135	54,900
PD HVAC	-	-	-	20,000
2- Yard Dumpsters	-	-	-	54,900
Comm. Dev. Truck	-	-	-	40,000
PW 55HP Tractor/Mower	-	47,000	-	-
Streets ZTR Mower	-	-	-	20,000
PW Flail Mower	-	-	-	9,000
PW ZTR Mower	-	18,000	-	-
Unleaded Fuel Pump	-	-	8,512	-
Sanitation Truck	-	275,000	243,624	-
Total Estimated Project Costs	\$ 1,043,528	\$ 1,629,000	\$ 1,478,420	\$ 879,835
Beginning Fund Balance	664,980	680,103	680,103	803,689
Reserved For Streets, Sidewalks and Drainage	-	-	-	(\$670,000)
Ending Fund Balance	\$ 680,103	\$ 708,068	\$ 803,689	\$ 798,412

E911 FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

E911 FUND

	<u>Actual FY22</u>	<u>Approved Budget FY23B</u>	<u>Year-End Estimate FY23E</u>	<u>Budget FY24</u>
Revenue				
E911 Telephone Fees	\$ 50,258	\$ 46,000	\$ 46,000	\$ 46,000
Total Revenue	<u>\$ 50,258</u>	<u>\$ 46,000</u>	<u>\$ 46,000</u>	<u>\$ 46,000</u>
Expenditures				
E911 Compliant Expenditures	\$ 986	\$ 4,500	\$ -	\$ -
Transfe To General Fund	\$ -	\$ -	\$ -	10000
Total Expenditures	<u>\$ 986</u>	<u>\$ 4,500</u>	<u>\$ -</u>	<u>\$ 10,000</u>
Beginning Fund Balance	<u>68,773</u>	<u>118,045</u>	<u>118,045</u>	<u>164,045</u>
Ending Fund Balance	<u>\$ 118,045</u>	<u>\$ 159,545</u>	<u>\$ 164,045</u>	<u>\$ 200,045</u>

PUBLIC SAFETY FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
Revenue and Grants				
Traffic Safety Grants	\$ 33,170	\$ 35,000	\$ 39,770	\$ 40,000
CDS Revolving Fund	796	1,000	2,233	2,000
AG Equitable Share	-	-	-	-
Court Award grants	-	-	-	-
ICE Equitable Share	-	-	-	-
Police Donations	-	100	25	50
Fire Donations	-	-	-	-
Bullet Proof Vest Grant	-	1,000	-	1,000
BMC Dedicated Tech Fee	41,965	41,600	46,461	46,500
Reimbursement -Towing	1,600	2,000	5,000	5,000
BPD Dedicated Tech Fee	40,025	39,713	44,245	44,000
Fire Department Grant	-	0	238	-
Impound Fee	77,624	77,000	81,196	81,000
Police Special Revenue	-	1,000	60,000	1,000
Animal Shelter Revenue	6,672	10,000	9,560	10,000
A.C. Microchipping and Adoption	13,987	-	10,000	10,000
Animal Shelter Donations	816	968	600	600
	<u>216,655</u>	<u>209,381</u>	<u>299,328</u>	<u>241,150</u>
Total Revenue and Grants				
Expenditures, Contingency, and Transfers				
Fire Department Grant Expenditures	\$ -	\$ -	\$ -	\$ -
Police Department Grant Expenditures	-	-	7,842	7,500
Impound Fee Expenditures	34,816	46,000	-	30,000
Other Expenditures	2,547	4,366	-	-
CDS Revolving Acct Share Exp	-	-	-	-
BPD Dedicated Tech Fee Exp	36,487	30,000	30,000	30,000
BMC Dedicated Tech Fee Exp	12,424	14,000	5,000	7,000
Transfer Out- GF	317,000	135,000	135,000	168,894
Transfer Out- Other Funds	-	-	-	-
	<u>403,274</u>	<u>229,366</u>	<u>177,842</u>	<u>243,394</u>
Total Expenditures, Contingency, and Transfers				
Beginning Fund Balance	<u>\$ 359,435</u>	<u>\$ 172,816</u>	<u>\$ 172,816</u>	<u>\$ 294,302</u>
Ending Fund Balance	<u>\$ 172,816</u>	<u>\$ 152,831</u>	<u>\$ 294,302</u>	<u>\$ 292,058</u>

PUBLIC SAFETY FUND

**PARKS AND STREETS CAPITAL IMPROVEMENT FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

PARKS AND STREETS CAPITAL IMPROVEMENT FUND

	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
Funding Sources				
Interest Income	\$ 22	\$ 12	\$ 2	\$ 2
CE Mendenhall Park Project	-	-	-	-
Street Landscape Projects	-	-	-	-
Centennial Mural Project	-	-	-	-
Eldon Lyon Park easement	-	-	-	-
W Taylor Eldon Lyon Park Memorial	-	-	-	-
Transfers In	-	-	-	-
Total Funding Sources	<u>\$ 22</u>	<u>\$ 12</u>	<u>\$ 2</u>	<u>\$ 2</u>
CE Mendenhall Park Project	\$ -	\$ -	\$ -	\$ -
Street Landscape Projects	-	-	-	-
Centennial Mural Project	-	-	-	-
Park Improvements	-	-	-	-
W Taylor Eldon Lyon Park Memorial	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total Estimated Project Costs	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>\$ 48,309</u>	<u>\$ 48,331</u>	<u>\$ 48,331</u>	<u>\$ 48,333</u>
Ending Fund Balance	<u>\$ 48,331</u>	<u>\$ 48,343</u>	<u>\$ 48,333</u>	<u>\$ 48,335</u>

DEBT SERVICE FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
Revenue and Transfers				
Current Year Taxes	\$ 489,867	\$ 680,000	\$ 595,444	\$ 499,658
Prior Year Taxes	21,110	25,000	25,000	25,000
Debt Proceeds	-	-	-	-
Total Revenue and Transfers	<u>\$ 510,977</u>	<u>\$ 705,000</u>	<u>\$ 620,444</u>	<u>\$ 524,658</u>
Expenditures				
Current Year Retirements	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000
Interest Payments on Bonds	142,475	150,775	133,575	124,975
Amt to Repay debt	-	-	-	-
Fiscal Agent Fees	-	300	-	-
Total Expenditures	<u>\$ 572,475</u>	<u>\$ 581,075</u>	<u>\$ 563,575</u>	<u>\$ 554,975</u>
Excess (Deficiency) of Revenues over Expenditures	<u>\$ (61,498)</u>	<u>\$ 123,925</u>	<u>\$ 56,869</u>	<u>\$ (30,317)</u>
Beginning Fund Balance	\$ 541,742	\$ 480,244	\$ 604,169	\$ 661,038
Ending Fund Balance	480,244	\$ 604,169	\$ 661,038	\$ 630,721
Less Reserve for Bond Retirement	<u>(130,322)</u>	<u>(130,322)</u>	<u>(130,322)</u>	<u>(130,322)</u>
Fund Balance Designated For Debt Service	<u>\$ 349,922</u>	<u>\$ 473,847</u>	<u>\$ 530,716</u>	<u>\$ 500,399</u>

DEBT SERVICE FUND

BETHANY HOSPITAL TRUST
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
Revenue				
Lease Payments	\$ 216,000	\$ 180,000	\$ 166,264	\$ 180,000
Other Income	-	-	-	-
Interest Income	89,594	125,000	131,250	125,000
Capital Contributions	-	-	-	-
Total Revenues	<u>\$ 305,594</u>	<u>\$ 305,000</u>	<u>\$ 297,514</u>	<u>\$ 305,000</u>
Expenditures And Transfers Out				
Other Expenditures	\$ -	\$ 10,500	\$ -	\$ -
Capital Improvements	-	-	-	-
Depreciation Expense	272,663	260,000	260,000	255,000
Transfer Out- Other Funds	-	-	-	-
Transfer Out- BDA	-	-	-	-
Total Expenditures and Transfers Out	<u>\$ 272,663</u>	<u>\$ 270,500</u>	<u>\$ 260,000</u>	<u>\$ 255,000</u>
Contingency				
Restricted OPEB Contingency	\$ -	\$ -	\$ -	\$ -
Restricted Long Term Asset Contingency	-	-	-	-
Restricted Fixed Asset Contingency	-	-	-	-
Restricted Capital Asset Contingency	-	-	-	-
Litigation Contingency	-	-	-	-
Disaster/Emergency Contingency	-	-	-	-
Total Contingency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>\$ 7,136,982</u>	<u>\$ 7,169,913</u>	<u>\$ 7,169,913</u>	<u>\$ 7,207,427</u>
Ending Fund Balance	<u>\$ 7,169,913</u>	<u>\$ 7,204,413</u>	<u>\$ 7,207,427</u>	<u>\$ 7,257,427</u>

BETHANY HOSPITAL TRUST

**BETHANY DEVELOPMENT AUTHORITY
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

BETHANY DEVELOPMENT AUTHORITY

	Actual FY22	Approved Budget FY23B	Year-End Estimate FY23E	Budget FY24
Revenue and Transfers In				
Interest Income	\$ -	\$ -	\$ -	\$ -
Bethany Freedom Festival	-	-	-	-
Transfer In- BHT	-	-	-	-
Transfer In- GF	-	20,000	20,000	20,000
Transfers Out- BEDA	-	-	-	-
Total Revenue and Transfers In	<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
Expenditures and Transfers Out				
100 Personal Service				
300 Other Services & Charges				
340 Tax Incent Finance Dist Services	\$ -	\$ -	\$ -	\$ -
342 Maintenance Contractual	-	-	-	-
347 Economic Development Grants	-	-	-	-
348 Advertising and Promotion	-	-	-	-
351 Bethany Freedom Festival	20,000	20,000	20,000	20,000
352 Other Events	-	-	-	-
Total 300 Services & Charges	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
Subtotal Maintenance & Operations	\$ 20,000	\$ -	\$ 20,000	\$ -
Beginning Fund Balance	<u>\$ 90,981</u>	<u>\$ 70,981</u>	<u>\$ 70,981</u>	<u>\$ 70,981</u>
Ending Fund Balance	<u>\$ 70,981</u>	<u>\$ 90,981</u>	<u>\$ 70,981</u>	<u>\$ 90,981</u>

**BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

	<u>Actual FY22</u>	<u>Approved Budget FY23B</u>	<u>Year-End Estimate FY23E</u>	<u>Budget FY24</u>
Revenue and Transfers In				
Interest Income	\$ 1,149	\$ 1,200	\$ 3,000	\$ 3,000
Transfer In- GF Mercer Property	-	-	-	-
Transfer In- GF Hotel Tax	75,000	75,000	75,000	75,000
Transfer In- BHT	-	-	-	-
Total Revenue and Transfers In	<u>\$ 76,149</u>	<u>\$ 76,200</u>	<u>\$ 78,000</u>	<u>\$ 78,000</u>
Expenditures and Transfers Out				
100 Personal Service				
100 Salaries	\$ -	\$ 7,800	\$ -	\$ 7,800
101 Allowances	-	-	-	-
102 FICA & Medicare	-	600	-	600
103 Retirement	-	-	-	-
104 Insurance - Employee	-	-	-	-
105 Membership, Travel & Training	-	-	-	-
Total 100 Personal Service	<u>\$ -</u>	<u>\$ 8,400</u>	<u>\$ -</u>	<u>\$ 8,400</u>
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ 500	\$ -	\$ 500
212 Maintenance Supplies	-	-	-	-
Total 200 Materials & Supplies	<u>\$ -</u>	<u>\$ 500</u>	<u>\$ -</u>	<u>\$ 500</u>
300 Other Services & Charges				
340 Professional Services (BANTA)	\$ 33,869	\$ 42,000	\$ 38,500	\$ 42,000
342 Maintenance Contractual	-	-	-	-
347 Economic Development Agreements	4,700	25,800	-	25,800
348 Advertising and Promotion	1,500	-	2,600	5,000
351 Bethany Freedom Festival	-	-	-	-
352 Other Events	-	-	-	-
Total 300 Services & Charges	<u>\$ 40,069</u>	<u>\$ 67,800</u>	<u>\$ 41,100</u>	<u>\$ 72,800</u>
Subtotal Maintenance & Operations	<u>\$ 40,069</u>	<u>\$ 76,700</u>	<u>\$ 41,100</u>	<u>\$ 81,700</u>

BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)

**BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

	<u>Actual FY22</u>	<u>Approved Budget FY23B</u>	<u>Year-End Estimate FY23E</u>	<u>Budget FY24</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	<u>6,500</u>	-	-	-
Total 400 Capital Expenditures	<u>\$ 6,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
500 Contingency				
501 Operating Contingency	\$ -	\$ -	\$ -	\$ -
502 Capital Contingency- Fixed Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total 500 Contingency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 46,569</u>	<u>\$ 76,700</u>	<u>\$ 41,100</u>	<u>\$ 81,700</u>
Beginning Fund Balance	<u>\$ 345,971</u>	<u>\$ 375,551</u>	<u>\$ 375,551</u>	<u>\$ 412,451</u>
Ending Fund Balance	<u>\$ 375,551</u>	<u>\$ 375,051</u>	<u>\$ 412,451</u>	<u>\$ 408,751</u>

BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)

**BETHANY JUVENILE JUSTICE FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

	<u>Actual FY22</u>	<u>Approved Budget FY23B</u>	<u>Year-End Estimate FY23E</u>	<u>Budget FY24</u>
Revenue and Transfers In				
Interest Income	\$ -	\$ -	\$ -	\$ -
Juvenile fines and Court Costs	-	-	-	-
Other Income	-	-	-	-
Transfers from Other Funds	-	-	-	-
Total Revenue and Transfers In	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures and Transfers Out				
100 Personal Service				
100 Salaries	\$ -	\$ -	\$ -	\$ -
101 Allowances	-	-	-	-
102 FICA & Medicare	-	-	-	-
103 Retirement	-	-	-	-
104 Insurance - Employee	-	-	-	-
105 Membership, Travel & Training	-	-	-	-
106 Overtime	-	-	-	-
Total 100 Personal Service	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ -	\$ -	\$ -
212 Maintenance Supplies	-	-	-	-
Total 200 Materials & Supplies	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
300 Other Services & Contingency				
340 Professional Services	\$ -	\$ -	\$ -	\$ -
341 Utilities	-	-	-	-
342 Maintenance Contractual	-	-	-	-
503 Restricted Juvenile Justice Contingency	-	-	-	-
300 Other Services & Contingency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Subtotal Maintenance & Operations	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
900 Transfers Out				
910 Transfer to General Fund	\$ -	\$ 10,000	\$ 10,000	\$ -
Total 900 Transfers Out	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ -</u>
Total Expenditures & Transfers Out	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ -</u>
Beginning Fund Balance	<u>\$ 143,516</u>	<u>\$ 143,516</u>	<u>\$ 143,516</u>	<u>\$ 133,516</u>
Ending Fund Balance	<u>\$ 143,516</u>	<u>\$ 133,516</u>	<u>\$ 133,516</u>	<u>\$ 133,516</u>

BETHANY JUVENILE JUSTICE FUND

**BETHANY CEMETERY TRUST
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

BETHANY CEMETERY TRUST

	<u>Actual FY22</u>	<u>Approved Budget FY23B</u>	<u>Year-End Estimate FY23E</u>	<u>Budget FY24</u>
Revenue and Transfers In				
Sale of sites	\$ 11,700	\$ -	\$ -	\$ -
Other Income	-	-	-	-
Interest Income	-	-	-	-
Donations and Contributions	-	-	-	-
Total Revenue and Transfers In	<u>\$ 11,700</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures and Transfers Out				
Other Expenditures	\$ -	\$ -	\$ -	\$ -
Cemetery Improvements	-	2,750	2,750	-
Transfer to Other Funds	-	-	-	-
Disaster/Emergency Contingency	-	-	-	-
Total Expenditures and Transfers Out	<u>\$ -</u>	<u>\$ 2,750</u>	<u>\$ 2,750</u>	<u>\$ -</u>
Beginning Fund Balance	<u>\$ 78,840</u>	<u>\$ 90,540</u>	<u>\$ 90,540</u>	<u>\$ 87,790</u>
Ending Fund Balance	<u>\$ 90,540</u>	<u>\$ 87,790</u>	<u>\$ 87,790</u>	<u>\$ 87,790</u>

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: 04/18/2023
Subject: RFP For Financial Auditing Services

BACKGROUND

The City of Bethany has contracted for the last five years with Anne Elfrink and Associates to provide Annual Financial Audit services. The services provided have been exemplary, but best practices would dictate that the City change auditors every 5 years. Therefore, Staff requests authorization to issue a Request for Proposals for auditing services beginning with the Fiscal Year 2023.

RECOMMENDATION

1. To authorize the publication of a Request for Proposals for annual financial audit services.

ADDITIONAL COMMENTS



City of Bethany General Fund
Statement of Revenues and Expense
March 2023

AGENDA: 04/18/2023
ITEM: 13 (A)

Revenues

	2022-2023	March	Year to Date	Year to Date	Budget
	Annual Budget	Revenue	Revenue	Percentage of Budget	Remaining
SALES TAX 82.5% DEDICATED	4,471,008.00	399,664.00	3,683,905.00	82.40%	787,103.00
USE TAX REVENUE	1,179,195.00	90,287.00	1,015,600.00	86.13%	163,595.00
HOTEL TAX REVENUE	63,201.00	4,036.00	39,083.00	61.84%	24,118.00
CABLE FRANCHISE TAX REVENUE	111,945.00	0.00	91,567.00	81.80%	20,378.00
PHONE FRANCHISE TAX REVENUE	22,187.00	1.00	14,046.00	63.31%	8,141.00
UTILITY FRANCHISE TAX REVENUE	600,000.00	63,532.00	570,288.00	95.05%	29,712.00
OCCUPATIONAL LICENSE REVENUE	30,746.00	2,615.00	20,163.00	65.58%	10,583.00
BUILDING PERMIT REVENUE	38,450.00	2,124.00	24,962.00	64.92%	13,488.00
INSPECTION PERMIT REVENUE	36,734.00	5,390.00	31,126.00	84.73%	5,608.00
ZONING PERMITS	2,981.00	0.00	1,607.00	53.91%	1,374.00
ANIMAL LICENSE REVENUE	0.00	192.00	564.00	0.00%	-564.00
ABATEMENT REVENUE	0.00	0.00	2,445.00	0.00%	-2,445.00
MOTOR FUEL TAX REVENUE	37,757.00	2,834.00	27,478.00	72.78%	10,279.00
COMMERCIAL VEH TAX REVENUE	159,309.00	112,294.00	107,167.00	67.27%	52,142.00
CIGARETTE TAX REVENUE	47,918.00	2,916.00	30,495.00	63.64%	17,423.00
ALCOHOL BEVERAGE TAX REVENUE	55,000.00	4,165.00	42,102.00	76.55%	12,898.00
ACCOUNTING SERVICE REVENUE	26,400.00	0.00	13,200.00	50.00%	13,200.00
EMERGENCY MEDICAL CALL SVC FEE	281,342.00	23,373.00	209,737.00	74.55%	71,605.00
STORMWATER COMPLIANCE FEE	324,597.00	26,972.00	242,565.00	74.73%	82,032.00
CEMETARY LOT SALES REVENUE	37,029.00	2,200.00	22,900.00	61.84%	14,129.00
MINERAL RIGHTS & ROYALTIES REV	20,816.00	5,501.00	29,319.00	140.85%	-8,503.00
POLICE FINES & COURT COST REV	750,000.00	98,673.00	651,918.00	86.92%	98,082.00
INTEREST INCOME	1,625.00	43.00	10,914.00	671.63%	-9,289.00
MISCELLANEOUS REVENUE	56,893.00	118,680.00	228,022.00	400.79%	-171,129.00
REIMBURSEMENT REVENUE	7,767.00	3,646.00	60,528.00	779.30%	-52,761.00
CREDIT CARD FEES	0.00	8,376.00	76,621.00	0.00%	-76,621.00
GRANT REVENUE	56,946.00	0.00	85,817.00	150.70%	-28,871.00
OMAG REFUNDS	52,794.00	0.00	0.00	0.00%	52,794.00
OMAG WORKER'S COMP REFUNDS	0.00	5,317.00	35,857.00	0.00%	-35,857.00
Total Revenues	8,472,640.00	982,831.00	7,369,996.00	86.99%	1,102,644.00
Transfers In	2,889,249.00	228,687.00	2,058,187.00	71.24%	831,062.00
Total Revenues and Transfers In	11,361,889.00	1,211,518.00	9,428,183.00	82.98%	1,933,706.00

Expenses

	2022-2023 Annual Budget	March Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
01.0-MANAGEMENT	888,203.00	70,630.00	635,472.00	71.55%	252,731.00
02.0-FINANCE	414,487.00	26,492.00	301,263.00	72.68%	113,224.00
03.0-MUNICIPAL COURT	624,863.00	42,592.00	414,989.00	66.41%	209,874.00
04.0-ENGINEERING	319,097.00	16,106.00	81,569.00	25.56%	237,528.00
05.0-POLICE	4,454,601.00	409,722.00	3,447,914.00	77.40%	1,006,687.00
06.0-FIRE	2,815,249.00	222,024.00	2,015,344.00	71.59%	799,905.00
07.0-COMMUNITY DEV	579,822.00	34,283.00	355,035.00	61.23%	224,787.00
08.1-PW ADMIN	166,930.00	13,636.00	112,108.00	67.16%	54,822.00
08.2-STREETS	794,852.00	60,368.00	502,203.00	63.18%	292,649.00
08.4-FLEET MAINT	90,022.00	11,651.00	65,236.00	72.47%	24,786.00
08.5-PARKS	623,404.00	31,028.00	303,213.00	48.64%	320,191.00
98.0-CONTINGENCY	250,000.00	0.00	0.00	0.00%	250,000.00
TOTAL EXPENDITURES	12,021,530.00	938,532.00	8,234,346.00	68.50%	3,787,184.00
Transfers Out	134,000.00	0.00	39,000.00	29.10%	0.00
Total Expenses and Transfers Out	12,155,530.00	938,532.00	8,273,346.00	68.06%	3,787,184.00
Revenues over (under) expenses	-793,641.00	272,986.00	1,154,837.00	-145.51%	-1,853,478.00

Bethany Public Works Authority
Statement of Revenues and Expenses
March 2023

Revenues

	2022-2023 Annual Budget	March Revenue	Year to Date Revenue	Year to Date Percentage of Budget	Budget Remaining
RESIDENTIAL PENALTY REVENUE	198,717.00	19,071.00	148,096.00	74.53%	50,621.00
COMMERCIAL PENALTY REVENUE	0.00	1,522.00	14,065.00	0.00%	-14,065.00
SOLID WASTE REVENUE	2,852,340.00	244,000.00	2,195,619.00	76.98%	656,721.00
WATER REVENUE	3,896,272.00	307,172.00	3,049,826.00	78.28%	846,446.00
WATER TAP REVENUE	2,770.00	0.00	2,346.00	84.69%	424.00
SEWER REVENUE	2,833,321.00	241,251.00	2,204,110.00	77.79%	629,211.00
SEWER TAP REVENUE	514.00	0.00	500.00	97.28%	14.00
INTEREST INCOME	25,317.00	7,261.00	95,656.00	377.83%	-70,339.00
LEASE REVENUE	121,702.00	4,752.00	94,089.00	77.31%	27,613.00
SCRAP METAL REVENUE	0.00	0.00	2,563.30	0.00%	-2,563.30
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00%	-98.92
*** TOTAL REVENUE ***	9,930,953.00	825,029.00	7,806,870.30	78.61%	2,124,082.70
Total Revenues and Transfers In	9,930,953.00	825,029.00	7,806,870.30	78.61%	2,124,082.70

Expenses

	2022-2023 Annual Budget	March Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
02.0-BPWA FINANCE	478,128.00	25,643.00	320,197.00	66.97%	157,931.00
08.1-BPWA ADMIN	172,030.00	16,605.00	121,966.00	70.90%	50,064.00
08.3-BPWA SANITATION	1,487,811.00	134,476.00	1,080,935.00	72.65%	406,876.00
08.4-BPWA FLEET MAINT	89,922.00	10,002.00	59,103.00	65.73%	30,819.00
12.0-BPWA WATER PLANT	1,751,119.00	156,036.00	1,420,026.00	81.09%	331,093.00
12.1-BPWA WATER LINE	403,392.00	41,125.00	276,758.00	68.61%	126,634.00
12.2-BPWA SEWER LINE	1,548,206.00	45,632.00	1,103,300.00	71.26%	444,906.00
97.0-DEBT SERVICE INTERST EXP	278,407.00	14,614.00	209,218.00	75.15%	69,189.00
98.0-CONTINGENCY	200,000.00	0.00	0.00	0.00%	200,000.00
99.0-TRANSFERS OUT	2,744,249.00	228,687.46	2,058,187.00	75.00%	686,062.00
Total Expenses and Transfers Out	9,153,264.00	672,820.46	6,649,690.00	72.65%	2,503,574.00
DEBT SERVICE PRINCIPAL	1,115,614.00	77,500.00	1,009,927.00	90.53%	105,687.00
Revenues over (under) Expenses/Debt Service	-337,925.00	74,708.54	147,253.30	-43.58%	-485,178.30

City of Bethany
Capital Improvement Fund
Statement of Revenue And Expense
March 2023

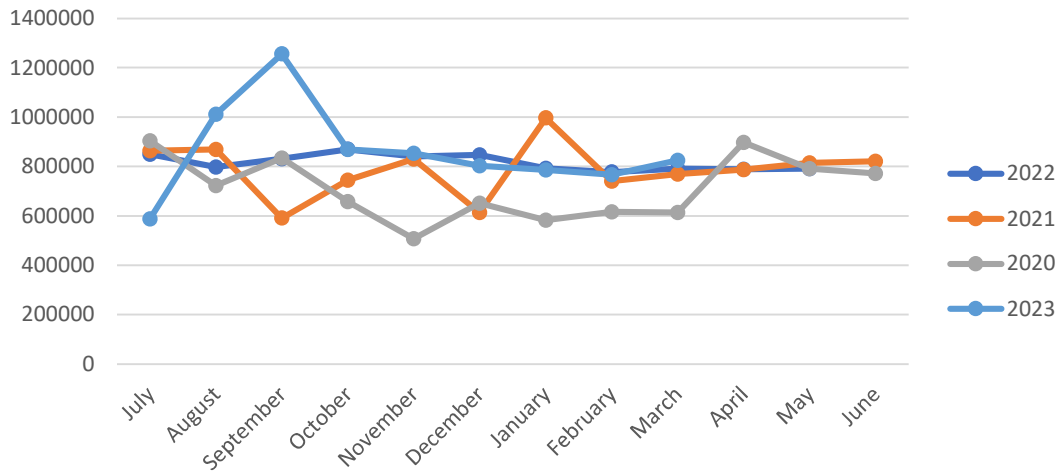
Revenues

	2022-2023 Annual Budget	March Revenue	Year to Date Revenue	Year to Date Percentage of Budget	Budget Remaining
SALES TAX 17.5% DEDICATED	963,530.00	84,777.00	781,434.00	81.10%	182,096.00
INTEREST REVENUE	701.00	0.00	848.00	120.97%	-147.00
TRANSFER FROM GF	39,000.00	0.00	39,000.00	100.00%	0.00
GRANT REVENUE	691,000.00	0.00	80,000.00	11.58%	611,000.00
Total Revenue	1,694,231.00	84,777.00	901,282.00	53.20%	792,949.00

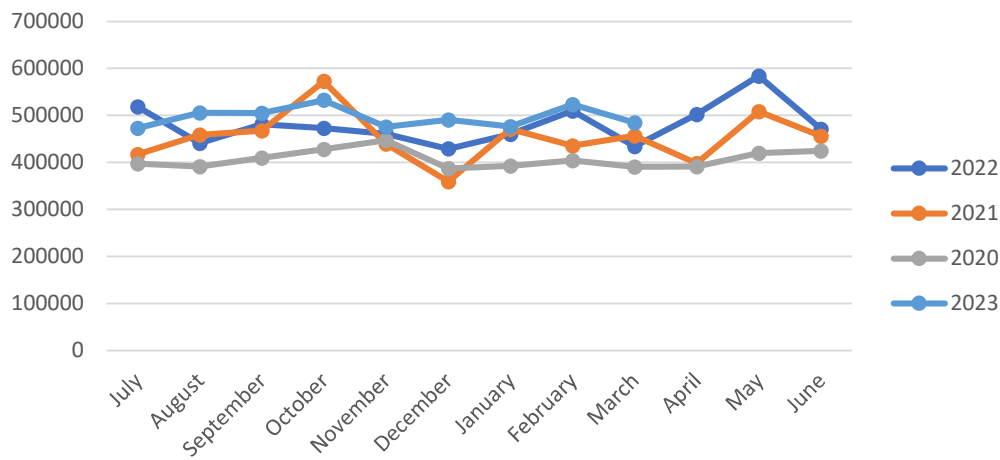
Expenses

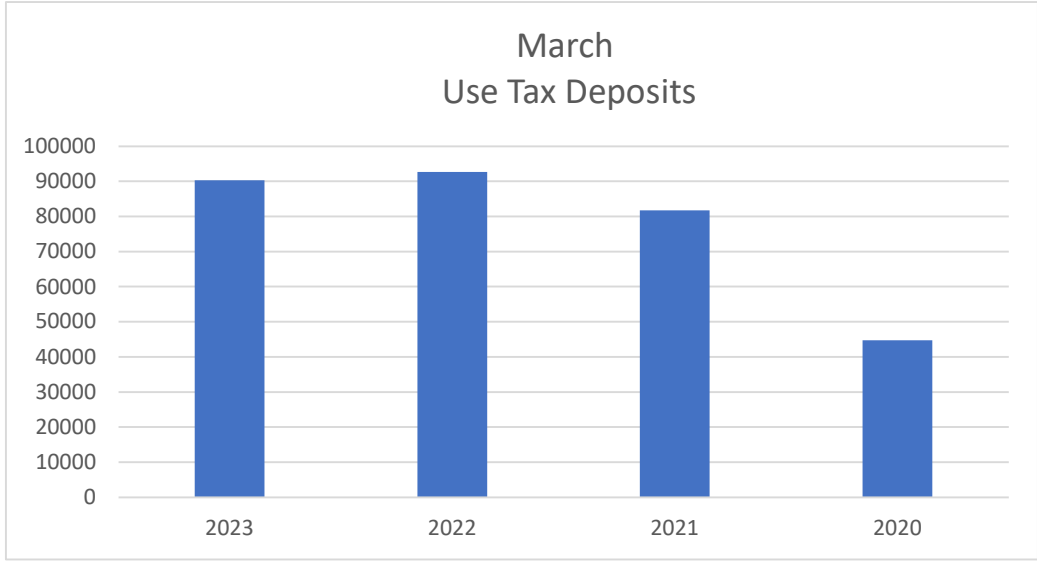
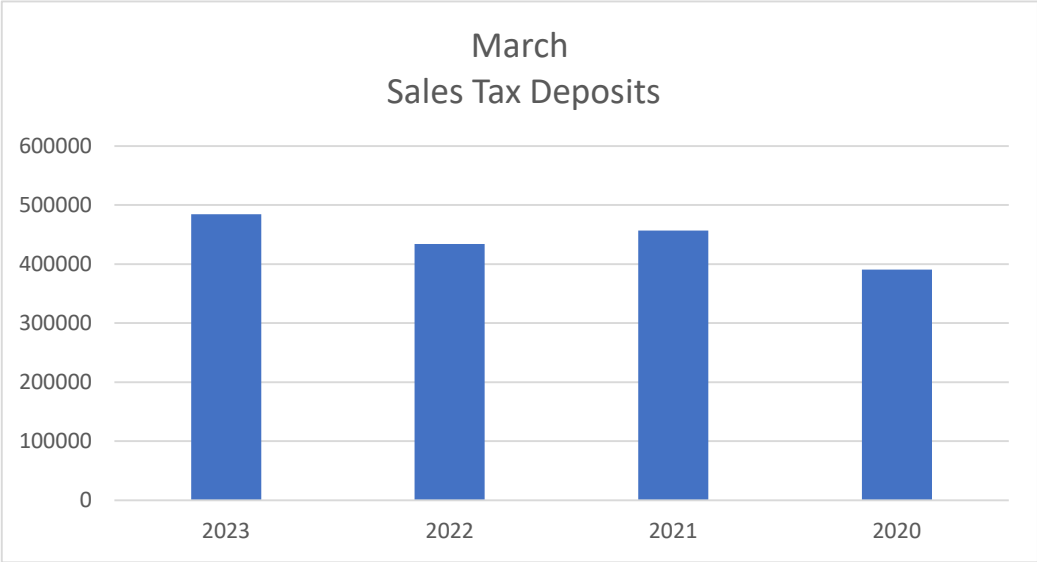
	2022-2023 Annual Budget	March Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
Capital Projects					
CIP2003 CityHall ADACompliance	96,000.00	0.00	94,973.00	98.93%	1,027.00
FIRE DEPT OVERHEAD DOORS	62,000.00	0.00	61,399.00	99.03%	601.00
RIPPER PARK POOL	85,000.00	0.00	0.00	0.00%	85,000.00
CDBG GRANT MATCH	196,000.00	8,549.00	38,862.00	19.83%	157,138.00
ODOT SIDEWALK PROJECT	350,000.00	136,495.00	136,495.00	39.00%	213,505.00
PUBLIC WORKS BACKHOE	105,749.00	0.00	105,749.00	100.00%	0.00
REPLACE VFD IN PUMP ROOM	120,000.00	0.00	0.00	0.00%	120,000.00
31ST STREET LIFT STATION	200,000.00	0.00	0.00	0.00%	200,000.00
DOWNTOWN WATER LINES REPL	150,000.00	0.00	0.00	0.00%	150,000.00
FIRE TRUCK LEASE PAYMENT	85,000.00	0.00	85,000.00	100.00%	0.00
PW 55HP TRACTOR MOWER	47,000.00	0.00	46,900.00	99.79%	100.00
SANITATION PACKER TRUCK	275,000.00	0.00	0.00	0.00%	275,000.00
UNLEADED FUEL PUMP	8,512.00	0.00	8,512.00	100.00%	0.00
CITY HALL LIGHT REPLACEMENT	8,000.00	0.00	0.00	0.00%	8,000.00
PW ZTR MOWER	18,000.00	17,308.00	17,308.00	96.16%	692.00
PW GRANT MATCHES	25,000.00	0.00	0.00	0.00%	25,000.00
WATER DEPT TRUCK	39,000.00	0.00	38,387.00	98.43%	613.00
REPLACEMENT DUMPSTERS	26,000.00	0.00	19,135.00	73.60%	6,865.00
PW 1/2 TON TRUCK	35,000.00	0.00	0.00	0.00%	35,000.00
Total Capital Projects	1,931,261.00	162,352.00	652,720.00	33.80%	1,278,541.00
Revenues Over (under) Expenses	-237,030.00	-77,575.00	248,562.00	-104.87%	-485,592.00

Public Works Authority Monthly Income



Monthly Sales Tax Income





NOTICE: On Thursday, March 30, 2023, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY PUBLIC WORKS AUTHORITY MEETING

BETHANY CITY HALL

TUESDAY, APRIL 4, 2023

7:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Brian Magirowsky	Vice-Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Kathy Larsen	Trustee
	Jeff Knapp	Trustee
	Peter Plank	Trustee
	Ken Smart	Trustee
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Von Royal	Dobson Fiber
	(See Roster)	

Mayor Lloyd called the Bethany City Council meeting to order at 8:51 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE MARCH 21, 2023 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Vice-Chairman Magirowsky, seconded by Trustee Plank to approve the Consent Docket. Yes Votes: Plank, Larsen, Magirowsky, Powell, Smart, Palmer, Lloyd, McPhail, Knapp. No Votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL APRIL 18, 2023.**

Chairman Lloyd adjourned the Bethany Public Works meeting at 8:52 P.M. until April 18, 2023.

CHAIRMAN

SECRETARY

BETHANY PUBLIC WORKS AUTHORITY

From: Michael Vaughn, Finance Director
Date: April 13, 2023
Subject: Claims List for the 04/18/2023 Bethany Public Works Authority Meeting

BETHANY PUBLIC WORKS AUTHORITY

FUND	AMOUNT
Bethany Public Works Authority	\$258,804.14
TOTAL	\$258,804.14

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$138,456.66
Bethany Public Works Authority	\$258,804.14
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
TOTAL	\$397,260.80

RECOMMENDATION

1. Approve the claims as presented.



FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
23-47136	10-3436	BANCFIRST	2013 BOND	4/2023	MAY 2023	77,500.00
DEPARTMENT TOTAL:						77,500.00
DEPARTMENT: 02.0		FINANCE				
23-45046	10-005227	WELLS FARGO VENDOR	SHARP COPIER	4/2023	APRIL	78.55
23-47310	10-005373	CARD SERVICES/PI	OFFICE SUPPLIES	4/2023	23-47310	40.25
23-46656	10-005702	TPS TECHNICAL PROGRAMMING	UTILITY BILLING	4/2023	114270,114187	2,015.25
23-47341	10-005912	SMARTPHONE METER READING,	LSMARTPHONE METER READING	4/2023	SPMR3672	12,661.44
23-45062	10-0596	FUZZELL'S BUSINESS	SHARP USAGE	4/2023	MM92809	17.01
23-46657	10-1715	TYLER TECHNOLOGIES	ONLINE PAYMENTS FEE	4/2023	025-417456	10,072.50
23-46658	10-1715	TYLER TECHNOLOGIES	NOTIFICATION CALLS	4/2023	025-4-18652	612.90
DEPARTMENT TOTAL:						25,497.90
DEPARTMENT: 08.1		PUBLIC WORKS - ADMIN				
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	453.43
23-47180	10-3042	ACCURATE ENVIRONMENTAL	VOC 7 & 10	4/2023	FC23031,FC23032	736.00
DEPARTMENT TOTAL:						1,189.43
DEPARTMENT: 08.3		PUBLIC WORKS - SANIT				
23-47268	10-005350	FORCE PERSONNEL	2 WK TEMPS FOR SANITATION	4/2023	73601,608,679,656	6,310.34
23-47074	10-005373	CARD SERVICES/PI	HEADSET, PENS, PAPER, ETC	4/2023	5221050	44.96
23-47116	10-005944	EXPRESS SERVICES, INC.	TEMP HELP	4/2023	28816555	574.64
23-46714	10-0202	WASTE CONNECTIONS, INC	3RD QUARTER 2023	4/2023	2893464v013	3,067.92
23-47326	10-0202	WASTE CONNECTIONS, INC	MARCH 2023 BULK PICK UP	4/2023	2893464V01	29,665.74
23-47020	10-0668	HAYES ELECTRIC	UPGRADE TO LED SANITATION	4/2023	97993	1,460.70
23-47068	10-0812	J & R EQUIPMENT LLC	REPAIR UNIT #92	4/2023	01W4506	8,827.48
23-47291	10-2557	CORE & MAIN LP	3/4 METER NUT ANGLE VALVE	4/2023	S611416	595.10
23-47293	10-3081	PREMIER TRUCK/ATC FREIGHTLIDX	& POSSIABLE REPAIR#95	4/2023	12088568	1,076.40
23-47323	10-3081	PREMIER TRUCK/ATC FREIGHTLIEGR	GASKETS /UNIT 95	4/2023	120703569	4.58
23-47328	10-3081	PREMIER TRUCK/ATC FREIGHTLIUNIT	95 BRAKE HOSE	4/2023	120703640	25.81
23-47197	10-4010	HARD HAT SAFETY & GLOVE	ASST GLOVES & SAFETYGLASS	4/2023	0061168	240.00
23-46713	10-4012	WASTE CONNECTIONS, INC	3RD QUARTER 2023	4/2023	29964	24,618.37
23-46715	10-4208	OKLAHOMA CITY TREASURY	3RD QUARTER 2023 HOUSE	4/2023	100323	987.50
23-47336	10-4352	MCBRIDE CLINIC	DRUG SCREENS	4/2023	MAR 2023	32.00
DEPARTMENT TOTAL:						77,531.54

FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
23-47327	10-1125	OKLA CORP COMM	TANK REGISTRATION FEES	4/2023	MAR 2023	50.00
DEPARTMENT TOTAL:						50.00
DEPARTMENT: 12.0 UTILITY - WATER PLANT						
23-47114	10-0006	A WELDORS SUPPLY	WELDINGROD/STAINLESSSTEEL	4/2023	7118430	146.70
23-47297	10-005005	BRONCO EQUIPMENT RENTAL &	SFOR BLADE'S & AIR FILTER	4/2023	855930-0001	121.28
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	632.80
23-47288	10-005992	AEG PETROLEUM	GEAR OIL	4/2023	801549	470.00
23-47152	10-0091	BRENNTAG SOUTHWEST INC	2 TOTES AQUA AMMONIA	4/2023	BSW456611	1,821.00
23-47164	10-0091	BRENNTAG SOUTHWEST INC	2 TOTES OF ALUMINUM	4/2023	bsw454470	2,292.50
23-47303	10-0091	BRENNTAG SOUTHWEST INC	4 55GAL ORTHO POLY	4/2023	BSW456612	1,812.79
23-47302	10-0324	CENTRAL POWER EQUIP. INC	2 NEW WEDEEATERS	4/2023	324735	719.98
23-47319	10-0324	CENTRAL POWER EQUIP. INC	2 BELTS & 3 BLADES	4/2023	324818	224.95
23-47262	10-1063	OG&E	MONTHLY SVC	4/2023	2/28-3/28	15,859.76
23-47271	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	(3) BLIND FLANGES(3)S=GAS	4/2023	0374092-IN	165.00
23-46696	10-2499	COUNCIL STAINLESS STEEL	new screw auger	4/2023	8684	650.00
23-47071	10-3042	ACCURATE ENVIRONMENTAL	THM & HAA TEST	4/2023	FC22057	620.00
23-47169	10-3042	ACCURATE ENVIRONMENTAL	TOC	4/2023	FC22056	120.00
23-47092	10-3487	AIRGAS USA, LLC	20 TONS OF LIQUID CO2	4/2023	9136102560	4,124.72
23-47150	10-3919	MISSISSIPPI LIME	LIME	4/2023	1663595	8,538.89
23-47223	10-3919	MISSISSIPPI LIME	25 TONS LIME	4/2023	1665021	8,563.73
23-47197	10-4010	HARD HAT SAFETY & GLOVE	ASST GLOVES & SAFETYGLASS	4/2023	0061168	198.00
DEPARTMENT TOTAL:						47,082.10
DEPARTMENT: 12.1 UTILITY - WATER LINE						
23-47118	10-005350	FORCE PERSONNEL	TEMP HELP	4/2023	73582,73657	1,932.00
23-46210	10-005451	MATTHEWS TRENCHING CO.,	INCLABOR&EQUIPMENT DAY #20	4/2023	20221207	1,282.25
23-46326	10-005451	MATTHEWS TRENCHING CO.,	INCLABOR/EQUIPMENTDAY#22	4/2023	20221213	937.25
23-47364	10-005451	MATTHEWS TRENCHING CO.,	INCLABOR & EQUIPMENT	4/2023	20221129	3,465.49
23-47368	10-006090	CODY MAXWELL	PIPE CUTTER	4/2023	20230330	18.43
23-47292	10-2557	CORE & MAIN LP	20-3/4 TURBO METERS	4/2023	S611437	1,200.00
23-47221	10-2660	ODEQ WATER QUALITY DIV	CODY MAXWELL/TEMP LICENSE	4/2023	TOC 4507844	62.00
23-47089	10-2715	T. J. CAMPBELL CONSTRUCTION	50TONSCRUSHEDCONCRETE	4/2023	950409,950408	805.80
23-46613	10-3213	SOUTHWEST TRAILERS & EQUP	LIFT CYLINDER	4/2023	01W8786	3,708.47
23-47197	10-4010	HARD HAT SAFETY & GLOVE	ASST GLOVES & SAFETYGLASS	4/2023	0061168	162.00
23-45047	10-4090	AT&T MOBILITY	ON CALL- METER READERS	4/2023	MAR 23	225.64
23-47336	10-4352	MCBRIDE CLINIC	DRUG SCREENS	4/2023	MAR 2023	64.00
DEPARTMENT TOTAL:						13,863.33

FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12.2		UTILITY - SEWER				
23-45341	10-005156	COX COMMUNICATIONS INC.	MONTHLY SERVICE	4/2023	20230331	307.00
23-47344	10-006084	RICHARD GREGORY	PARTS FOR SEWER REPAIR	4/2023	20230330	9.99
23-46930	10-0696	HAYNES EQUIPMENT CO INC	4 FLOATSWITH3-WIRE LEADS	4/2023	8127913-IN	218.82
23-47262	10-1063	OG&E	MONTHLY SVC	4/2023	2/28-3/28	4,037.09
23-47290	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	3-8"CLAY PVC&1188BANDS	4/2023	0374157-IN	140.00
23-47183	10-1622	WESTLAKE ACE HARDWARE	GASKET MATERIAL	4/2023	3503402	55.15
23-47269	10-2557	CORE & MAIN LP	10-INCH GASKETS / 3	4/2023	S540402	24.00
23-47294	10-2557	CORE & MAIN LP	6801 NW 25TH ST	4/2023	S607662	66.78
23-45047	10-4090	AT&T MOBILITY	ON CALL- METER READERS	4/2023	MAR 23	40.59
DEPARTMENT TOTAL:						4,899.42
DEPARTMENT: 97.0		DEBT SERVICE				
23-47136	10-3436	BANCFIRST	2013 BOND	4/2023	MAY 2023	11,190.42
DEPARTMENT TOTAL:						11,190.42
FUND TOTAL:						258,804.14

BETHANY PUBLIC WORKS AUTHORITY

From: Elizabeth A. Gray
Date: April 18, 2023
Subject: Solicit Bids: Water Treatment Plant Quicklime (Bid No. WTP 24-01)

BACKGROUND

Staff wishes to initiate the bid process to acquire standard quicklime for the water treatment plant. The proposed bid opening is May 15, 2023.

This bid proposal covers the estimated usage from July 1, 2023 to June 30, 2024.

The bid specifications reflect recent revisions which provide more flexibility in delivery charges designed to improve vendor response and hopefully improved bid prices as a result of reducing risk associated with fuel price volatility.

RECOMMENDATION

1. Approve the chemical bid specifications as presented and authorize staff to solicit bids.

ADDITIONAL COMMENTS

A circular stamp containing the handwritten initials "dg" in blue ink.



**BID DOCUMENTS FOR
STANDARD QUICKLIME (CaO)
BETHANY WATER TREATMENT PLANT
BETHANY, OKLAHOMA
BID NUMBER WTP 24-01**

Approval Sheet

Specifications & Bid Documents

For

Standard Quicklime (CaO)

Bid Number WTP 24-01

Approved by the Bethany City Council, dated this _____ day of _____, 2023.

NIKKI LLOYD, MAYOR

ATTEST:

CITY CLERK

Notice to Bidders

Sealed bids will be received by the City of Bethany at the office of the City Clerk, located at Bethany City Hall, 6700 N.W. 36th Street, Bethany, Oklahoma, until 5:00 o'clock p.m., Local Time, on the 15th of May, 2023, for furnishing the following items:

Standard Quicklime (CaO) for the period July 1, 2023, to June 30, 2024 (Bid No. WTP 24-01)

Bids will be publicly opened and read aloud by staff at 9:00 a.m. on 15th day of May 2023 at City Hall.

Copies of the general conditions, specifications, and other bidding documents are on file in the above office and are open for public inspection.

Complete sets of general conditions, specifications, and other bidding documents are available by contacting Tom Seymour at 405-789-1421 or by email: tom.seymour@bethanyok.org.

For bids in excess of \$50,000, a cashier's check, a certified check, a Certificate of Deposit, an Irrevocable Letter of Credit, or a Bid Bond in the amount of five percent (5%) of the bid shall accompany the sealed proposal of each bidder. The City of Bethany reserves the right to reject any or all bids.

Dated this _____ day of _____ 2023, by the authority of the Bethany City Council.

City of Bethany
(Name of Agency)

By: _____
CITY CLERK

General Specifications and Requirements

These general specifications and requirements apply to the terms and conditions of these specifications and become part of the Bidder's Proposal.

1. Bids must be submitted on Bidder's Proposal Form only (**Photocopies are acceptable**). All blanks and price quotes are to be filled in by typewriter or neatly handwritten in black or blue ink only. Pencil or erasures will not be accepted. Corrections are allowed but must be initialed by the Bidder.
2. All required forms to be submitted as the Bid Proposal are to be fastened together and placed in a sealed envelope bearing on the outside the bidder's name, address, subject advertised, and the date of bid opening.
3. If the bid proposal is to be forward by mail, Fed Ex, UPS, etc. the envelope containing the bid proposal is to be marked "**SEALED BID**", and placed in a second sealed envelope and addressed to:

City of Bethany
Attn: City Clerk
P.O. Box 219
6700 NW 36th Street
Bethany, Oklahoma 73008
"Standard Quicklime (CaO) Bid No. WTP 24-01"

4. Bids must be received by the Office of the City Clerk prior to the date and time specified for submission in the "Notice to Bidders". Bids received prior to the time of bid opening will be securely kept unopened. No responsibility will attach to the city for the premature opening of a bid not properly addressed or identified.
5. The City specifically reserves the right to accept or reject any or all bids and waive all technicalities and formalities in the bid process.
6. All price quotes shall be quoted FOB Bethany Water Treatment Plant. The standard fuel surcharge calculation method is described in these bid documents. A bidder may submit an alternate calculation method but said alternative must be approved by the City Manager. If no alternate is clearly identified, it will be assumed that the bidder will use the standard method described in these bid documents.
7. All guarantees and warranties, if offered as part of these specifications, are to be clearly stated. The data shall be in sufficient detail as to describe accurately the material to be delivered.
8. The bidder shall show in the proposal the unit price of each item bid. In the event of an error or discrepancy in the extension of the price, the unit price shall prevail.
9. In the event cash or prompt payment discounts are offered by the bidder, the discount date shall begin with the receipt of material covered by the contract or purchase order, or the date of receipt by the City of the original copy of the invoice of the claimant, whichever is the later date.
10. The city is exempt from all Federal, State, Local, and Excise taxes. Therefore, the bidder shall quote prices which do not include these taxes.

11. The bidder agrees to defend and save harmless the City from and against all demands, claims, suits, costs, damages, and judgments based upon infringements of any patent relating to goods specified in this order or in the ordinary use or operation of such goods by the City in the accordance with the supplier's direction.
12. The City of Bethany will not pay deposit fees on returnable containers.
13. For the purpose of awarding bids, the City will rely upon the bidder's representation regarding the conformity to these specifications. If prior to or at time of delivery, the City determines that the bidder's product does not meet published specifications, the City will reject delivery, make delivery conditional upon substitution of product at vendors own expense, and may deem sufficient cause to cancel vendor's contract and remove bidder from future bid consideration. The City may make such investigations as it deems necessary to determine the ability of the Bidder to satisfactorily supply the materials, and the Bidder shall furnish to the City all such information and data for this purpose as the City may request. The City reserves the right to reject any bid(s) if the evidence submitted by, or investigation of, such bidder fails to satisfy the City that such bidder is properly qualified to provide the materials contemplated therein.
14. The City will enter into a contract with the lowest, responsive, and responsible bidder that meets the functional requirements and needs expressed in the published specifications. The bid will be awarded based on the most favorable terms of payment and/or delivery schedule or other costs associated with the award process. The successful bidder will be required to execute the contract included with this bid package before a purchase order is issued for the materials, equipment, or supplies.
15. The vendor shall transport all material in strict compliance with all Federal, State, and local regulations.
16. Acceptance of the bid award(s) shall bind the bidder(s) to all the provisions of this set of specifications for a period beginning with the notification of award until **June 30, 2024.**
17. The bid proposal is to be complete and include:
 - Complete Bidder's Proposal Form
 - Bid Surety (ONLY REQUIRED FOR BIDS \$50,000 OR MORE)
 - Bidder's Executed Non-Collusion Affidavit
 - Bidder's Declaration
 - Bidder's Business Relationships Affidavit
18. Any exceptions, variations, or deviations from the published specifications are to be reduced to writing and attached to the Bidder's Proposal Form.

CITY OF BETHANY

FUEL SURCHARGE RATE SHEET FOR WATER TREATMENT CHEMICALS

The fuel surcharge applies to all locations in which the vendor pays the freight.

The fuel price used in the surcharge calculations shall be the average cost of Midwest Diesel Fuel as reported by the U.S. Energy Information Administration, part of the U.S. Department of Energy. The fuel adjustment will be recalculated on the 1st day of each month and will be based on the average price for the previous month.

The fuel surcharge will be added to invoices as a separate line item and shall be applied only to the Truck Delivery Charge as stated in the Bidder's Proposal Form.

The following table for fuel adjustment will apply.

\$1.250 to \$1.315	1%	\$2.834 to \$2.899	25%
\$1.316 to \$1.381	2%	\$2.900 to \$2.965	26%
\$1.382 to \$1.447	3%	\$2.966 to \$3.031	27%
\$1.448 to \$1.513	4%	\$3.032 to \$3.097	28%
\$1.514 to \$1.579	5%	\$3.098 to \$3.163	29%
\$1.580 to \$1.645	6%	\$3.164 to \$3.229	30%
\$1.646 to \$1.711	7%	\$3.230 to \$3.295	31%
\$1.712 to \$1.777	8%	\$3.296 to \$3.361	32%
\$1.778 to \$1.843	9%	\$3.362 to \$3.427	33%
\$1.844 to \$1.909	10%	\$3.428 to \$3.493	34%
\$1.910 to \$1.975	11%	\$3.494 to \$3.559	35%
\$1.976 to \$2.041	12%	\$3.560 to \$3.625	36%
\$2.042 to \$2.107	13%	\$3.626 to \$3.691	37%
\$2.108 to \$2.173	14%	\$3.692 to \$3.757	38%
\$2.174 to \$2.239	15%	\$3.758 to \$3.823	39%
\$2.240 to \$2.305	16%	\$3.824 to \$3.889	40%
\$2.306 to \$2.371	17%	\$3.890 to \$3.955	41%
\$2.372 to \$2.437	18%	\$3.956 to \$4.021	42%
\$2.438 to \$2.503	19%	\$4.022 to \$4.087	43%
\$2.504 to \$2.569	20%	\$4.088 to \$4.153	44%
\$2.570 to \$2.635	21%	\$4.154 to \$4.219	45%
\$2.636 to \$2.701	22%	\$4.220 to \$4.285	46%
\$2.702 to \$2.767	23%	\$4.286 to \$4.351	47%
\$2.768 to \$2.833	24%	\$4.352 to \$4.417	48%

each additional \$.065 per gallon = 1%

Example:

Bulk Material Price: \$100.00 per ton FOB Bethany, Oklahoma

Truck Delivery Charge: \$30.00 per ton FOB Bethany, Oklahoma (plus fuel surcharge)

Average Midwest Diesel Fuel cost: \$4.061 per gallon (Fuel Surcharge Factor = 43%)
 $0.43 \times \$30.00$ (Truck Delivery Charge) = \$12.90 per ton fuel surcharge added to invoice.

Total Charge: \$100.00 + \$30.00 + \$12.90 = \$142.90 per ton delivered

SPECIFIC CHEMICAL SPECIFICATIONS

Standard Quicklime (CaO) Specification

1. Lime shall conform to AWWA B202-07 and NSF 60 standards.
2. All furnished lime shall be the best quality, burned, high calcium, and fat pebble lime.
3. Lime must be free from unburned limestone. Cinders shall slake rapidly and, in all respects, be suitable for use in the CHEMCO System, L.P., lime slakers in use at the Bethany Water Treatment Plant.
4. The percentage of water-soluble calcium oxide in each load of lime will be determined from a composite sample brought by the driver upon arrival at the Water Plant. Samples will also be taken at any time during the transfer or at anytime afterwards from the slaker auger.
5. If any load contains less than 92.0% water-soluble calcium oxide, a penalty of 3% of the total bid price will be assessed for each 0.1 % below 92%. If any load contains less than 90.0% water-soluble calcium oxide, an additional 5% penalty will be assessed for each 0.1% below 90%. However, if there are two consecutive loads of lime below 90% water-soluble calcium oxide, the city may deem sufficient cause to immediately cancel vendor's contract with the city and remove the defaulting vendor from future bid consideration.
6. The city will conduct compliance testing by an independent lab to ensure compliance with the above specification.
7. Payment shall be based upon the tare weight of the weight certificate.
8. Fuel Surcharges (if any) will be calculated according to the methods described in these bid documents.
9. Lime shall be delivered in bulk semi-trailer loads (approximately 25 tons each load) and be pneumatically transferred into an existing storage silo.
10. A total of approximately four hundred fifty (450) tons of lime will be needed for the life of this contract.
11. Telephone orders for product will be made as needed. Product must be delivered to the Bethany Water Treatment Plant within five (5) calendar days of the initial telephone contact.

BID DOCUMENTS

In order to be considered complete, the bid package must contain:

1. Complete Bidder's Proposal Form
2. Bid Bond (Not required for bids less than \$50,000)
3. Bidder's Executed Non-Collusion Affidavit
4. Bidder's Business Relationships Affidavit
5. Bidder's Executed Declaration

Omission of any required form/document will result in an immediate bid disqualification

BIDDER'S PROPOSAL FORM

Standard Quicklime (CaO)

(July 1, 2023, to June 30, 2024)

Bid No. WTP 24-01

Proposal of _____(hereinafter called "Bidder"), organized and existing under the laws of the State of _____ and doing business as a (corporation, partnership, etc.) _____. To the City of Bethany (hereinafter called "Owner"):

Bidder agrees to provide the following materials or supplies which are described in detail in the Bid Specifications on file in the office of the City Clerk of the City of Bethany for the following unit prices:

ITEM 1: Standard Quicklime (CaO)

UNIT: Ton

ESTIMATED QUANTITY: **800 tons**

UNIT BULK MATERIAL PRICE: \$_____ per ton FOB Bethany, OK

UNIT TRUCK DELIVERY CHARGE: \$_____ per ton FOB Bethany, OK

TOTAL BID: _____ dollars (\$_____)

For each invoice, the Fuel Surcharge will be calculated and added to the Truck Delivery Charge as described in the Bid Specifications



BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned,
_____ as Principal, and
_____ as Surety, are hereby held and firmly
bound unto as OWNER in the penal sum of _____ for the payment
of which, well and truly to be made, we hereby jointly and severally bind ourselves,
successors, and assigns.

Signed, this ____ day of _____, 20____. The Condition of the above
obligation is such that whereas the principal has submitted to
_____ a certain BID attached
hereto and hereby made a part hereof to enter into a contract in writing, for the

NOW, THEREFORE,

- (a) If said BID shall be rejected, or

- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attachment hereto (properly completed in accordance with said BID) and shall furnish a BOND for faithful performance of said contract, and for the payment of all persons performing labor furnishings materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect: it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates, and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal (L.S.)

ATTEST: (if by Corporation)

Surety

BY: _____

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Departments most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

BUSINESS RELATIONSHIPS AFFIDAVIT

STATE OF _____)
) SS
COUNTY OF _____)

_____, of lawful age, being first duly sworn on oath says, that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

Subscribed and sworn before me this _____ day of _____ 20_____.

Notary Public

My Commission Expires: _____

BIDDER'S DECLARATION

Bidder understands, agrees, and warrants:

1. That bidder has carefully read and fully understands the full scope of these specifications, including the method of fuel surcharge calculations.
2. That bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.
3. That the chemicals proposed in this bid meet published specifications.
4. That this bid may be withdrawn by requesting in writing at any time prior to **5:00 PM Local Time on Monday, May 15, 2023**, but may not be withdrawn after such date and time.
5. That the City reserves the right to reject any or all bids and to accept that bid which will, in its best opinion, best serve the public interest. The City reserves the right to waive any technicalities and formalities in the bidding.
6. That by submission of this bid, the bidder acknowledges the right of the City to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the Bidder.
7. That a cashier's check, certified check, or bid bond in the sum of 5% of the bid amount, payable to the City of Bethany, must be submitted with the bid and is attached hereto (***Bid surety will not be required for bids less than \$50,000***). Said sum will be held by the City of Bethany as a guarantee securing the obligations Bidder agrees to assume in the bid and will be returned to the unsuccessful bidder within ten (10) days after the agreement has been executed with the successful bidder, or after all bids have been rejected. In the event this bid is accepted by the City of Bethany and the Bidder fails to meet the terms thereof, said sum shall be forfeited by Bidder and retained by the City of Bethany as liquidated damages.

Bidder: _____

Signature & Title: _____

(Affix seal if applicable)

(If a partnership, a general partner must sign; if a corporation, an authorized corporate officer must sign and affix the corporate seal to this document)

CONTRACT DOCUMENTS

The successful Bidder will be required to complete and execute the following documents as a requirement of the contract award:

- Contract (in triplicate)
- Contractor's Affidavit

Also:

- A Non-Collusion Affidavit will be required for any invoice or payment request greater than \$25,000

CONTRACT

This Contract and Agreement made and entered into this _____ day of _____, 20____, by and between the City of Bethany, Oklahoma, party of the first part, hereinafter termed "City", and _____ party of the second part, hereinafter termed "Contractor".

WITNESSETH:

WHEREAS, City has caused to be prepared in accordance with law certain specifications and other bidding documents for the materials, equipment or supplies hereinafter described, and has approved and adopted all of said bidding documents and has caused Solicitations for Bids to be given and advertised as required by law, and has received sealed proposals for the furnishing of all materials, equipment or supplies for:

Water Treatment Quicklime (Bid No. WTP 24-01)

WHEREAS, Contractor, in response to said Solicitation for Bids, has submitted to Bethany in the manner and at the time specified, a sealed proposal in accordance with the terms of this Contract; and,

WHEREAS, City in the manner provided by law, has publicly opened, examined, and canvassed the proposals submitted and determined and declared the above-named Contractor to be the lowest, responsible, and responsive bidder above described, and has duly awarded this contract to said Contractor for the purchase or furnishing of the following at the stated prices, to wit:

(State Prices) **Bulk Material Price:** \$ _____

Truck Delivery Charge: \$ _____

NOW THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, the parties to this contract have agreed, and hereby agree, as follows:

1. The Contractor shall, in a good and first-class, workmanlike manner, at his own cost and expense, furnish the described materials, equipment or supplies required to perform and complete said contract in strict accordance with this Contract, the bid specifications and bid submitted to Bethany, all of which documents are on file in the office of the City Clerk of the City of Bethany, Oklahoma and made a part of this

contract as fully as if the same were herein set out at length with the following additions and or exceptions:

No Exceptions

- 2. Contractor warrants that all materials, equipment, or supplies furnished under this Contract will meet the bid specifications, except as specifically noted, and Contractor further warrants that such materials, equipment, and supplies shall be new.
- 3. Payment will be made only after approval by the Bethany City Council. Contractor's invoice must be accompanied by a signed affidavit as required by Oklahoma Statutes.
- 4. The sworn, notarized Contractor's statement must be signed and notarized before this contract will become effective.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed in two duplicate originals, the day and year first above written.

CONTRACTOR

CITY OF BETHANY, Acting by and through the Mayor:

By: _____

By: _____

Attest: _____

Attest: _____

City Clerk

(Title)

Approved as to form and legality this _____ day of _____, 20____.

City Attorney

NOTICE: On Thursday, March 30, 2023, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY HOSPITAL TRUST MEETING

BETHANY CITY HALL

TUESDAY, APRIL 4, 2023

7:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Brian Magirowsky	Vice-Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Kathy Larsen	Trustee
	Jeff Knapp	Trustee
	Peter Plank	Trustee
	Ken Smart	Trustee
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Von Royal	Dobson Fiber
	(See Roster)	

Chairman Lloyd called the Bethany Hospital Trust meeting to order at 8:52 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE MARCH 21, 2023 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Vice-Chairman Magirowsky, seconded by Trustee Knapp to approve the Consent Docket. Yes Votes: Magirowsky, Plank, Smart, Larsen, Powell, Lloyd, McPhail, Knapp, Palmer. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL APRIL 18, 2023**.

Chairman Lloyd adjourned the Bethany Hospital Trust meeting at 8:52 P.M. until April 18, 2023.

CHAIRMAN

SECRETARY

BETHANY HOSPITAL TRUST

From: Michael Vaughn, Finance Director
Date: April 13, 2023
Subject: Claims List for the 04/18/2023 Bethany Hospital Trust Meeting

BETHANY HOSPITAL TRUST

FUND	AMOUNT
Bethany Hospital Trust	\$0.00
TOTAL	\$0.00

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$138,456.66
Bethany Public Works Authority	\$258,804.14
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
TOTAL	\$397,260.80

RECOMMENDATION

1. Approve the claims as presented.



NOTICE: On Thursday, March 30, 2023, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY DEVELOPMENT AUTHORITY

BETHANY CITY HALL

TUESDAY, APRIL 4, 2023

7:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Brian Magirowsky	Vice-Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Kathy Larsen	Trustee
	Jeff Knapp	Trustee
	Peter Plank	Trustee
	Ken Smart	Trustee
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Von Royal	Dobson Fiber
	(See Roster)	

Chairman Lloyd called the Bethany Development Authority meeting to order at 8:52 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE MARCH 21, 2023 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Vice-Chairman Magirowsky, seconded by Trustee Smart to approve the Consent Docket. Yes votes: Knapp, Larsen, Palmer, Lloyd, Smart, Plank, McPhail, Powell, Magirowsky. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL APRIL 18, 2023.**

Chairman Lloyd adjourned the Bethany Development Authority meeting at 8:53 P.M. until April 18, 2023.

CHAIRMAN

SECRETARY

BETHANY DEVELOPMENT AUTHORITY

From: Michael Vaughn, Finance Director
Date: April 13, 2023
Subject: Claims List for the 04/18/2023 Bethany Development Authority Meeting

BETHANY DEVELOPMENT AUTHORITY

FUND	AMOUNT
Bethany Development Authority	\$0.00
TOTAL	\$0.00

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$138,456.66
Bethany Public Works Authority	\$258,804.14
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
TOTAL	\$397,260.80

RECOMMENDATION

1. Approve the claims as presented.

